EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
May 15, 2023

Present: Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Ken Abel
District Treasurer Jeffrey Prescott
District Secretary Lindsay Abel
Chief Nick Abel
1st Assistant Chief Mike Meier

The Board of Commissioners meeting was called to order by Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were eight people present.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and was approved to approve the minutes of the April 17, 2023 Board meeting as amended.

Chief's Report: Chief Abel- Attached

Discussion was held regarding the $20,000 that the County is gifting to the department. A contract from the County Coordinators office will be coming.

President's Report- President Abel

The Company will be attending the baseball and softball opening days.

There are several parades coming up that the Company is partcipating in.

Shawn Primett returned from Military leave effective 5/2.

Captain Jewell submit a letter to the Company showing interest in the vacant position of 2nd Assistant Chief. There was a favorable recommendation from the Company to recommend John Jewell to the Board for approval to fill the vacant spot.

Treasurer's Report: Treasurer Prescott

The audit went well, they were here only 1 day instead of the scheduled 2 days.

Commissioner Larson added that the auditors recommend that the contracts for building use be numbered.

Commissioner Larson also added that the auditors confirmed that an attempt for a bid is sufficent as long as their is evidence that they were attempted to be contacted.

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Communications:

None

Committee Reports:

Grounds and Buildings; Commissioner Larson

Commissioner Larson presented bids to complete the electric sign project.
AJ Sign $36,385

Commissioner Larson presented bids to complete the electric work for the sign.
Clune $4,790

Commissioner Larson presented bids for removing the wallpaper and repainting the meeting room.
Informative Home Inspections & Informative Home Solutions $13,675

Twin Brothers Property Maintenance $9,950

Discussion was held regarding repalcing the filter in the Carbon Monoxide detector in the apparatus bay. The Board reached the conclusion that the only option is to have the indvidual who installed the detector replace the filter as other companies will not as they did not install it. The Board intends to coordinate this with the scissor lift rental that will be in the fall.

Discussion was held regarding painting parking spots that are intended for firefighters in red.

Eastern Heating and Cooling will be sending someone out to find a way to reconfigure the gas valve as the Honeywell gas valve that it needs is no longer made. Commissioner Larson will also be getting the price for a new boiler.

Flowrite will be scheduling an inspection once the weather is nicer.

The mowers have been picked up ad dropped by the Town of Glenville.

The badge maker needs to be surplused.

Commissioner Abel added that the County coming and making he new IDs went very smoothly.

There is a new wall clock in the Board Room.

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The District Administator is continuing to inventory.

Discussion was held regarding who owns the tables and chairs in the meeting room. The conclusion was reached that they are District property.

All Type Professional Doors inspected the Bay doors and made repairs. There were 3 items that needed further work and they will be sending a quote for repairs.

Finance- No Report

Medical-

WellNow will be at the firehouse on 6/6 to conduct annual physicals from 2pm-7:45pm.

Commissioner Gapczynski asked that the firefighters be reminded to sign up if they have not already.

Legal and Insurance-

McNeil sent a check for $263.

The insurance company sent a letter, Commissioner Gapczynski will review.

Computers-

The new WiFi system has been set up and is working well.

Personnel- Commissioner Larson

NYS Labor Laws will be sent electronically.

The District Adminitrator will be going out for surgery for 3 weeks

`Equipment and Apparatus

Discussion was held regarding the apparatus issues reported on in the Chief's report.

Use of Station- Commissioner Larson

There was event this past Saturday and everything went well.

Once there is a start date for the work in the meeting room, the Board will cease to rent out the room during that time.

Policies- No Report

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Legislation- No Report

LOSAP- No Report

Consolidation- No Report

Accident Review Board- No Report

Old Business- None

New Business

A motion for resolution was made by Commissioner Larson seconded by Commissioner Gapczynski and approved to appropriate 12/31/2022 Assigned Unappropriated Fund Balance (Reserved for Encumbrances) as follows:

Increase	A3410.400 Building Repair/Maintenance SubAccount A3410.401 Grounds and Buildings		36,385.00
Increase	A5095	Appropriated Fund Balance	36,385.00

To provide funding for the purchase of the electric sign.

A motion was made by Commissioner Larson, seconded by Commissioner Gapczynski, and approved to accept the bid from AJ Signs to complete the work for the electric sign for $36,385 to come out of A3410.401 Grounds and Buildings.

A motion was made by Commissioner Larson to accept the bid from Harold R. Clune Inc. for $4,790 to install 2 new circuits and required grounds for the electric sign. Commissioner Larson withdrew this motion as Commissioner Abel requested that AJ Sign be contacted regarding the necessary electrical work.

A motion was mademby Commissioner Gapczynski, seconded by Commissioner Abel and approved to purchase a filing cabinet for $275 to come out of A3410.204 EMS Supplies.

A motion was made by Commissioner Abel, seconded by Commissioner Larson and approved to approve $105 for Captain John Jewell to take Hazmat Incident Commander to come out of A3410.441 Seminars and Membership.

A motion was made by Commisisoner Larson, seconded by Commissioner Gapczynski and approved to accept the bid from Twin Brothers Property Maintenance for $9,950 to complete the work needed in the Meeting Room to come out of A3410.401 Grounds and Buildings.

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A motion was made by Commissioner Larson, seconded by Commissioner Abel and approved $980 to Ballston Carpet to replace the cove molding to come out of A3410.402 New Paint/Wallpaper.

A motion was made by Commissioner Larson, seconded by Commissioner Gapczynski and approved to approve $672 to Village Paint for the paint for the meeting room to come out of A3410.402 New Paint and Wallpaper.

A motion for resolution was made by Commissioner Larson seconded by Commissioner Gapczynski and approved to appropriate 12/31/2022 Assigned Unappropriated Fund Balance (Reserved for Encumbrances) as follows:

Increase	A3410.400 Building Repair/Maintenance SubAccount A3410.402 New Paint/Wallpaper		4,102.00
Increase	A5095	Appropriated Fund Balance	4,102.00

To provide funding for the purchase the supplies needed to remodel the meeting room, and to Ballston Carpet for the cove molding.

A motion was made by Commissioner Larson seconded by Commissioner Bradt and approved to accept the bid from JEL to replace the 2 filters in the Carbon Monoxide detectors at $250 each and to calibrate, roughly $350.

A motion was made by Commissionerr Gapczynski seconded by Commissioner Bradt and approved to surplus the ID machine.

A motion was made by Commissioner Gapczynski, seconded by Commissioner Bradt and approved to approve the use of all 3 Chief's Vehicles and the Pickup trucks as needed to go to the Chief Show in Syracuse, NY on June 16th.

A motion was made by Commissioner Gapczynski, seconded by Commissioner Abel and approved to change the workshop prior to each monthly to start at 6pm.

A motion was made by Commissioner Abel, seconded by Commissioner Larson and approved to approve May 17, 2023 Abstract #5 totaling $20,509.81.

A motion was made by Commissioner Larson, seconded by Commissioner Bradt and approved to approve $72.28 to Casella for garbage pick up and $80 to Verizon.

A motion was made by Commissioner Larson, seconded by Commissioner Gapczynski and approved to enter into executive session at 8:26pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

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A motion was made by Commissioner Larson, seconded by Commissioner Abel and approved and return to regular session at 9:09pm.

A motion was made by Commissioner Larson, seconded by Commissioner Abel and unanimously approved to approve the appointment of John Jewell as 2nd Assistant Chief.

A motion was made by Commissioner Larson, seconded by Commissioner Abel and approved to adjorn at 9:13pm

Respectfully Submitted,

Lindsay Abel
District Secretary

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