

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
April 20, 2026

Present: Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Rit Desbiens
Commissioner Ross Thornhil
Commissioner Al Martin
Chief Mike Meier
Assistant Chief John Jewell
District Treasurer Jeffrey Prescott
Captain Wayne Sandilands
District Secretary Debra Priddle

The Board of Commissioners meeting was called to order by Commissioner Gapczynski at 7:00pm. There were 10 members present.

A Motion was made by Commissioner Martin and seconded by Commissioner Larson to accept the minutes from March 16, 2026 with all in agreement except for Commissioner Thornhill who abstained as he was not in attendance.

Commissioner Gapczynski asked if there was anyone from the public that wished to address the board and no one came forward.

Chief's Report: See attached. Chief Meier summarized the statistics, apparatus, equipment, training, and purchases on the chief's report. Chief Meier also gave each commissioner a copy of the ISO report from last year.

Presidents Report: Captain Wayne Sandilands presented the president's report. The company received an application for Andrew Schultz. The company voted on it and recommended membership for the board to approve. The company received a message from Rit to inform everyone of the passing of Bob Williams.

Treasurer's Report: Jeff Prescott summarized the revenues, deposits, expenditures, reserve funds, LOSAP, fixed assets, balance sheet, profit & loss, budget and incumberances.

Communications: No report.

Buildings and Grounds – Commissioner Larson thanked Commissioner Thornhill for taking care of the parking paddles for the parking lot.

Commissioner Larson reported that we are still trying to find someone to do the maintenance and checks on the carbon monoxide system. Alarm and Suppression was contacted and they can't do that system and Debbie is continuing to make calls to find someone.

With regards to Apex Plumbing, we are having a hard time getting them to come in and get the work done so we are looking for a replacement plumbing company. The floor drains still need to be put in.

The chief contacted Commissioner Larson about the apparatus bay drains working slow and we usually have them done in the spring so we have called FlowRite to come in. We will need to coordinate it with someone who can move the trucks out of the bays.

Commissioner Larson and Commissioner Martin called Johnson Controls and got the bill for the work in the meeting room reduced from \$9,105.65 to \$5,275.08 and we have contacted Eastern to see if they can change the thermostats so we can have them do the whole system under our maintenance contract.

The next project for Eastern is for them to get above the ceiling in the storage room to evaluate and do maintenance on the exhaust fans which has not been done in a long time if at all. Pictures of the ceiling area has been sent to Eastern and we are waiting for them to schedule.

The company HHR is coming in to evaluate and give us an accurate quote on replacing the hood vent fan to plan ahead and put it in the budget maybe for next year.

Paul Perry Kitchens is waiting for materials to put stainless steel behind the stove and will look at the laminate under the pot sink at that time.

The kitchen stove is having an issue with the pilot lights being very low and not able to be adjusted. B&G is scheduling a warranty call for this.

Eric Freer came in and lowered the pipe in the drain pit. He also put a weep hole in the bottom of the pipe that goes between the two tanks so that water no longer sits in there and freezes in the winter.

Office chairs have been ordered.

Stanley Steemer came in Monday and cleaned out the dryer vent.

Clune Electric came in to look at the one set of fans in the apparatus room were not working. Clune had to order fuses and will be in this week to fix it.

Capital Generator is going to be scheduled to come in for the semi-annual maintenance check on our generator system.

The town picked up our lawn equipment to do the annual maintenance on it.

East Coast Sealcoating came and repaired the damage from winter plowing.

Commissioner Larson that it had come to her attention that some of the officers were making arrangements to clean out the area behind the bar of our paper products and cleaners and were going to put them up in the garage and move their cookware in there. She believes there is still room in the kitchen cabinets and pantry for those items. There is room in the pantry for another shelf unit if needed. If anyone has any questions they can contact Commissioner Larson or Commissioner Martin.

Commissioner Martin commented that the other night when it was very windy someone was leaving the building through the main entrance when a gust of wind came in and dislodged the ceiling tiles in the vestibule. He contacted Brad to have them put in place and that has been done.

Finance: In recent discussions with town officials about the fire training center, it was mentioned that the only organizations that don't pay fire tax are governments and churches. In researching this, Jeff found out that no other churches pay tax except for the Church of the Immaculate Conception. Jeff went to the assessor to ask about this. In looking back, they have been paying fire tax since 2012 at roughly \$4,500 per year with a total of about \$63,000.00. We are now required to refund the church for three years of payments so we will be required to refund them \$13,698.99. This will probably have to be paid next January.

Medical: Commissioner Gapczynski – Tomorrow physicals start at 2pm.

Legal and Insurance: Needs to be covered in Executive Session.

Computers: Commissioner Thornhill reported that since Clem was no longer an employee, there needed to be another administrator on the system. He spent the last week trying to get into the system and finally did so as computer chair he would be an administrator. He updated the administrators and added Commissioner Desbiens and Chief Meier to the ESO software and went over some capabilities of the software that we are not currently using and did a comparison between ESO which we use and two other companies that he also looked into. He has a call scheduled in another week with Image Trend on 04/30/2026. He feels it would be good for the board to have access to ESO so anyone could look at our call data. Commissioner Thornhill has not found a company to manage our computer systems yet. Commissioner Gapczynski gave the name of another business to contact; ABS Solutions Brian Sabada to contact.

