EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
March 16, 2020

Present: Commissioner Dave Costello
Commissioner Beth Larson
Commissioner Suzanne Pohl
Commissioner Michael Bartlett
Commissioner Ross Thornhill
Treasurer Jeff Prescott
District Secretary Angel Vaughters
Fire Chief Clem Schimikowski
1st Assistant Chief Rich Carr
2nd Assistant Fire Chief Mike Boisclair
Fire Company President John Labrie
Captain Nick Abel

The meeting was called to order by Commissioner Costello at 7:00 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Larson and seconded by Commissioner Bartlett and passed to approve the amended minutes as amended of the February 17, 2020 Board meeting. Commissioner Pohl abstained. Commissioner Thornhill abstained.

Chief's report: (Chief Clem Schimikowski)
EGFD responded to 61 calls in February. Top responders were: Len Prevost 67%, Clem Schimikowski 55%, Al Martin 43%, Mike Meier 43%, and Bob Moore 43%.

2020 Training officers are Assistant Chief Boisclair, Captain Jewell and Lieutenant Meier. Mc Neil training has been sent to every member for completing in 2020. There is an email survey for LTO and UTV Training. All training classes and most events are suspended and will be rescheduled at a later date. Chief Schimikowski is requesting online Training from Target Solutions to be purchased for members to gain online training and drill credits. UL Ladder testing for 236 is scheduled for March 20th. August 3rd-7th Hose Pump Testing by "Safety First" with multiple departments will be held at EGFD.

President's report: (FF John Labrie)
FF Richard Nicholas has been deployed for FEMA. Thank you FF Thornhill, FF Jones, and Chief Schimikowski for hanging the TV in the recreation room. The pool table was also re-felted red. The ice machine will be scheduled for cleaning and filter replacement. The Station Host list will be given to the Board. A Recruit NY Open House will be held at EGFD on Saturday April 25th to recruit new members. The company will be running an ad for this in Our Hometown newspaper. The company Spring Fling is postponed to a later date to be determined. Hooks and Hero's is scheduled to take place on May 9th. EGFD was invited to attend the Scotia Memorial Day Parade on May 20th.

Treasurer's report: (Jeffrey Prescott)
The bank statements for the month of February 2020 were reconciled by the Deputy Treasurer and presented to the Board for approval.

The bills for the month of March 2020 were prepared by the Treasurer and presented to the Board for approval.

A Motion for Resolution was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to amend the 2020 Budget as follows:

Increase:	A3410.209	New Chief's Vehicle	$572.77
Decrease:	A3410.420	Truck Repairs and Maintenance	
Subaccount	A3410.422	Truck Repairs	$572.77

To provide funding for additional Chief's Vehicle Up-fit Costs Incurred.

A motion for Resolution was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to approve payment of Abstract #3 for voucher #78 & #79, and #90 through #123 in the total amount of $312,372.94

A motion was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to approve the Treasurer's Report as reported to the Board.

A motion for Resolution was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to approve payment of a voucher for $529.00 to Rand Windows for window blinds in the radio and recreation room. $264.50 to be taken from A3410.400 Building Repair/Maint Subaccount A3410.401 Grounds & Buildings. $264.50 to be taken from A3410.400 Building Repair/Maint Subaccount A3410.402 New Paint/Wallpaper.

Purchasing: (Com. Costello) Outstanding Approved Purchases:
1 set structural gear from B-Lann for $2,900.00 State Contract Price. (KJ Kea)
5.11 Parkas from MES Ordered.
5.11Shirts from MES Ordered.
(3) Carnies 1010 Helmets for $450.00 each for a total of $1,350.00 Ordered, not in yet.
(6) NFPA Booklets for $52.00 each for a total of $312.00 Ordered.
(5) Turnout gear sets for $3,150.00 each for a total of $15,750.00 Ordered. (Dominguez, Duchane, Thibault, Prescott, Sandilands)
Locker Name Tags and Helmet Names

Requests:
PSTrax-SCBA Module for $500.00
(2) NFPA Books for $67.50 each for a total of $135.00
(1) Sho-Flo 1.5" Flow Meter for $746.25
(1) Sho-Flo 2.5" Flow Meter for $1,125.25
(3) ToxiRAE3-CO Meter for $231.95 for a total of $695.85 to replace old meters
(9) Pair of Boots for $400.00 each for a total of $3,600.00
(1) Saw Blade Mount 236 for $300.00
(3) Digital Scanner Fire Radio for $500.00 each for a total of $1,500.00

Building and Grounds: (Com. Larson)
Ballston Carpet submitted an estimate of $2,980.00 to install professional vinyl laminate flooring around the bar in the recreation room. They also submitted an estimate of $860.00 to replace carpeting in front of (2) Apparatus bay doors with professional vinyl flooring so the bay doors close properly.

Rand Windows installed (2) new blinds in the radio room and recreation room to replace old ones. The old blinds will be stored in back garage for spare parts. The furniture has been moved back into the recreation room. Thanks to all that helped with the renovation.

