

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
July 15, 2024

Present: Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Ross Thornhill
Commissioner Albert Martin
Chief Nick Abel
1st Assistant Chief Mike Meier
District Treasurer Jeffrey Prescott
District Secretary Lindsay Abel

:: Workshop commenced at 6:00pm.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and approved to enter executive session at 6:03pm

The Board left Executive Session at 7pm.

The Board of Commissioners meeting was called to order by Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were nine people present.

A motion was made by Commissioner Gapczynski seconded by Commissioner Larson and approved to approve minutes of the meeting held June 17, 2024 as amended. Commissioner Thornhill abstained.

Chief's Report: Chief Abel and 1st Assistant Chief Abel- Attached

Commissioner Gapczynski signed the change order to send to Sutphen from the pre-construction meeting for the new Engine.

Commissioner Bradt asked how the relationship with Vander Molen was going regarding service costs. The Chief reassured the Board that it went well.

Commissioner Martin made the Board aware that the mini-fridge was changed to a less-expensive option.

The truck committee reduced the total headsets on the truck to 2. Only the driver and officer will have headsets. They are wireless. If more headsets are needed in the future they can be purchased.

President's Report- President Abel- No Report

Treasurer's Report: Treasurer Prescott- attached

Communications: Nick Wilson moving out district and requested to stay in the department while moving to Wilton.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin to not approve Nick Wilson's continued membership once moved. Commissioner Bradt-Nay. The motion passed.

Committee Reports:

Grounds and Buildings: Commissioner Larson

All Type Professional Doors completed installing 8 new door openers 22,995.

There was an incident with the door and the ladder truck, there was no damage to the truck, there was damage to the door. All Type Professional Doors came and it was fixed.

Storage ideas have been discussed.

The medical supplies in garage can be thrown out.

Storage for EMS training equipment was discussed

Eastern Heating and Cooling's access was discussed to get up to the intake fans, when they come here they are bringing a scissor lift.

Discussion was held regarding additional outdoor storage.

Capital Generator completed the semi-annual inspection everything was good.

Eastern Heating and Cooling came for the annual inspection. 2 problems were found, 1 meeting room coil icing. The unit is low on return air. They submit estimate to install 12 inch take off to increase air flow 993.00 to fix 2 condenser #3 low on refrigerant charged- no leaks 527.00

The District Treasurer asked if there was a contract for the maintenance yet, Commissioner Larson said no.

Commissioner Thornhill asked how long warranty was on Johnson Control's work.

Seams coming apart on wallpaper- proposal to repair wallpaper 1,750.00 includes labor and glue materials. Discussion was held regarding whether it was worth fixing or not or if it should just be taken down. The board decided to table this.

Discussion was held regarding the work done on the kitchen sink.

SSRI came in to do inspection on 11th. Last year the inspection was July there were items that were supposed to be taken care of. The tech didn't send estimate last year. We are waiting for estimate to repair.

New Clock in meeting room hung.

Discussion was held regarding The District Admin making new bunting.

Finance:

The audit is complete. The copy of the audit report was put on Board Room table a copy of that will be filed with minutes no changes no adjustments. It is time to start thinking about 2025 budget the Chief will be given budget worksheet- a meeting will be scheduled with Board to plan.

The District Treasurer asked that he be made aware of any future large projects

Medical: No report

Legal and Insurance:

The District Treasurer is waiting on bill- there is a current legal matter discussed in Executive Session.

Computers:

Met before meeting for monitors- asking to spend up to 200 to test out ideas.

The idea came up to place them over display cases when you walk in main doors.

There will be a separate monitor for the member names.

The Board in Apparatus Bay is going away, the TV will go where black board is.

Personnel: Commissioner Larson- No Report

Equipment and Apparatus:

We had the 2325 went to Vander Molen, Commissioner Thornhill and Bradt communication with VM- 1500 plus labor to fix turbo actuator.

Use of Station:

July 20th Childrens Birthday Party hosted by George Budesheim in Pavillion

Sharon McFarland- 2nd week in September- Meeting Room Thursday night- would like to have 2 candidates come – the Board agreed to not approve this.

Policies:

Discussion was held regarding amendments to the Vehicle Driver Policy.

Discussion was held regarding a new Digital Signage Policy.

Legislation: The comment peroid on OSHA changes comingto end this week.

LOSAP: No Report

Accident Review Board: No report

Consolidation: No Report

Old Business: None

New Business:

A motion was made by Commissioner Larson, seconded by Commissioner Bradt and approved to approve 527.00 to Eastern Heating and cooling to provide labor and refridgerant condnsesr #3 to come out of A3410.401 Grounds and Buildings

A motion was made by Commisisoner Larson, seconded by Commission Bradt and approved to accept quote from Eastern Heating and Cooling to upgrade return ducting 12 inch take of with 993.00 to come out of A3410.401 Grounds and Buildings

A motin was made by Commissioner Thornhill, seconded by Commissioner Larson and approved to accept Dival quote compressor 61509.07 plus electrical. To come out of the Equipment Reserve monies.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and approved to use appartus for the 8/1 Thursday in the park at Indian Meadows.

A motion was made by Commissioner Gapczynski seconded by Commissioner Larson and approved to approve the purchase of 2 Lifepak 12 batteries at 82.11 each to come out of A3410.204 EMS Supplies.

A motion was made by Commissioner Gapczynski seconded by Commissioner Martin and approved to approve the purchase of 15 sheets of plywood at 53.98 each to come out of A3410.440 Training.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to surplus the Eagle SCBA Compressor.

A motion was made by Commissioner Gapczynski seconded by Commissioner Bradt and approved to approve Abstract #7 dated 7/15/2024, with the total of 22,255.26.

A motion for resolution was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to approve the standard work day for the positions of Deputy District Treasurer.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and approved to approve not exceeding \$400 to purchase equipment to test out new monitors in hallways.

Discussion was held regarding the sale of the surplused Chief's vehicle- Collar City Auction will be contacted.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and approved to approve 22995.00 to All Type Professional Doors for the install of the 8 garage door closers

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to approve 1456.93 to Easter Heating and Cooling for the work done on the HVAC system.

Discussion was held regarding general condolences.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to adjourn at 8:44pm.

Respectfully Submitted,

Lindsay Abel
District Secretary