EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
FEBRUARY 20, 2023

Present: Chairwoman Wendi Gapczynski
Commissioner Beth Larson
Commissioner Ken Abel
Commissioner Doug Bradt
District Treasurer Jeffrey Prescott
District Secretary Lindsay Abel
District Statistician Clem Schimikowski
Chief Nick Abel
1st Assistant Chief Mike Meier
Firefighter Dave Sauter

The Board of Commissioners meeting was called to order by Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were ten people present.

A motion was made by Commissioner Larson, seconded by Commissioner Bradt and approved to approve the minutes from the January 16, 2023 meeting minutes as amended.

Chief's Report: Chief Abel, and 1st Assistant Chief Meier

Auto Solutions as been working on the new chief's vehicle. There is a current lead time of Mid April for the truck to be complete, though there is a lead time of mid-June for the cap. Auto Solutions offered to complete the wiring and place a tanneau cover so it can be used until the cap comes in.

Chief Abel asked the board to start to review 238 and 237 and decide which vehicle they would like to surplus.

Chief Abel made the board aware that the process to replace E2325 as there is a long lead time. A list of ongoing issues with 2325 was provided for the Board's review.

The county investigators will be coming in for Drill on February 28th.

President's Report- President Abel

President Abel presented Kayla Dobiesz to the Board for approval for membership with a favorable recommendation from the Company.

President Abel asked the boards permission to store Christmas decorations in the garage while the pavillion is still being remodeled.

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Treasurer's Report: Treasurer Prescott- Attached

Communications:

There was a hearing reagrding the building across the street.

Committee Reports:

Grounds and Buildings; Commissioner Larson

Harold R. Clune Inc. installed the snow cables and replaced the de-icer switch, the control switch may need replacing.

Eastern Heating and Cooling completed the boiler inspection and found a leak. It would be $2,247 for parts and labor to repair. We are still waiting on the handoff switch.

A quote for the inventory labels was presented for $609.20 for 1000ea and are to state "East Glenville Fire District #3"

Discussion was held regarding a new printer and ID printer.

Commissioner Larson made the board aware that the District Administrator has the dumpster pick up schedule.

The capacity signs have been put up.

The Labor Law compliance poster was hung, and electronic compies will be sent out.

A quote was presented for $739.00 ($25/door, $9/key) Wolffs Locksmith** to replace the locks throughout the building and provide new master keys.

Capital Generator came for an inspection, all is good.

The state will be inspecting the boiler in May.

Eric Freer came and the electrical conduit box needs replacing.

Action Commercial Service was here to service oven as left side was not working, pilot needed cleaning.

The board was made aware that the District Administrator has the Steri Cycle schedule.

There were ants in the kitchen and the exterminator was called and sprayed. The exterminator advised that it may take a few days to fully work.

The District Administrator cleaned all of the white boards.

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There are 45 bags of ice melt in the garage.

Finance Committee- No Report

Medical- No Report

Legal and Insurance-

2325- sent letter to insurance company, the claim was closed and the check was chased within 10 days of receipt.

Computers-

The Board discussed calling Rick Manocchi to take a look at the WiFi.

Personnel- Commissioner Larson

The Board discussed job descriptions of the paid positions.

Equipment and Apparatus-

Discussion was held regarding the tonneau cover discussed in the Chief's report.

Use of Station- Commissioner Larson

Commissioner Larson made the board aware of the upcoming dates the Station is being used.

Policies- No Report

LOSAP-

The District Statistician presented purchasing the ESO software to the board as the current software is being phased out.

Legislative-

The Board discussed the Real Property Tax Exemption. Members of the board attending an informational seminar, and the board will be looking more into it.

Consolidation- No Report

Accident Review Board- No Report

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New Business

A motion was made by Commissioner Abel, seconded by Commissioner Bradt and unanimously approved to approve $2247 to replace the valve on the boiler to come out of A3410.401 Grounds and Buildings.

A motion was made by Commissioner Bradt, seconded by Commissioner Larson and approved to approve $400 to purchase a new printer for the Chief's office to come out of A3410.401 Grounds and Buildings.

A motion was made by Commissioner Larson, seconded by Commissioner Gapczynski and approved to approve to Wolfes Locksmith for replacing the locks on the doors throughout the building and to purchase new master keys, not to exceed $1000 to come out of A3410.401 Grounds and Buildings.

A motion was made by Commissioner Abel, seconded by Commissioner Larson, and approved to approve $450 to purchase a Tonneau cover for the new Chief's vehicle to come out A3410.209 New Chief's Vehicle.

A motion was made by Commissioner Abel, seconded by Commissioner Larson and approved to approve $550 to purchase a table saw and a chop saw from Lowes to come out of A3410.207 Rescue Equipment.

A motion was made by Commissioner Larson, seconded by Commissioner Abel and approved to approve $455 for firefighters to attend the New York State Association of Fire Chief's Seminar to come out of A3410.441 Seminars and Membership.

A moton was made by Commissioner Gapczynski, seconded by Commissioner Abel and approved to surplus 2 Thermal Imaging Cameras to be put in the 2023 auction.

