

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
August 17, 2026

Present: Commissioner Wendi Gapczynski
Commissioner Ross Thornhill
Commissioner Al Martin
Chief Mike Meier
1st Assistant Chief John Jewell
Treasurer Jeff Prescott
Vice President Amanda Delaney
District Secretary Debbie Priddle

The Board of Commissioners meeting was called to order by Chairman of the Board Commissioner Martin at 7:00pm. There were 8 members present.

Commissioner Martin asked if there was anyone from the public that wished to speak and no one came forward.

Commissioner Martin made a motion to approve the June minutes. Commissioner Gapczynski seconded the motion with all in agreement.

Chief's Report: See attached. Chief Meier summarized the statistics, apparatus, equipment, training, and purchases on the chief's report.

Presidents Report: Company Vice President Amanda Delaney reported that Kevin Kea wanted to thank Al and Connie Martin and Ross and Samantha Thornhill for helping with the Red Cross Blood Drive on August 8th. They collected 20 units of blood. They would like to hold the next blood drive on February 20, 2027 from 8 am to 12 pm. This month they had one member resign and one member requesting leave of absence and the membership granted it.

Treasurer's Report: See attached. Treasurer Prescott summarized the revenues, analysis of general budget, reserve funds, LOSAP, balance sheet, profit and loss, budget and abstract of audited vouchers.

Communications: Commissioner Martin asked if everyone got a copy of the response letter to Ballston Lake EMS. Commissioner Thornhill reported he received a letter from Board of Elections thanking us for the use of the facility for the primary election and instructions for the regular election November 3, 2026.

Procurement: No report.

Buildings and Grounds: District Administrator Debbie Priddle reported that we are still waiting for Eastern to get back to us about the HVAC system and repairs that need to be done above the storage room. They are going to remove the thermostats from Johnson Controls and install a

central computer system that will control the whole building properly. Eastern was also in for regular maintenance last Friday and there is a quote of \$1,710.00 for repairs that needs to be approved.

All Type Doors came in last week to look at all exterior doors and we are waiting for a report on what repairs need to be made.

Duell Plumbing finished the kitchen drains and we are going to get white caulk to go around the edge of the drain in front of the stove to hopefully cover the raw edges of the flooring to make it look better.

The office chairs that were approved last month were not ordered because after moving the extra chair out of the radio room and two new chairs that were not in use in the district office into the chiefs office it was not necessary at this time. Three chairs that are in bad shape need to be surplus.

It was mentioned that snow plow bids need to go out soon so if anyone has any changes or recommendations that need to be put in the bid to let us know. Chief Meier wants us to remind whoever gets the bid to push the snow far back onto the back lawn area to keep the back parking lot clear.

For budgeting purposes the treasurer asked if we could go back to garbage pick up every other week rather than every week and everyone felt that we could do that to save money.

Finance and Budget: Commissioner Thornhill reported that the committee met with the treasurer and will meet again before the proposed budget needs to be submitted to the town and then approved. The budget committee decided to meet again Thursday 8/20/26 at 4:30.

Medical: No report.

Legal and Insurance: Commissioner Thornhill reported that it needed to be discussed in Executive Session.

Computers: Commissioner Thornhill presented an analysis of the three companies the committee has met with; ABS Solutions, Repeat Business Systems and Palo-Tek LLC and after discussion he will make a motion to go with ABS Solutions. Commissioner Thornhill also presented to the other commissioners the beginning documentation of our current systems.

Personnel: No report.

Equipment and Apparatus: Commissioner Martin stated that everything was covered in the chief's report.

Policies: Commissioner Thornhill reported that he had communicated with our lawyer who agreed to look over our new SOG's.

Use of Station: Station use for the public is on hold until after Eastern has finished the fan maintenance.

Accident Review Board: No report.

LOSAP: The incident reports are almost caught up in the computer system and the beneficiary paperwork was sent out to one member. Debbie and Mike are working on a new fire activity report.

Legislation: No report.

Old Business: None.

New Business: Commissioner Thornhill made a motion to contract with ABS Solutions for IT Support at the Customer Care Standard, seconded by Commissioner Gapczynski with all in agreement.

Commissioner Martin made a motion to approve the purchase of one 2 ½ inch hose at \$227.00, seconded by Commissioner Thornhill with all in agreement A3410.201.

Commissioner Martin made a motion to approve the purchase of 3 M18 Rocket Tower Lights for \$627.00, seconded by Commissioner Thornhill with all in agreement A3410.207.

Commissioner Martin made a motion to approve the purchase of 3 M18 batteries for \$507.00, seconded by Commissioner Thornhill with all in agreement A3410.207.

Commissioner Martin made a motion to approve the purchase of one M28 Multi Bay Charger for \$75.00, seconded by Commissioner Thornhill with all in agreement A3410.207.

Commissioner Martin made a motion to approve the purchase of 3 M28 batteries for \$297.00, seconded by Commissioner Thornhill with all in agreement A3410.207.

Commissioner Thornhill made a motion to approve the Abstract of Audited Vouchers #8 dated August 17, 2026 minus \$20.03 from Morris Ford, seconded by Commissioner Martin with all in agreement.

Commissioner Thornhill made a motion to approve the treasurer's report dated August 17 2026, seconded by Commissioner Martin with all in agreement.

Commissioner Gapczynski made a motion to approve the quote from Eastern for \$1,710.00 for repairs, seconded by Commissioner Martin with all in agreement A3410.401.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to enter into Executive Session at 8:05pm to discuss proposed, pending or current litigation and to discuss the employment history of particular people or matters leading to the

demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

The Board returned from Executive Session at 8:10. Commissioner Martin made a motion to adjourn the meeting at 8:15pm, seconded by Commissioner Thornhill with all in agreement.

Respectfully submitted,

Debra Priddle
District Secretary