

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
December 15, 2024

Present: Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Albert Martin
Commissioner Ross Thornhill
Chief Nick Abel
1st Assistant Chief Mike Meier
District Treasurer Jeffrey Prescott
District Secretary Debra Priddle

The Board of Commissioners meeting was called to order by Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were nine people present.

Commissioner Gapczynski congratulated Commissioner Martin on winning his election.

A motion was made by Commissioner Bradt seconded by Commissioner Thornhill to approve minutes of the meeting held November 18, 2024 as written with all in agreement.

Chief's Report: Chief Abel/1st Assistant Chief Meier - report attached.

President's Report: President Abel – The president's report was read by Commissioner Gapczynski.

The Company held their officer's elections for the year 2025 at the December meeting. The results were as follows; Chief – Nick Abel, 1st Assistant Chief - Mike Meier, 2nd Assistant Chief - John Jewell, Captain of Engines – George Budesheim, Captain of Rescue – Scott Fura, Captain of EMS – Paul Chiarello, Captain of Fire Police – Wayne Sandilands, Lieutenant – Chris Abel, Lieutenant – Eric Puffer. The President of the Company is now Rit Desbiens, Vice President is Kevin Kea, Treasurer is Jeff Prescott, Secretary Robert Cummings and House Stewart is Sue Desbiens.

The chief positions require review and approval by the Board.

The following individuals are resignations as of January 1st is CJ Schimikowski and Jenna Meaney.

The annual Installation Banquet will be held Saturday, January 4th at the Mohawk River Country Club and the time has been announced. It is at 5:30 to start, 6:00 dinner.

Treasurer's Report: Treasurer Prescott - attached. We are at 93% of budget overall.

Jeff did mention that he drafted the three checks for the election workers and they were going to have to be approved individually before they could be released.

Communications: We got our Capital Area Fire District Association invoice for \$300.00. This is a January item.

Committee Reports:

Buildings and Grounds: Commissioner Larson

SRI was in on November 22nd. They did the 5-year inspection and the repairs but we have not gotten a bill.

SteriCycle sent a proposal and we are still in the works with getting a schedule on time. They sent a proposal with regards to our shredding but it is not a better deal than what we do now. They did tell us that there are new shredders available that are more secure and it's not just a straight line but it is more zigzag and we can put it on next year's agenda if we do.

TriCounty Fire Extinguishers – Commissioner Larson got a call from them this morning that they wanted to drop off the water can and the fire extinguishers so he gave us our stuff and took back the stuff they lent us. They are scheduled to come in Friday to do the reconditioned KP275 tank that is above the stove in the vent hood because we cannot get our system approved with a sticker for the town until they come and do that.

There are two recommendations. We had a rusted 10 ABC; a new one costs \$99.00 and then on engine 235 we have a 1969 General (too old) and a new one costs \$386.00 plus shipping and handling. I spoke to him when he was here today and he said if the Board approves tonight, can I call you and bring you these two new ones. He said the \$99.00 one they have in stock and the \$386.00 plus shipping and handling they would have to order and it would be about a week or two so I am recommending to the Board that we purchase both of these new ones and the Chief has asked that on 238 we put a 10lb ABC to replace the old one.

Capital Generator came in and did our inspection. They did not say anything was wrong.

Alarm and Suppression came in on the 13th. They will send us a report along with the invoice.

The entrance door weather stripping will be ordered and replaced when they are in the area by All Type Door.

Commissioner Larson and Commissioner Martin met this week and Commissioner Larson will be calling All Type Door to request to meet after the first of the year that we seem to have more problems with the bay doors than we should and so we want them to come down and talk to whomever is available and has used the doors and say exactly what is going on and pressing them on a solution.

The Chief made a request to Jeff about putting the officers on our Burnt Hills Hardware charge account. Commissioner Larson put a message out to the rest of the Board and they all concurred that it was not a good idea. Upon further discussion it was decided that Mike Meier and John Jewell will be added to the account. It will be brought up for discussion in the organizational meeting.

Chief sent Commissioner Larson a message from Facebook showing Glenville Fitness is going out of business and they would like to donate the leftover fitness equipment they have not sold. It was decided the chief and officers would go look at it and if they wanted it would be a donation. The Chief is going to put it to the company members that use the fitness room on a regular basis.

Discussion was held regarding the stove in the kitchen. It was brought to Commissioner Larson's attention that they had issues with it working properly at Breakfast with Santa. We will continue to look for someone to service it.

Commissioner Larson made a point of mentioning and thanking everyone that did the Christmas lights on the outside of the firehouse. George Budesheim and Rit Desbiens did most of the work.

Finance: No report. We are at 93% of budget.

Medical: No report.

Legal and Insurance: Because of the issue with 239 Commissioner Gapczynski contacted Stephanie now that she has the insurance report and will she what she says as it is going into the other persons insurance company.

Computers: The only thing Ross had for computers is that he was working with Debbie. Debbie's laptop auto updated Outlook. We are trying to figure out why all of a sudden over the past week the email stopped working. Outlook is looking for some type of authentication code that we did not have. They must have updated some security code that we need to work around. Right now we are using webmail to keep going forward. Also there is a computer monitor that will be surplus as no one has a use for it in the company. Also the CAT 6 wires have not been run yet, but Ross will do it.

Personnel: Commissioner Larson – Commissioner Bradt and Commissioner Larson interviewed Debbie for the District Secretary position and are making a recommendation to the Board that she is hired. There were no other applicants.

Equipment and Apparatus: Everything that has already been listed in Chief's report.

