

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
January 15, 2024

Present: Commissioner Wendi Gapczynski
Commissioner Ross Thornhill
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Al Martin
Chief Nick Abel
District Treasurer Jeffrey Prescott
District Secretary Lindsay Abel
District Statistician Clem Schimikowski
Captain of Fire Police Wayne Sandilands
Firefighter Kevin Weber
Firefighter Bob Moore

The Board of Commissioners meeting was called to order by Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were eleven people present.

A motion was made by Commissioner Larson seconded by Commissioner Bradt and approved to approve minutes of the Organization Meeting held January 10, 2024.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve the minutes of the December 18, 2023 meeting. Commissioner Martin abstained

Chief's Report: Chief Abel- Attached

Discussion was held regarding if the premium paid for Target Solution is including the EMS portion of the membership to all members, including non-EMS personnel.

Patrick Cunningham was presented to the Board as a potential new member with a favorable recommendation from the Company.

President's Report- President Abel

The Installation Banquet was held January 6, thank you all for being in attendance and supporting the Company.

Brittany Ryan and Dylan Rominowski were sworn in as members at the installation Banquet.

Life Inactive Members Frank and Bill Hopper have both passed away.

Treasurer's Report: Presented to the Board by Treasurer Prescott

The Treasurer made the Board aware that the auditors will be here in May. The report to the comptroller's office is due June 1, 2024.

Communications:

One letter of resignation was received from Elaine Erckman effective 12/31/23.

A thank you letter from Elaine Erckman was received in response to the plaque that was presented to her at the Company Installation banquet.

Committee Reports:

Grounds and Buildings; Commissioner Larson

Eastern was contacted and accessing the area above the classroom was discussed. It was asked that they add the air handler above the maintenance bay to the maintenance contract.

Capital Generator installed a new battery outside.

\$820 was presented for the new maintenance contract with Capital Electric

All Type Professional Doors is still waiting for a part for officer room door. Please use caution with that door until this work is complete.

The part for washer Dads Appliance is being scheduled to come in to repair.

Ice Melt was purchased and delivered by Hillyard.

Discussion was held regarding a picture rail for the meeting room.

Tri-County Fire Extinguisher will be calling back regarding the Class D extinguisher they still have.

Harold R. Clune Inc. came and fixed the cable of parking lot roof.

The doors from officer's room removed.

Finance: No Report

Medical-

The Clifton Park WellNow or the Niskayuna WellNow are better equipped to administer physical. PFT capabilities are only available at these locations.

There was a workers compensation filing for member on a call. The individual has been placed back in service since this incident.

Legal and Insurance Commissioner Gapczynski

The insurance cards came in and they were given to the Chief.

Computers-

It was discussed in the workshop to add 2 monitors that would replace the black and white letter board and another in the vestibule that would be used for a welcome sign/upcoming event for people using the building.

Personnel- Commissioner Larson

Discussion was held regarding changing the person/people of contact for the District Verizon Plan.

Equipment and Apparatus-

Covered under Chief's report

Use of Station- Commissioner Larson-

The EGFD host form is going to be sent to the Company by the President for interest.

Discussion was held regarding whether or not the individuals being paid are considered employees or not.

Policies-

Rules for proper behavior- there was a form within the big book that fit our purpose and provided guidance. This was reviewed by the board in the workshop. This will be voted on in New Business.

Legislation-

Commissioner Larson expressed thanks to Burnt Hills- Ballston Lake Superintendant McGrath for their approval of the Firefighter Tax Exemption.

Members have until 3/1 to apply for the Firefighter Tax Exemption with the Town. There was miscommunication with the form that was supposed to be used. The correct form was provided by Commissioner Thornhill to the membership.

LOSAP-

2023 data has been entered in the Fire Reporting Software.

LOSAP- will be submitting the numbers for VFIS

LOSAP parameters were explained to Board.

Clem will e getting the LOSAP list to eRoss and Martin to review.

