

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
September 16, 2024

Present: Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Ross Thornhill
Commissioner Albert Martin
Chief Nick Abel
1st Assistant Chief Mike Meier
2nd Assistance Chief John Jewell
District Treasurer Jeffrey Prescott
District Secretary Lindsay Abel
Deputy District Treasurer Tammy Stockard

The Board of Commissioners meeting was called to order by Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were eleven people present.

A motion was made by Commissioner Bradt seconded by Commissioner Martin and approved to approve minutes of the meeting held August 19, 2024 as amended. Commissioner Thornhill abstained.

Chief's Report: Chief Abel and 1st Assistant Chief Abel- Attached

Discussion was held regarding individuals taking the New York State Association of Fire Chief's

President's Report- President Abel- Covered under Chief's Report

Treasurer's Report: Treasurer Prescott- attached

Communications:

Board of Elections

A training has been announced by the Capital Area Fire District's Association at the Verdoy Fire Department on November 2nd. A topic of conversation will be the new OSHA requirements.

Discussion was held regarding the proposed OSHA requirements.

Committee Reports:

Grounds and Buildings: Commissioner Larson

Eastern Heating and Cooling sent proposal for the maintenance contract for 2024-2025 for the amount of \$4,070.00.

An announcement for the accepting of Snow Plow bids will be put in the Gazette and one the website.

A new stainless steel shelf for the kitchen closet was presented for 299.99

Discussion was held regarding a policy for the new electric sign.

Tri- County Fire extinguishers tried to charge us for a loaner, East Glenville will not be paying for this bill.

The District Treasurer asked about the 3 year maintenance contract from Eastern Heating and Cooling, 25-26 (4476) 26-27 (4924). Commissioner Larson said we can cancel the service with no penalty at any time.

Finanace:

Provided proposed, budget needs to be adopted before 24th September- no comments received.

Medical: No report

Legal and Insurance:

Discussion was held regarding contacting insurance about the minor incident involving 2352. Additional discussion was held regarding tending to the dent so it does not rust.

Computers:

Monitors ordered all 3 digital displays set up Commissioner Bradt and The District Administrator also have access they, function very much like the electric sign, further discussion was held regarding the monitors.

Personnel: Commissioner Larson-

Commissioner Larson and The District Administrator are working to correct the authorized personnel on the Verizon account.

Discussion was held regarding if the members of the Auxiliary are eligible for the Verizon plan.

Equipment and Apparatus: Covered under Chief's Report

Policies:

Discussion was held regarding amendments to the Vehicle Driver Policy.

Discussion was held regarding a new Digital Signage Policy.

Legislation: No Report

LOSAP: No Report

Accident Review Board: No report

Consolidation:

Commissioner Thornhill started discussion regarding the idea that we should start thinking about staffing the station for daytime response.

Old Business: None

New Business:

A motion was made by Commissioner Martin seconded by Commissioner Thornhill and approved to accept the proposed Eastern Heating and Cooling maintenance contract 4,070 first year, 25-26 (4476) 26-27 (4924)

A motion was made by Commissioner Martin seconded by Commissioner Bradt and approved to purchase new shelving for the kitchen closet for 299.99 to come out of A3410.401 Grounds and Buildings

A motion was made by Commissioner Martin seconded by Commissioner Thornhill and approved to approve the proposed 2025 budget.

A motion for resolution was made by Commissioner Thornhill, seconded by Commissioner Bradt, and approved to amend the 2024 budget as follows:

Increase:	A9960.803	Appropriation to Equipment Reserve	42,173.00
Increase	A5095	Appropriated Fund Balance	42,173.00

To amend the budget to appropriate the balance of the 2023 excess unrestricted fund balance.

A motion for resolution was made by Commissioner Thornhill, seconded by Commissioner Bradt, and approved to amend the 2024 budget as follows:

Decrease	A2665	Sales of Equipment	10,400.00
Decrease	A9960.801	Appropriation to Apparatus Reserve	12,000.00
Increase	A9960.803	Appropriation to Equipment Reserve	1,600.00
Net Decrease in Appropriations			10,400.00

To amend the 2024 budget for the actual results of the planned auction of surplus equipment.

A motion for resolution was made by Commissioner Thornhill, seconded by Commissioner Bradt, and approved to amend the 2024 budget as follows:

Increase:	A9960.804	Appropriation to Building Reserve	2,005.00
Decrease	A3410.40B	Overhead Door Controllers	2,005.00

To amend the 2024 budget to appropriate the excess budgeted amount for the overhead door controllers over the actual cost. Building reserve was reduced by the budgeted O/H door cost.

A motion for resolution was made by Commissioner Thornhill, seconded by Commissioner Bradt, and approved to amend the 2024 budget as follows:

Increase	A3410.420	Truck Repair & Maintenance	
SubAccount	A3410.422	Repairs and Maintenance	3,251.25
Decrease	A3410.420	Truck Repair & Maintenance	
SubAccount	A3410.421	Tires & Batteries	1500.00
SubAccount	A3410.423	Fuel	1000.00
A3410.200	Purchase Trucks & Equipment		
SubAccount	A3410.203	Protective Equipment	751.25
Total Decrease			3,251.25

To amend the 2024 budget to cover the costs of the repairs to ER-2321, LT-2376, and U-2354.

A motion was made Commissioner Thornhill, seconded by Commissioner Gapczynski and approved to approve Abstract #9 dated September 16, 2024 totaling \$60,908.40.

A motion was made by Commissioner Thornhill seconded by Commissioner Martin and approved to adopt the East Glenville Fire District #3 Digital Signage Policy.

A motion was made by Commissioner Thornhill seconded by Commissioner Martin and approved to amend the Vehicle Operator Policy to remove the paragraph that is Section 3 Number 1 and replace with: Persons under 21 years of age may not operate East Glenville Fire Department vehicles with a gross weight of 26,600lbs or more. And persons under 21 years of age may not operate district vehicles under emergency mode.

A motion was made by Commissioner Martin seconded by Commissioner Thornhill and approved to approve the purchase of 1 O2 sensor for the Qrae III Meter at 320.00.

A motion was made by Commissioner Martin seconded by Commissioner Thornhill and approved to approve 1 4-gas meter calibration at 165.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin, and approved to accept the donation of a 2005 Honda Accord from Brandon Cook

A motion was made by Commissioner Martin seconded by Commissioner Thornhill and approved to approve the use of apparatus at the upcoming social events listed in Chief's Report.

A motion was made by Commissioner Martin seconded by Commissioner Thornhill and approved to allow KAPL use of the station for training purposes oct 24th and 25th and 30th 31st

A motion was made by Commissioner Larson, seconded by Commissioner Bradt and approved to enter into executive session at 8:06pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

A motion was made by Commissioner Thornhill seconded by Commissioner Bradt and approved to return to regular session 8:38pm

A motion was made by Commissioner Martin seconded by Commissioner Thornhill and approved to adjourn at 8:41pm.

Respectfully Submitted,

Lindsay Abel

District Secretary

DRAFT