

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
February 17, 2020

Present: Commissioner Dave Costello
Commissioner Beth Larson
Commissioner Michael Bartlett
Commissioner Ross Thornhill
Treasurer Jeff Prescott
District Secretary Angel Vaughters
Fire Chief Clem Schimikowski
2nd Assistant Fire Chief Mike Boisclair
Lieutenant Michael Meier
Fire Company President John Labrie
Schenectady Board of Elections Sue Yager
Schenectady Board of Elections Darlene Harris

The meeting was called to order by Commissioner Costello at 7:00 pm followed by the Pledge of Allegiance to the Flag.

Visitors Sue Yager and Darlene Harris from Schenectady County Board of Elections were present and requested the Board of Fire Commissioners approval for the use of East Glenville Fire House as an official polling place for District 17, 18,19 elections. Their usual site at Good Shepard Church is unable to accommodate them. These would take place on April 28th, June 23rd and November 3rd, 2020 and would need building access from 5:00am-10:00pm. The Ladies Auxiliary can hold a bake sale and EGFD can have a firefighter recruit table.

A motion was made by Commissioner Larson and seconded by Commissioner Bartlett and unanimously passed to approve Schenectady County Board of Elections use of EGFD as an official polling place on April 28th, June 23rd and November 3rd, 2020.

A motion was made by Commissioner Larson and seconded by Commissioner Bartlett and unanimously passed to approve the minutes as amended of the January 20, 2020 Board meeting.

Chief's report: (Chief Clem Schimikowski)

EGFD responded to 59 calls in December. Top responders were: Chief Clem Schimikowski, Sue Desbiens, Len Prevost, Mike Meier and George Budeshiem.

2020 Training officers are Assistant Chief Boisclair, Captain Jewell and Lieutenant Meier. Mc Neil training has been sent to every member for completing in 2020. Probationary training is ongoing weekly. Cp Rail has extended an offer to send two fire fighters to the Flammable Liquid Emergencies-Railroad, April 14th-16th. CP Rail pays for travel, lodging, registration, breakfast and lunch. On February 1st many members attended Union Hockey night. Chris Abel, Rit Desbiens and Sean Hennessey are enrolled in BEFO/IFO training. Jeanne Foote is enrolled in IFO training. Roger Dominquez is enrolled in Mac Boston training, Principles of Instruction and NYS TIMS. KJ Kea and Captain John Jewell are enrolled in Fire Officer 1 training.

George Budeshiem is enrolled in Safety & Survival training. Barb Bischoff will attend OFPC Annual Emergency Service training. Jolene Lomnes, Mike Bartlett, Ross Thornhill, Dave Costello and John Labrie will attend Creating Retention through Leadership training at SCCC. Nick Abel, Sue Desbiens and KK Kea is completing EMT Recertification, Assistant Chief Rich Carr is enrolled in Instructor 1 training. Chief Clem Schimikowski is completing NFPA Ice rescue Technician training. U234 will be used weekly for BEFO Class. BEFO class will be held at EGFD on March 4th. Assistant Chief Boisclair is working with a request from Beukendal FD for use of the door breach trainer for Officer training. August 3rd-7th Hose Pump Testing with multiple departments will be held at EGFD.

President's report: (FF John Labrie)

Welcome to EGFD, Wendi Gapczynski. She is a Firefighter from Alplaus. Wendi was also Captain and used to lead the Explorer Post. Thank you, Sandy Chlopecki for your 50 years of service to East Glenville FD. A company picnic will be held in your honor for all to celebrate you in Summer. FF Andrea Eastup turned in resignation effective March 1st, 2020 due to moving out of district. KJ Kea is researching a seamstress for Class A uniform upgrades. A Recruit NY Open House will be held at EGFD on Saturday April 25th to recruit new members. The company would like to re-felt the pool table red for the recreation room renovation. EGFD Spring Fling will take place for members on March 22nd. The collation of fund drive flyers will take place on September 23rd or 24th, 2020.

Treasurer's report: (Jeffrey Prescott)

The bank statements for the month of January 2020 were reconciled by the Deputy Treasurer and presented to the Board for approval.