Personnel: Commissioner Larson mentioned that she and Commissioner Gapczynski would be scheduling interviews for statistician.

Commissioner Larson reported that they had tabled some of the LOSAP oversight improvements because Commissioner Thornhill wanted to discuss them further.

Commissioner Thornhill questioned whether there was the need for a separate statistician with the capabilities of the new ESO software. Discussion was held regarding all aspects of recording and reporting. It is also reported that all personnel files are up to date. Commissioner Larson also sent Clem a letter thanking him for his service as statistician.

Commissioner Martin wanted to go on record with Debbie and Mike. He wanted to commend Mike for all of the administrative work he has been doing. Debbie also.

Equipment and Apparatus: Commissioner Martin – No report other than what was in the chief's report.

Use of Station: Commissioner Larson – Station use for the public is on hold until after Eastern has finished the fan maintenance because everything from the storage room is in the Meeting Room currently.

Legislation: No report.

LOSAP: Commissioner Martin wanted to know how we would be notified about LOSAP increases. He has been approached by members questioning this. Jeff mentioned that points are posted for 30 days and then sent in to VFIS. Clem will be asked if the information has been sent in and when can members expect their increase.

Legislation: No report.

Accident Review: No report.

Consolidation; No report.

Old Business: It was already discussed that we received the ISO report.

Commissioner Thornhill reported on a meeting on March 26th at Thomas Corners. The committee, town chiefs and supervisor introduced the new town training center to the commissioners and various districts within Glenville and indicated what they had already built with the funds they had already use. Their request was that all the districts provide funding for this based on the property tax assessments in our district making us the highest contributor at \$13,975 which was the March of 2018 numbers. Commissioner Thornhill felt East Glenville was the most vocal in questioning what the plan was and why weren't we given some input in the beginning and why they had gotten to where they are at with already having props built without trying to figure out where the money was coming from first. Discussion was held regarding various aspects of the training center including costs, grants, taxing and issues with the facility and property itself. The board will not be taking any action on this at this time.

Commissioner Larson wanted to discuss the LOSAP Oversight Policy Amendment. It was tabled until Commissioner Thornhill was able to attend. The policy amendments were put up for discussion. Commissioner Thornhill contacted the lawyer and reported on the lawyer's recommendations on this. Commissioner Thornhill also reported on the chief's recommendations and also noted that any changes to the LOSAP policy would require a referendum and have to go out to the public for vote. Discussion was held in regards to accurate documentation and awarding of LOSAP points. Commissioner Martin suggested that it would be more appropriate to make these clarifications in the SOG's. Chief Meier explained the proposed changes in the current SOG's that are in effect in regards to members attending calls and being eligible to sign

the call sheet as well as the expectations of anyone that is not a firefighter in the firehouse at the time of a call.

Commissioner Thornhill also stated that the January 19, 2026 meeting minutes have not been voted on yet. There was an issue with the recording shutting off early so minutes needed to be typed based on notes taken and there were a couple corrections that needed to be made. Those minutes will be reviewed, corrected and voted on next month.

New Business: Commissioner Gapczynski made a motion to surplus the boots listed on the chief's report. Commissioner Martin seconded the motion and all were in agreement.

Commissioner Martin made a motion to approve the use of apparatus in the two parades and wet down events listed in the chief's report. Commissioner Thornhill seconded the motion with all in agreement.

Commissioner Martin made a motion to approve the purchase of two antenna mounts for 2325 at a cost of \$228.94. Motion seconded by Commissioner Thornhill with all in agreement A3410.206.

Commissioner Martin made a motion to approve the purchase of three label maker tapes at a cost of \$93.00. Commissioner Thornhill seconded the motion with all in agreement A3410.207.

Commissioner Martin made a motion to approve the purchase of two sets of UTV trailer tires for \$511.72. Commissioner Thornhill seconded the motion with all in agreement A3410.421.

Commissioner Martin made a motion to accept the application of Andrew Schultz. Commissioner Thornhill seconded the motion with all in agreement.

Commissioner Gapczynski made a Motion for Resolution to Amend the 2026 Budget as Follows:

Increase A3389 State Aid – Public Safety (Revenue) \$1,200.00, increase A3410.440 Training, subaccount A3410.441 Seminars \$1,200.00 to recognize the CME Reimbursement from NYS which is required to be used for additional EMS training costs. Motion seconded by Commissioner Thornhill with all in agreement.

Commissioner Gapczynski made a motion to approve Abstract of Audited Vouchers #4 dated April 20, 2026. Motion seconded by Commissioner Thornhill with all in agreement.

Commissioner Gapczynski made a motion to approve the treasurer's report, seconded by Commissioner Thornhill with all in agreement.

A motion was made by Commissioner Gapczynski, seconded by Commissioner Thornhill and approved to enter into Executive Session at 9:17pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

Commissioner Gapczynski called the regular meeting back into session at 10:30pm.

Commissioner Larson made a motion to add the statistician duties to the district administrator's position and increase the pay rate to \$25.00 per hour. Motion was seconded by Commissioner Martin with all in agreement.

Motion was made by Commissioner Martin and seconded by Commissioner Thornhill to adjourn the meeting with all in agreement. Meeting adjourned at 10:31pm.

Respectfully submitted,

Debra Priddle
District Secretary