

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
November 18, 2024

Present: Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Albert Martin
Commissioner Ross Thornhill
Chief Nick Abel
1st Assistant Chief Mike Meier
2nd Assistant Chief John Jewell
District Treasurer Jeffrey Prescott
Deputy Treasurer Tammy Stocker
District Secretary Debra Priddle

The Board of Commissioners meeting was called to order by Commissioner Bradt at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were eleven people present.

A motion was made by Commissioner Thornhill seconded by Commissioner Martin to approve minutes of the meeting held October 21, 2024 as amended with all in agreement and Commissioner Bradt abstaining as he was not in attendance.

A motion was made to approve the minutes of the special meeting held November 13, 2024 as amended by Commissioner Thornhill and seconded by Commissioner Larson with all in agreement.

Chief's Report: Chief Abel/1st Assistant Chief Meier - report attached.

It was brought up by 1st Assistant Chief Meier that the chiefs are hoping to host Fire Behavior on the Inside again next year. Commissioner Thornhill expressed concern whether turnout gear and helmets were cleaned enough after this type of training and the chiefs assured the Board that gear was going through the extractors and checked immediately after training with many helmets showing staining but still useable.

President's Report: President Abel - no report. Fund drive is being distributed. Breakfast with Santa is scheduled. Nominations for the company elections are posted.

Treasurer's Report: Treasurer Prescott - attached.

Communications: No report.

Committee Reports:

Buildings and Grounds: Commissioner Larson

Steri-Cycle is going to be sending us a quote. They also have a shredding business. Debbie and Commissioner Martin met with them. We had an ongoing issue with pick-ups that we are hoping to address.

SRI is coming in this Friday to do the repairs from our previous inspection as well as to complete our five year inspection.

Commissioner Larson is asking that we surplus the sign board in the Board room as well as the red one in the apparatus bay.

Tri-County Fire Extinguishers will be in Thursday to do inspection on all extinguishers that are on the trucks as well as any others that the chiefs will have sitting next to the lockers at the front of the building. Some will need to be hydro tested.

Eastern will be in on Tuesday for our regular fall maintenance and to check the gas leak on the house side of our gas meter.

All Type was in to fix bay door 8 and Commissioner Martin has asked us to discuss with them the electronic control box that is still giving us trouble.

Finanace: No report.

Medical: No report.

Legal and Insurance: We do have the insurance policy that we have to vote on. The amount is \$39,247.00 for the annual premium with a TRIA of \$332.00 extra and a \$9.00 fee charge. That does not include the cancer insurance. This will be a 2025 expense.

Computers: The signs are up and running. Patty Corlett provided some of the information. Debbie will be shown how to put information on them. Some new wiring will need to be run in order for us to get maximum internet speed.

Personnel: Commissioner Larson – We are currently looking for a district secretary. The job has been posted. It will be on the sign board. We are accepting applications through December 8th. Any application will be sent to jobs@eastglenvillefd.com which goes to the Board.

During a special meeting on November 13th we did swear Debbie in as our temporary secretary.

Equipment and Apparatus: Covered under Chief's Report.

Use of Station:

December 7th is Breakfast with Santa.

We had a request from Schenectady County Fire Coordinators for the use of our station on Wednesday, January 22nd for esophageal cancer screening and they will be here from noon to 8:00pm and they requested the use of the meeting room and training room.

John Jewell submitted a request to use the meeting room on Sunday December 15th from 1700-1900 for Ben Jewell's Eagle Scout Court of Honor.

Chief Abel requested use of the station February 17, 2025 and February 22, 2025 for Tactical Fireground Simulations in the meeting room.

It was brought up that not everyone could see all activities scheduled in the firehouse that were on the administrative calendar so for now all activities will be placed on the fire department calendar.

Policies:

Legislation:

LOSAP: No Report. Staticstition report attached.

Accident Review Board: We did have an accident review that was performed earlier this month. It was with 2321. An accident report was formulated and sent out to all the Board members. Corrective action and additional training was recommended.

Consolidation: The Chief has been working on some wording that will be gone over with our policy people.

Old Business: None.

New Business:

A motion was made by Commissioner Bradt seconded by Commissioner Martin and approved using 2376 for Breakfast with Santa and the town tree lighting on December 7th with all in agreement.

A motion was made by Commissioner Bradt seconded by Commissioner Martin to approve the NYS Chiefs Fireground Behaviour Course for 10/18/2025 and 10/19/2025 with all in agreement.