The bills for the month of February 2020 were prepared by the Treasurer and presented to the Board for approval.

A Motion for Resolution was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to appropriate 12/31/2019 Assigned Unappropriated Fund Balance (Reserved for Encumbrances) as follows:

Increase:	A3410.400	Building Repair/Maintenance	
Subaccount	A3410.401	Grounds & Building	\$955.00
Increase:	A5095	Appropriated Fund Balance	\$955.00

To amend the 2020 Budget for Boiler Contactor installed, ordered in 2019 and Received in 2020.

A Motion for Resolution was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to appropriate 12/31/2019 Assigned Unappropriated Fund Balance (Reserved for Encumbrances) as follows:

Increase:	A3410.200	Purchase Trucks & Equipment	
Subaccount	A3410.203	Protective Clothing	\$1,610.00
Increase:	A3410.200	Purchase Trucks & Equipment	
Subaccount	A3410.203	Protective Clothing	\$6,600.00
Increase:	A5095	Appropriated Fund Balance	\$8,210.00

To amend the 2020 Budget for 40 Polo Shirts & 25 High Visibility Response Coats ordered in 2019 and Received in 2020.

A Motion for Resolution was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to appropriate 12/31/2019 Assigned Unappropriated Fund Balance (Reserved for Encumbrances) as follows:

Increase:	A3410.200	Purchase Trucks & Equipment	
Subaccount	A3410.201	Hoses & Nozzles	\$721.70
Increase:	A5095	Appropriated Fund Balance	\$721.70

To amend the 2020 Budget for 5 lengths of 1.75" Fire Hose ordered in 2019 and Received in 2020.

A motion for Resolution was made by Commissioner Thornhill, seconded by Commissioner Bartlett and unanimously passed to approve payment of Abstract #2 for voucher #47 through #89 (excluding vouchers 78 & 79) in the total amount of \$27,521.39.

A motion was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to approve the Treasurer's Report as reported to the Board.

EGFD received payment of \$8,000 grant from the County Legislature for a concrete training pad to be installed by the back garage.

Purchasing: (Com. Costello) Outstanding Approved Purchases:

1 set structural gear from B-Lann for \$2,900.00 (State Contract Price)

Requests: (3) Stihl Chainsaw (235/231/UTV) for \$296.00 each for a total of \$888.00 in service

(1) NYS DOT Lab Fee for \$200.00 sent to DOH

Car 239 Upfit for \$5,156.87 In progress

(10) Streamlights 88834 for \$50.45 each for a total of \$504.50 In Service

(2) Chin strap replacements for \$22.59 each for a total of \$45.18 In Service

(2) K-12 Saw Blades for \$115.00 each for a total of \$230.00 In Service

(2) Sawzall Metal Blades for \$18.15 each for a total of \$36.30 In Service

(2) Sawzall Demo Blade Sets for \$19.99 each for a total of \$40.00 In Service

(3) Carnies 1010 Helmets for \$450.00 each for a total of \$1,350.00 Ordered, not in yet.

(4) Helmet Shields for \$70.00 each for a total of \$280.00 In Service

(3) I-pad Chargers for \$17.00 each for a total of \$51.00 In Service

EMT School Lab Fees were paid

\$425.71 estimate for Turn out gear repairs from B-Lann.

(6) NFPA Booklets for \$52.00 each for a total of \$312.00

(3) 24" Pipe Wrenches for \$85.88 each for a total of \$258.00 from Amazon

(1) Life pack 12 with charger for \$500.00

Building and Grounds: (Com. Larson)

Ballston Carpet removed old and replace new carpeting in the Recreation Room. They will submit an estimate for vinyl flooring in front and behind the bar. Thank you Station keeper Hough for doing a fantastic paint job. New switch plate covers will also be ordered.

Rand Windows submitted an estimate for a new window blind to replace old, broken ones in the recreation room and radio room for \$529.00. They suggest saving the old blinds for parts.

Ron at Islander Pools disassembled and moved and re-felted the pool table in the recreation room.

Out of Order Equipment submitted a telephone estimate of \$125.00/hour for repair of the broken elliptical in the fitness room. Assistant Chief Boisclair reported that this piece of equipment is not worth fixing as the firefighters would like better equipment suited to firefighter fitness. He will seek recommendations and report to the Board.