Greens Furniture was contacted to repair a broken wood support brace in the bottom round corner of the sectional couch in the recreation room, waiting on a service technician.

Mark Foster from Hillyard repaired the truck wash dispenser, vacuum and installed the baby changing station in the ladies room. Supplies have also been ordered and should be delivered soon.

Clune Electric submitted an estimate to install (4) new RAB WP2LED49L LED Wall packs. (2) on north side & (2) on south side of the building controlled by photocells for $3,060.00 Or install (4) new RAB WP2LED34L LED Wall packs (lower wattage) (2) on the north side & (2) on the south side of the building for $2,960.00. Thank you FF John Labrie for installing a new photo cell on the flag pole light.

Commissioner Larson met with Assistant Chief Boisclair and FF Fura to receive recommendations for possible new fitness room equipment. They suggested replacing the broken elliptical with a rowing machine and bench press with free weights and bar. Also a speaker for music (Amazon GBoom Speaker, $69.99) and Spectrum to check the cable TV connection to make this room fit the firefighters needs. The treadmill also needs to be serviced and maintained.

Committee recommendations and estimates are being researched for the building security system. Seeking estimates from one vendor to complete whole package.

Precision Fencing will submit an estimate to straighten the fence along S&B Gas and back parking lot in the spring.

Estimates for a concrete training pad need to be researched. Will measure and stake out area.

Northeast Phones and Linstar will be contacted for an estimate for new door speakers that are not working. Linstar submitted an estimate of $180.00 per speaker plus installation. Linstar is researching parts and phone system. This may need to be included with the security cameras review.

Eastern Heating is researching the meeting room thermostat that is old and has a broken valve which needs new switches/relays and possible blower fan. An estimate of $11,150.00 for a direct digital control was submitted. Additional estimates will be researched.

Kulaks Landscaping will be contacted for Spring landscaping and plant check.

Rainbow Sprinklers will turn on the lawn sprinklers on April 13th. Chief will turn on water for outside.

J Electric will replace the old Honeywell controller with (1) CO2 sensor and (2) Nitrogen Dioxide sensors in the Apparatus bay and install conduit to also accommodate power for future ceiling fans. He will also be running conduit for ceiling fans installation. A lift will be rented.

A ceiling light retrofit to replace a missing light in the recreation room was received and installed by FF John Labrie. Thank you John!

Unisex shower signs were received and hung in the Decon room showers.

All Type Professional Doors will schedule maintenance and inspection of the Apparatus bay and building doors in spring.

Flow Rite will schedule Apparatus bay drain cleaning in the spring.

Darlene Yager from Schenectady County Elections called to advise the voting machines and privacy booths will be delivered on April 22nd, 9am-noon. Poll set up will be on April 27th, 9am-4pm. On April 28th election polls will be open 5am-9pm and April 30th, noon-5pm all equipment will be picked up.

EGFD will receive a bicentennial tree from the Town of Glenville to plant at the firehouse to honor the towns 200 years.

Equipment & Apparatus: (Chief Clem Schimikowski)

230 New 230 committee continuing to meet. Contacted "Rescue 1" from NJ for boilerplate spec along with NY Builder.
231 Airbag controller sent out for repair and back in service.
232 Sourcing estimates for new light bar and console due to multiple responses where emergency light and siren did not operate.
234 No report.
235 No report.
236 Right front turn signal, air module and bell repaired by Vander Molen.
Saw mount bracket pending approval. UL Testing on March 20th at EGFD.
237 Rear slide out tray installation by Vander Molen is pending.
238 No report.
239 No report.
UTV In service for season.

2020 Apparatus & Equipment Officers are: Assistant Chief Carr, Captain Abel, Lieutenant Budesheim and Lieutenant Primett. Thank you for dedication to EGFD.
A new National Grid meter was received and is in service in with Assistant Chief Carr.
New saws are in service and old saws were surplused.
SCBA Flow testing was completed on February 19th by MES. Minor repairs were needed totaling $80.00.
(5) new sections of hose were received and are in service.
Town hose/pump test scheduled for week of August 3-7th at EGFD.
Multiple sets of gear were repaired and a new labeling system is being established for gear needing repair.
The Schenectady County Radio System Project is anticipated to be active later this year with new mobile and portable radio identifiers in place with some radio number changes. They have completed an inventory of EGFD's radios and Chief will be sourcing new pagers for demo with 800/UHF capabilities.
Requests for replacement of older gear for qualifying members to come.

Finance and Budget: (Com. Pohl) District Auditors are scheduled for May 18th-20th.

Communications: (Com. Pohl) None.

Medical: (Com. Pohl) Gibby's Fit tests will be at EGFD April 7th at 6pm. Physicals can be scheduled with Dr. Buff on April 1st, 6th, 8th, 13th. Members can sign up on the list in the Apparatus bay. EMS supplies were ordered as a precaution/response to Corona virus. EGFD Covid-19 update and Mohawk Ambulance mutual aid assignments signed. NYS BLS Protocol & Compliance survey was completed on 3/10/2020. NYS EMS Covid-19 inventory and personnel survey was completed on 3/10/2020.