A motion for resolution was made by Commissioner Gapczynski seconded by Commissioner Bradt and approved to amend the 2023 budget as follows:

Decrease	A3410.460 Miscellaneous	
	SubAccount A3410.469 Independent Auditor	35.00
Increase	A3410.460 Miscellaneous	
	SubAccount A3410.461A LOSAP Software	35.00

To fund the purchase of the new LOSAP Software.

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A motion for Resolution was made by Commissioner Gapczynski and seconded by Commissioner Bradt to appropriate 12/31/2022 Assigned Unappropriated Fund Balance (Reserved for Encumbrance) as follows:

Increase	A3410.440	Training	
	SubAccount A340.441	Seminars and Membership	$5,235.20
Increase	A5095	Appropriated Fund Balance	$5,235.20

To fund the purchase of the Aeros Fire Extinguisher Training Tool.

A motion was made by Commissioner Larson, seconded by Commissioner Gapczynski and approved to approve $5,235.20 to purchase the Aeros Fire Extinguisher Trainer to come of A3410.441 Seminars and Membership.

A motion for resolution was made by Commissioner Bradt, seconded by Commissioner Larson and approved to amend the 2022 budget as follows:

Increase	A3410.420	Truck Repair/ Maintenance	
	SubAccount	A3410.421 Tire and Batteries	373.00
Decrease	A3410.420	Truck Repair/ Maintenance	
	SubAccount	A3410.422 Repairs/Maintenance	373.00

To provide funding for 2 batteries for U2354 installed 12/2022.

A motion for resolution was made by Commissioner Bradt, seconded by Commissioner Gapczynski and approved to amend the 2022 budget as follows:

Increase	A3410.460	Miscellaneous	
	SubAccount	A3410.464 Stationary and Supplies	109.00
Decrease	A3410.460	Miscellanous	
	SubAccount	A3410.463 Conventions and Membership	109.00

To provide funding for Copy paper and office supplies from 12/2022.

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A motion for resolution was made by Commissioner Gapczynksi, seconded by Commissioner Abel and approved to amend the 2023 budget as follows:

Increase	A2680	Insurance Settlement	5,953.89
Increase	A3410.420	Truck Repairs/Maintenance	
	SubAccount	A3410.422 Repairs/Maintenance	5,953.89

To recognize the insurance proceeds received and allocate to the repairs that were made for E-2325.

A motion for resolution was made by Commissioner Bradt, seconded by Commissioner Gapczynski and approved to amend the 2023 budget as follows:

Increase	A9050.803	Appropriation to Equipment Reserve	9,590.00
Decrease	A3410.200	Purchase Trucks and Equipment	
	SubAccount	A3410.207 Rescue Equipment	9,590.00

To re-allocate the $10,000 that was shorted in the 2023 budget to the equipment reserve for the purchase of 2 Thermal Imaging Camers in 2023. These cameras were purchased in 2022 at the end of 2022 with 2022 excess funds. The $410.00 difference represents the cost to install the chargers in LT2376 that occured in 2023.

A motion for resolution was made by Commissioner Bradt, seconded by Commissioner Abel and approved to appropriate 12/31/2022 Assigned Unappropriated Fund Balance (Reserved for Encumberencs) as follows:

Increase	A3410.200	Purchase Trucks and Equipment		
	SubAccount	A3410.204 EMS Supplies		517.00
	SubAccount	A3410.207 Rescue Equipment		1,011.88
			Total	1,529.52
Increase	A5095	Appropriated Fund Balance		1,529.52

To amend the 2023 budget for EMS supplies. 12 polytac flashlights &O2 sensor that were ordered in 2022 and received in 2023.

A motion was made by Commissioner Abel, seconded by Commissioner Larson and approved to approve Kayla Dobiesz for membership.

There was discussion held regarding the SAFR grant and if the board would like to proceed with applying. After discussing self-funding the project, the Board asked the Company

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President to ask the Company if they would be willing to contribute to purchasing an electric sign.

A motion was made by Commissioner Gapczynski, seconded by Commissioner Bradt and approved to approve February 20, 2023 Abstract #2 totaling $39,105.94.

A motion was made by Commissioner Gapczynski, seconded by Commissioner Bradt and approved to approve $2,225 to MJ Engineering for their final billing for the HVAC platform project.

A motion was made by Commissioner Gapczynski seconded by Commissioner Larson and approved to approve $3 to the Capital Area Fire District Association for Membership Dues to come out of A3410. 444 Membership Dues

A motion was made by Commissioner Gapczynski seconded by Commissioner Larson and approved to approve $85 to pay for Commissioner Bradt's Commissioner Training to come out of A3410.441 Seminars and Training.

A motion was made by Commissioner Gapczynski, seconded by Commissioner Larson and approved to enter into executive session at 8:39pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

A motion was made by Commissioner Gapczynski, seconded by Commissioner Bradt and approved to adjorn at 9:10pm

Respectfully Submitted,

Lindsay Abel
District Secretary

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