Committee recommendations and estimates are being researched for the building security system. An estimate for the LAView 16 camera package from Amazon was \$2,600.00. Rich Manocchi and CDE Electric will submit estimates.

The fence along S&B Gas and back parking lot will need to be straightened in spring.

Estimates for a concrete training pad need to be researched.

Pinnacle Roofing replaced the old back garage roof with a new roof.

Northeast Phones and Linstar will be contacted for an estimate for new door speakers that are not working. Linstar submitted an estimate of \$180.00 per speaker plus installation. Linstar is researching parts and phone system. This may need to be included with the security cameras review.

Ice Melt from Hillyard was delivered.

Master key copies were made and handed to new Fire Chief's.

Eastern Heating is researching the meeting room thermostat that is old and has a broken valve which needs new switches/relays and possible blower fan. An estimate of \$11,150.00 for a direct digital control was submitted. Additional estimates will be researched.

Turfco Lawn contract for \$265.00 was signed for spring season start and will be submitted.

Kulaks Landscaping will be contacted for Spring landscaping and plant check.

Rainbow Sprinklers will schedule lawn sprinkler start up.

J Electric will replace the old Honeywell controller with (1) CO2 sensor and (2) Nitrogen Dioxide sensors in the Apparatus bay and install conduit to also accommodate power for future ceiling fans. He will also be running conduit for ceiling fans installation. A lift will be rented.

A ceiling light retrofit to replace a missing light in the recreation room is available for \$60.00 from Ebay.

A baby changing station from Hillyard was received. Mark Foster, Hillyard rep will schedule the install and look at the broken truck wash dispenser and vacuum not working properly.

Unisex shower signs were ordered for the Decon room showers.

All Type Professional Doors will schedule maintenance and inspection of the Apparatus bay and building doors in spring.

Clune Electric submitted an estimate of \$4,590.00 to install (6) new LED wall packs (3 lights on each side of building) with photocells to light the entrance and exits of the firehouse. \$340.00 to install new photocell in flagpole light and replace (1) broken U-tube lamp bulb of front sign. If both \$4,750.00. Checking if lights will be too bright for neighbors.

Flow Rite will schedule Apparatus bay drain cleaning in the spring.

Ballston Carpet will research and submit an estimate to repair the door strips that catch on the doors to the bay and rec room.

Maria with Records Management & Government Archives visited EGFD to explain Shared Services Records Grants that are available. The grant deadline is too close to complete the grant application and all its details this year but will be researched for next year.

Equipment & Apparatus: (Chief Clem Schimikowski)

230 New 230 committee continuing to meet. Waiting on Boiler plate specs to adjust.

231 New battery Chainsaw in service.

232 Rear door weld was repaired by Vander Molen. Issues with lights/sirens not working. Crew researching options.

234 No report.

235 No report.

236 Right front turn signal not working and bell out of service-Vander Molen notified.

237 Multiple up fits completed. Rear slide out tray is on back order.

238 Town of Glenville performed heat shield repair.

239 Requesting some up fits to match 237.

The new Chiefs and Rescue Vehicle committees will meet to discuss research and specifications with a goal of recommendation for April and May.

The Schenectady County Radio System Project is anticipated to be active later this year with new mobile and portable radio identifiers in place with some radio number changes.

SCBA flow testing will be scheduled February 19th at 7:30 am.

Multiple sets of gear need various repairs. A new labeling system will be implemented for gear needing repair. Requests for additional gear for qualifying members to come.

Finance and Budget: (Com. Pohl) The Board will review reimbursement limits. The Annual report for the State Controller's Office was prepared and a draft copy is available for Board review. District Auditors are scheduled for May 18th-20th.

Communications: (Com. Pohl) None.

Medical: (Com. Pohl) Physical and Fit tests will be scheduled. Received Wayne Sandilands physical clearance. Wendi Gapcynski background check came back approved and will need added to physical list. DOH Lab Application was submitted. EMS supplies were ordered as precaution/response to Corona virus.

Legal and Insurance: (Com. Pohl) LENS update requests were sent to members.