Legal and Insurance: (Com. Pohl) LENS update requests were sent to members.

Computer: (Com. Costello) Looking for estimate for network expander to allow for better power and computer connection. The Alarm Room computer needs to be upgraded as it is old. The computer router is 5 years old and may need to be replaced soon.

Personnel: (Com. Larson) On March 21st Commissioners training is to be held at Clifton Park FD which may switch to online.

Policies: (Com. Costello) No report.

Use of Station: Town Chief's meeting at EGFD on March 26, 7-9 pm.
A request for the BH-BL Field Hockey Booster Club to host a pancake breakfast fundraiser at EGFD on June 21st from 6:30-noon was received.
All non firefighting activities at EGFD have been cancelled as per the Board of Fire Commissioners and the Ladies Auxiliary have been contacted to suspend all activities until further notice.

There is a visitor/vendor log at the main entrance to be signed by everyone admitted into the building. The Station Administrator will wipe touch points in the building while on duty. Station keeper Hough will continue to deep clean, sanitize and disinfect the building.

Accident Review Board: No report.

LOSAP: (Com. Costello) No report.

Old Business: No report.

New Business:
A motion was made by Commissioner Larson, seconded by Commissioner Thornhill and unanimously passed to approve the purchase of $2,980.00 from Ballston Carpet to install new professional grade laminate flooring in the recreation room to replace old to taken from A3410.400 Building Repair/Maint. Subaccount A3410.402 New Paint/Wallpaper.

A motion was made by Commissioner Thornhill, seconded by Commissioner Costello and unanimously passed to approve the purchase of $860.00 from Ballston Carpet to install new vinyl flooring in the Apparatus bay in front of doors so they do not catch on carpet strips to be taken from A3410.400 Building Repair/Maint. Subaccount A3410.401 Grounds & Buildings.

A motion was made by Commissioner Thornhill, seconded by Commissioner Costello and unanimously passed to approve the purchase of $69.99 from Amazon for a GBoom wireless blue tooth speaker for the fitness room to be taken from A3410.400 Building Repair/Maint. Subaccount A3410.401 Grounds & Buildings.

A motion was made by Commissioner Thornhill, seconded by Commissioner Pohl and unanimously passed to approve the purchase of PSTrax-SCBA Module Software for $500.00, (2) NFPA Books for $67.50 each for a total of $135.00, (3) ToxiRAE3-CO Meters for $231.95 each for a total of $695.85, (1) Saw Blade Mount for $300.00 totaling $1,630.85 to be taken from A3410.200 Purchase Trucks & Equip Subaccount A3410.207 Rescue Equipment.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and unanimously passed to approve the purchase of (1) Sho-Flow 1.5 Meter for $746.25 and (1) Sho-Flow 2.5 Meter for $1121.25 totaling $1,867.50 to be taken from A3410.200 Purchase Trucks & Equip Subaccount A3410.201 Hose/Nozzle.

A motion was made by Commissioner Thornhill, seconded by Commissioner Costello and unanimously passed to approve the purchase of (9) pair of firefighter boots to replace old from Globe for $400.00 each, totaling $3,600.00 to be taken from A3410.200 Purchase Trucks & Equip Subaccount A3410.203 Protective Clothing.

A motion was made by Commissioner Thornhill, seconded by Commissioner Costello and unanimously passed to approve the purchase of (2) digital fire scanner radios for $500.00 each totaling $1,000.00 to be taken from A3410.200 Purchase Trucks& Equip Subaccount A3410.206 Radios/Alarm.

A motion was made by Commissioner Larson, seconded by Commissioner Thornhill and unanimously passed to approve the purchase of newspaper ad to advertise EGFD's RecruitNY Open House and Member Recruit for $300.00 in Hometown News to be taken from A3410.211 Retention.

A motion was made by Commissioner Larson, seconded by Commissioner Costello and unanimously passed to approve the purchase of the inspection, maintenance and cleaning of the ice machine in the recreation for $160.00 plus new filter and parts costs to be taken from A3410.400 Building Repair/Maint. Subaccount A3410.401 Grounds & Buildings.

A motion was made by Commissioner Larson, seconded by Commissioner Costello and unanimously passed to approve the purchase of online training for all members of EGFD from Target Solutions for up to $5,000.00 to be taken from A3410.440 Training Subaccount A3410.441 Seminars & Membership.

The sealed bids for (3) surplused chainsaws were opened and read aloud by Commissioner Costello. A motion was made by Commissioner Costello, seconded by Commissioner Thornhill and unanimously passed to accept the highest bid of $150.00 per saw for a total of $450.00 from Kevin Weber.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and unanimously passed at 10:25 pm to adjourn to Executive Session regarding personnel.

Respectfully submitted,

Angel Vaughters, District Secretary