EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
March 20, 2023

Present: Commissioner Wendi Gapczynski
Commissioner Ross Thornhill
Commissioner Beth Larson
Commissioner Doug Bradt
District Treasurer Jeffrey Prescott
District Secretary Lindsay Abel
District Statistician Clem Schimikowski
Chief Nick Abel
Firefighter Chris Abel

The Board of Commissioners meeting was called to order by Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were nine people present.

A motion was made by Commissioner Larson, seconded by Commissioner Bradt and was approved to approve the minutes of the February 20, 2023 Board meeting. Commissioner Thornhill abstained.

Chief's Report: Chief Abel- Attached

President's Report- President Abel

Jim Jones submitted his resignation from the Department effective 2/22/2023.

CJ Schimikowski submitted his resignation to the Comapany effective 3/25/2023 as he is moving to Georgia to be a career firefighter.

Kayla Dobiesz was sworn into the Company at the March Company Meeting held 3/14/2023.

Treasurer's Report: Treasurer Prescott

The annual audit will be held April 18th and 19th. Treasurer Prescott asked that a Board member be present during that time.

Committee Reports:

Grounds and Buildings; Commissioner Larson

Wolfe Safe & Lock will be here tomorrow to fix the locks throughout the building.

A sign out sheet system will be set in place to keep track of the master keys.

Finance Committee- No Report

Medical- Commissioner Gapczynski

Dr. Buff sent the information to have physicals done at his office as well as at Saratoga Hospital.

The Board discussed various options to complete annual physicals, and will continue to research.

Commissioner Gapczynski made the Board aware that Dr. Buff plans to fully retire in 2 years.

Legal and Insurance-

Treasurer Prescott asked if we have our lawyer on retainer. The Board made him aware that Taddeo, Shahan & Reisner LLP recommended to bill us as needed before signing a retainer.

Computers-

Commissioner Thornhill presenting 3 options to the Board to replace the current Network that Firehouse currently uses, as there is a unexplainable problem that does seem to be able to be resolved.

Discussion was held regarding using a different company to gather additional opinions instead of moving forward with Rick Manocchi.

Commissioner Thornhill made the Board aware that Rick Manocchi prefers that we order our own system, and he would come in and install it.

The Board discussed setting up a guest WiFi once the new system is in place.

The new printer that was ordered came in.

The badge machine is out of date, and will no longer be usable after the ink has run out. The Board discussed other options instead of purchasing a new badge machine including usuing the County for badges, and looking into the Linstar badge system.

Personnel- Commissioner Larson

The job desciptions of the Station Administrator and the Station Keeper were signed and will be filed.

Equipment and Apparatus-

The Chief asked the Board which Chief car they would like to surplus, either 238 or 237. The Board discussed the age and mileage of each vehicle.

Use of Station- Commissioner Larson

Use of Station

Commissioner Thornhill has been in contact with the County Board of Elections. A letter asking for permission to use the premises for the upcoming elections was received, and the Board was given the option to deny the use of station request by 4/17. Past election day issues were discussed, and the Board agreed that they are requiring that a parking lot traffic plan that includes a parking lot attendant, and additional lighting be provided in writing.

Policies-

The Chief asked the Board to revisit the training policy.

Legislation- Commissioner Gapczynski

Commissioner Thornhill will look into the Tax Credit from a policy standpoint.

LOSAP-

The District Statistician made the Board aware that he is in the process of working with ESO to set up the new system, in the meantime he is using Microsoft Excel to record information and will be transferring the information over once the new system is up and running.

The Dirstrict Statistician made the Board aware that there was one indivifual who did not receive their monthly LOSAP benefit and he is working with the that individual to rectify the issue.

Consolidation- No Report

Accident Review Board- No Report

Old Business- None

New Business

A motion was made by Commissioner Gapczynski, seconded by Commissioner Bradt and unanimously approved to approve $632 to purchase 8pr Pro-Tech Fusion Structural Gloves to come out of A3410.203 Protective Clothing.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve the 5-year PSTrax contract totaling $2,000/year to come out of A3410.441 Seminars and Membership.

A motion for resolution was made by Commissioner Gapczynski seconded by Commissioner Bradt and approved to appropriate 12/31/2022 Assigned Unappropriated Fund Balance (Reserved for Encumbrances) as follows:

Increase	A3410.200 Purchase Trucks & Equipment		
	SubAccount	A3410.204 EMS Supplies	221.00
Increase	A5095	Appropriated Fund Balance	221.00

To amend the 2023 budget for EMS Supplies that were ordered in 2022 and received in 2023.

A motion for resolution was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to amend the 2023 budget as follows:

Increase	A3410.460	Miscellaneous	
	SubAccount	A340.461 Computer	718.00
Decrease	A3410.460	Miscellaneous	
	SubAccount	A3410.469 Independent Auditor	718.00

To fund the purchase of the new computer network equipment.

A motion was made by Commissioner Thornhill, seconded by Commissioner Gapczynski and approved to approve $2,497.93 to purchase the new computer newtwork equipment from B&H Photo Video to come out of A3410.461 Computers.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and approved to approve March 20, 2023 Abstract #3 totaling $242,558.22.

Discussion was held regarding purchasing an electric sign outside.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to adjorn at 8:26pm

Respectfully Submitted,

Lindsay Abel
District Secretary