Accident Review Board- No Report

Consolidation-

Discussion was held in the workshop regarding a joint grant opportunity with Alplaus.

Discussion was held regarding the current wording on the Operational Consolidation

Old Business-

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and approved to approve \$1100 to fund the Calderwood Live Fire Training with the Town Chiefs to come out of A3410.401 Grounds and Buildings

New Business-

A motion was made by Commissioner Martin, seconded by Commissioner Bradt and approved to open the floor to guests who wish to speak.

Kevin Weber addressed the Board on behalf of various Company members regarding the paint colors of the new Engine.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve Patrick Cunningham for membership.

A motion was made by Commissioner Larson, seconded by Commissioner Martin and approved to approve \$820 to Capital Electric for the new maintenance agreement.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to adopt the Rules for Proper Behavior at Meetings of Board of Fire Commissioners Policy.

A motion for resolution was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to appropriate 12/31/2022 Assigned Unappropriated Fund Balance (Reserved for Encumbrances) as follows:

Increase	A3410.200	Purchase Trucks and Equipment
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SubAccount	A3410.209	New Chief's Vehicle (20220	<u>22,328.74</u>
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Increrase	A5095	Appropriated Fund Balance	<u>22,328.74</u>
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To amend the 2023 Budget for the 2022 Chief's vehicle upfit that has been completed yet we have not received any invoice for the work. Since the work is compelte, we need to recognize the expense.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to amend the 2023 Budget as follows:

Increase	A9960.803	Appropriated Equipment Reserve	<u>615.00</u>
Increase	A9960.804	Appropriation to Building Reserve	<u>250.00</u>
Decrease	A9960.801	Appropriation to Apparatus Reserve	<u>(865.00)</u>

To amend the budget for allocation of Auction Proceed to Equipment and Building Reserve. We did not realize as much as we hoped for the Apparatus Reserve, thus the decrease us absorbed by not having the gross procees A2665 as originally budgeted.

A motion for resolution was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to appropriate 12/31/2023 Assigned Unappropriated Fund Balance (Reserved for Emcumbrances) as follows:

Increase	A3410.400	Grounds and Buildings	
	SubAccount	A3410.401A	Snow Plowing
			<u>880.53</u>

Increrase	A5095	Appropriated Fund Balance	<u>880.53</u>
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To amend the 2024 budget for a pallet of Ice Melt ordered in December 2023, but not received until January 2024.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve January 15, 2024 Abstract #1 for \$220,721,72

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$50 to Kevin Kea for working as a host for a meeting room rental 12/16/2023 from 9am-1pm.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$375 to Apex for the jet out to come out of A3410.401 Grounds and Buildings.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$85 to Association of Fire Districts for Commissioner Larson to take the Commissioner Training course to come out of A3410.463 Conventions and memberships.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$15.95 to the Daily Gazette for a legal notice of the organizational meeting held on 1/10/2024 to come out of A3410.465 Advertising/ Vote.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$1,850 to Eastern Heating and Cooling for the 6-month maintenance contract.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$85 to Association of Fire Districts for Commissioner Martin to take the Commissioner Training course to come out of A3410.463 Conventions and memberships.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$500 to Bryans and Gramuglia LLC for the 2023 audit to come out A3410.469 Independent Audit.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$240 to Linstar for Fob Software maintenance to come out of A3410.401 Grounds and Buildings.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$22,675 to purchase 5 sets of gear on state contract from MES.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$3,027.16 for a 2nd mobile radio for the new Chief's vehicle.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$5,102.99 to Vector Solutions for the online training platform.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to approve \$558.51 to repair 1 SCBA pack assembly hose to come out of A3410.202 SCBA Test/Repair

No action is being taken on new fire engine as permissive referendum is still pending. The board will be holding a special meeting 2/7/2024.

A motion was made by Commissioner Gapczynski, seconded by Commissioner Bradt and approved to enter into executive session at 8:18pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to adjourn at. 8:52pm.

Respectfully Submitted,

Lindsay Abel
District Secretary