Use of Station:

December 15th was John Jewell's son's Eagle Scout Code of Honor.

Monday December 16th we were supposed to have To Life! Meeting but they had to cancel it. The Board has no objection to them coming to meet on the same night as the Commissioner's meeting, but we did want to send them a letter explaining that if the chief's needed the space for

training that they would have priority. They have been issued a copy of our meeting room use policy.

The VFW is still using the classroom on the same night as the company meeting.

On the 22nd of January we will have the esophageal screening from 11am to 8pm hosted by the Schenectady County Fire Coordinator.

On the record, Ross mentioned that he wanted to thank Patty Corlett for helping set up the templates for the new screens in the main entrance. Debbie will be shown how to use Powerpoint for the signs in the building.

Policies and Procedures: We do not have anything. Ross will send updates for everyone to review for the new year. Commissioner Bradt mentioned that he spoke to Clem about rearranging the LOSAP list and putting the EMS person at the same level as traffic police. Commissioner Bradt asked Clem if he could draft an updated list that the Board could approve.

Legislation: No report.

LOSAP: No report.

Accident Review Board: Other than the issue with 239, no report.

Consolidation: No report.

Old Business: None.

New Business:

Purchase Requests:

Commissioner Larson proposed to the Board that we purchase two 10 lb ABC fire extinguishers at \$99.00 each. One is for 239 and the other is for 238. The other extinguisher is on 235 for \$386.00 plus shipping and handling that has to be ordered.

A motion was made by Commissioner Thornhill to move from A3410.203 Protective Equipment to A3410.205 Extinguishers and Powder \$700.00 for the purpose of purchasing three extinguishers. Commissioner Bradt seconded and all approved.

Commissioner Thornhill made a motion to purchase the extinguishers as indicated and Commissioner Bradt seconded with all in agreement from TriCounty Fire Extinguishers.

Commissioner Thornhill made a motion to spend \$425.00 for KP275 tank reconditioned, Commissioner Bradt seconded and all were in agreement.

Commissioner Thornhill made a motion for resolution to amend the 2024 budget as follows seconded by Commissioner Bradt and agreed to by all;

Increase A3410.200 Purchase of Trucks and Equipment - Subaccount A3410.205 Extinguishers and Powder by \$32.00.

Decrease A3410.200 Purchase of Trucks and Equipment – Subaccount A3410.202 CVA Test and Repair by \$32.00 and this is to provide funding for extinguisher testing and hydros.

Commissioner Thornhill made a motion for resolution to increase A3410.400 Building Repairs and Maintenance Subaccount A3410.403 Floor and Rubbish by \$160.00.

Decrease A3410.403 Floors and Rubbish by \$160.00

Decrease A3410.400 Buildings Repair and Maintenance Subaccount A3410.401 \$160.00 and this is to provide funding for the three cases of trash can liners. Commissioner Martin seconded with all in agreement.

Commissioner Thornhill made a motion to increase A3410.420 Truck Repair and Maintenance – Subaccount A3410.422 Truck Repairs \$124.00 and decrease A3410.420 Truck Repairs and Maintenance – Subaccount A3410.423 Fuel \$124.00 and this to provide funding for miscellaneous truck maintenance items. Commissioner Bradt seconded with all in agreement.

Commissioner Thornhill made a motion to approve Abstract #12 dated December 16, 2024, seconded by Commissioner Martin with all in agreement.

Commissioner Bradt stated in addition to the abstract he would make a motion that we approve three other checks for the annual voting. One was for Robin Meier for \$50.00, Nancy Famularo for \$50.00 and Joanne Jantz for \$50.00. Commissioner Thornhill seconded with everyone in agreement.

Chief's requests:

Commissioner Gapczynski made a motion to accept the purchase of safety glasses for a total of \$130.79, seconded by Commissioner Thornhill with all in agreement.

Commissioner Bradt made a motion to move \$269.00 from A3410.203 to A3410.207 Rescue Equipment for Polytech lights, seconded by Commissioner Martin, and approved by all.

Commissioner Thornhill made a motion to purchase the five Polytech lights for \$344.95, seconded by Commissioner Martin and agreed to by all, A3410.203.

Commissioner Thornhill made a motion to purchase firefighter nametags for \$224.97, seconded by Commissioner Martin and approved by all.

Commissioner Gapczynski made a motion to surplus the extra monitor in the board room, seconded by Commissioner Larson and agreed to by all.

Commissioner Thornhill made a motion to approve Nick Abel as Chief of the Department for 2025, seconded by Commissioner Bradt with everyone in agreement with the exception of Commissioner Gapczynski voting no.

Commissioner Thornhill made a motion to approve Mike Meier as 1st Assistant Chief of the Department for 2025, seconded by Commissioner Martin with all in agreement.

Commissioner Thornhill made a motion to approve John Jewell as 2nd Assistant Chief of the Department for 2025, seconded by Commissioner Martin with all in agreement.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to enter into executive session at 8:27pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

A motion was made by Commission Thornhill seconded by Commissioner Martin and approved to return to regular session at 9:09pm.

Commissioner Gapczynski stated that we were going to set our Organizational Meeting for January 8th at 5:30 with our normal running meeting on January 20th. The swearing in of the Chiefs will be done at the Organizational Meeting.

Commissioner Thornhill mentioned that he will be working with Commissioner Bradt and Marie Dowd to do our DEC testing and the fee will be \$1,850.00 for TRC.

A motion to adjourn was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to adjourn at 9:09pm.

Respectfully Submitted,

Debra Priddle
District Secretary