Computer: (Com. Costello) Rick Manocchi upgraded the I Am Responding computer in the radio room. The old LOSAP computer needs to be surplus. The computer router is 5 years old and may need to be replaced soon.

Personnel: (Com. Larson) On March 21st Commissioners training will be held at Clifton Park FD.

Policies: (Com. Costello) The Board is working to update the policies then send to Mang Insurance for review.

Use of Station: March 4th BEFO Class at EGFD.
The Board of Commissioners approve FF Wayne Sandilands request to use the meeting room on February 29th, 10am-12pm to host a baseball committee meeting.

Accident Review Board: No report.

LOSAP: (Com. Costello) No report.

Old Business:

A motion was made by Commissioner Costello, seconded by Commissioner Thornhill and unanimously passed to approve the purchase of upgrading I Am Responding computer for \$204.98 from Manocchi Technologies to be taken from A3410.460 Miscellaneous Subaccount A3410.461 Computer.

Esperance FD submitted a sealed bid for \$2,500.00 for the surplus Lucas Extrication Tools. A motion was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to approve Esperance Fire Departments bid of \$2,500.00 to purchase the surplus Lucas Extrication tools.

A motion was made by Commissioner Costello, seconded by Commissioner Larson and unanimously passed to approve Clem Schimikowski's bid of \$50.00 to purchase the surplus DeWalt tools.

A motion was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to approve Kevin Weber's bid of \$20.00 to purchase the surplus grass catcher cart.

A motion was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to approve membership of Wendi Gapczynski upon pending physical.

A motion was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to approve the surplus of (3) old Stihl Chainsaws and place up for bid.

A motion was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to approve the surplus of the old LOSAP Computer and Monitor to dispose.

New Business:

A motion was made by Commissioner Costello, seconded by Commissioner Larson and unanimously passed to approve the purchase of \$529.00 from Rand Windows to replace broken window blinds in the recreation and radio room to taken from A3410.400 Building Repair/Maint. Subaccount A3410.402 New Paint/Wallpaper.

A motion was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to approve the purchase of \$265.00 from Turfco for (5) seasonal lawn fertilizer treatments to taken from A3410.400 Building Repair/Maint. Subaccount A3410.401 Grounds & Buildings.

A motion was made by Commissioner Bartlett, seconded by Commissioner Costello and unanimously passed to approve the purchase of \$1,895.00 from All Type Professional Doors for inside and overhead door inspection and maintenance to be taken A3410.400 Building Repair/Maint. Subaccount A3410.401 Grounds & Buildings.

A motion was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to approve the purchase of up to \$59.95 from Ebay for a recreation room ceiling light retrofit to be taken A3410.400 Building Repair/Maint. Subaccount A3410.401 Grounds & Buildings.

A motion was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to approve the purchase of \$96.00 to the Fire Academy for registration fee for FF Barb Bischoff to attend OFPC Annual Emergency Service training to be taken A3410.440 Training Subaccount A3410.441 Seminars & Membership.

A motion was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to approve the purchase of (6) NFPA Booklets at \$52.00 each for a total of \$312.00 to be taken from A3410.200 Purchase Trucks& Equip Subaccount A3410.207 Rescue Equipment.

A motion was made by Commissioner Bartlett, seconded by Commissioner Larson and unanimously passed to approve the purchase of (3) 24" Pipe Wrenches at \$85.88 each for a total of \$258.00 from Amazon to be taken from A3410.200 Purchase Trucks& Equip Subaccount A3410.207 Rescue Equipment.

A motion was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to approve the purchase of \$500.00 for a Life pack 12 to be taken from A3410.200 Purchase Trucks& Equip Subaccount A3410.204 EMS Supply/Equipment.

A motion was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed to approve the purchase of \$15,570.00 (state contract pricing) for a (5) sets of firefighter Turn Out Gear from Globe to be taken from A3410.200 Purchase Trucks& Equip Subaccount A3410.203 Protective Clothing.

A motion was made by Commissioner Larson, seconded by Commissioner Bartlett and unanimously passed at 9:40 pm to adjourn.

Respectfully submitted,

Angel Vaughters
District Secretary