Purchase Requests:

A motion was made by Commissioner Bradt seconded by Commissioner Thornhill and agreed by all to approve the purchase of Pro Tech Fusion 8 Gloves (10) for a total cost of \$799.50 – SubAccount A3410.203.

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve the purchase of Pro Tech Particulate Hoods (10) for a total cost of \$719.90 – SubAccount A3410.203.

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve the purchase of Cairns 1044 Helmets (5) black and (1) yellow for a total cost of \$2,490.00 – SubAccount A3410.203.

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve the purchase of 12 pack leather work gloves (2) for a total cost of \$89.40-SubAccount A3410.203.

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve the purchase of 3 pack safety vests (3) for a total cost of \$92.97-SubAccount A3410.208.

A motion was made by Commissioner Bradt seconded by Commissioner Thornhill and agreed by all to approve the purchase of Battle Board (2) for a total cost of \$973.08 – SubAccount A3410.207.

A motion was made by Commissioner Thornhill seconded by Commissioner Martin and agreed by all to approve the purchase of M28 batteries (2) for a total cost of \$579.98 – SubAccount A3410.207.

A motion was made by Commissioner Bradt seconded by Commissioner Thornhill and agreed by all to approve to amend the 2024 budget as follows:

Increase	SubAccount	A3410.204 Medical Equipment	2,000.00
Decrease	SubAccount	A3410.201 Hose & Nossles	2,000.00
Increase	SubAccount	A3410.204 Medical Equipment	1,000.00
Decrease	SubAccount	A3410.202 Protective Equipment	1,000.00
Increase	SubAccount	A3410.204 Medical Supplies	4,705.00
Decrease	SubAccount	A3410.203 Personal Protective Equipment	4,705.00
Increase	SubAccount	A3410.204 Medical Supplies	4,000.00
Decrease	SubAccount	A3410.207 Rescue Equipment	4,000.00

To provide funding for the Lifepack 15.

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve the purchase (1) Lifepack 15 at a total cost of \$15,705.00 – SubAccount A3410.204.

A motion was made by Commissioner Bradt seconded by Commissioner Thornhill and agreed by all to approve the November 18, 2024 Abstract #11.

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve the check to the NYS Employee Retirement System for \$3,556.00.

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve amendments to the budget to provide funding for two radio batteries.

Increase	Account A3410.200		
	SubAccount A3410.20 Radios and Alarms		203.00
Decrease	Account A3410.200		
	Subaccount A3410.203 Protective Clothing		203.00

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve amendments to the budget to provide funding for 2345 detail supplies, Shoreline plugs and DEF fluid.

Increase	Account A3410.420		
	SubAccount A3410.422	Repairs & Maintenance	153.00
Decrease	Account A3410.200		
	Subaccount A3410.203 Protective Clothing		153.00

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve amendments to the budget to provide funding for Casella November and December trash.

Increase	Account A3410.400		
	SubAccount A3410.403	Floor & Rubbish	252.00
Decrease	Account A3410.400		
	Subaccount A3410.401 Buildings & Repairs		252.00

A motion was made by Commissioner Bradt seconded by Commissioner Martin and agreed by all to approve amendments to the budget to provide funding for the excess cost of three new monitor projects.

Increase	Account A3410.460		
	SubAccount A3410.461 Misc Computer		509.00

Decrease	Account A3410.460	
	Subaccount A3410.466 Misc. Legal	509.00

Discussion was held after Chief Abel mentioned that he was researching other possible companies to use besides Vander Molen.

A motion was made by Commissioner Martin seconded by Commissioner Bradt and agreed to by all to approve the treasurers report as read.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and approved to enter into executive session at 8:26pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

A motion was made by Commission Thornhill seconded by Commissioner Martin and approved to return to regular session at 8:42pm.

Discussion was held regarding insurance for ESIP dated October of 2024. The cost of the premium is \$39,247.00, the additional cost of TRIA which is additional insurance for terrorist acts \$313.00 annually and additional fee of \$9.00 annually. Commissioner Bradt made a motion seconded by Commissioner Thornhill with all in agreement to approve.

A motion to adjourn was made by Commissioner Thornhill, seconded by Commissioner Larson and approved to adjourn at 8:43pm.

Respectfully Submitted,

Debra Priddle
District Secretary