EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
June 17, 2019

Present: Commissioner Suzanne Pohl
Commissioner Mike Petroski
Commissioner Dave Costello
Commissioner Beth Larson
District Secretary Angel Vaughters
Chief Ross Thornhill
Fire Company President John Labrie
Firefighter Lindsay Abel

The meeting was called to order by Commissioner DeLaFleur Pohl at 7:00 pm followed by the Pledge of Allegiance to the Flag.

Due to the resignation of Brian DeLaFleur as Chairperson of the EGFD Board of Commissioners, a motion was made by Commissioner Larson, seconded by Commissioner Petroski and unanimously passed to appoint Dave Costello as Executive Chairperson of the Board of Commissioners.

A motion was made by Commissioner Larson, seconded by Commissioner Petroski and unanimously passed to appoint Sue Pohl as Executive Deputy Chairperson.

A motion was made by Commissioner Petroski and seconded by Commissioner Larson and unanimously passed to approve the minutes of the May 20, 2019 Board meeting.

Chief's Report: (Ross Thornhill)
EGFD responded to 56 calls in May. Top responders were: Len Prevost;29, Clem Schimikowski;24, Wayne Bunn;23, Ross Thornhill;23, Sue Desbiens;22.

Congratulations to FF Rit Desbiens for completing probationary training. Chief Thornhill attended the IFO graduation of Roger Dominguez and KJ Kea. Congratulations and thank you for your commitment. Chief Thornhill would like to thank Assistant Chiefs Carr and Schimikowski and the Fire Officers who kept the department running while he was on vacation. FF Andrea Eastup is close to completing probationary training. Chris Abel and Cian Thorpe started probationary training. Cian Thorp is taking BEFO training. Chief Ross Thornhill, FF Barb Bischoff, FF Andrew Pohl, FF John Zampella and FF Ryan Yattaw completed EMT Refresher training. Captain Mike Meier and Lt. Budesheim will be taking Fire Officer 1 training in Montour Falls. Lt. Nick Abel, Lt. Budesheim and Lt. Shawn Primett, Captain Mike Meier, and Assistant Chief Rich Carr completed Fire Investigation for Line Officers and Water Rescue Awareness training. Captain Mike Boisclair completed CFR Refresher Class. Lt. Nick Abel, Assistant Chief Carr and Captain Mike Meier completed Intermediate ICS for Expanding Incidents training. Assistant Chief Clem Schimikowski completed Fire Police training. CPR refresher is complete. Thanks to FF Dave Costello and the crew who assisted.

IFO training requested use of EGFD apparatus on May 22nd. Thank you to all the members who participated in ANG MARE. MCI Triage training took place at EGFD on May 30th. The MCI Drill on Aircraft Crash with the Air National Guard at Stratton was held on June 8th. EGFD participated in the Flag Day parade and the fireworks at O'Rourke Middle School were cancelled due to rain. Chief Thornhill attended the Fire Chiefs show in Syracuse on June 14th. All DPO that did not complete pump refresher training needs to be completed by June 30th. Thank you to the members that are completing online reports for the after run summary and medical surveys. If any member needs to complete the FIT test please make arrangements ASAP with Gibby's. Alplaus Firefighter games will be held on July 3rd. The Alplaus Parade will take place on July 4th. Hose/Ladder/Appliance Testing will be August 1st-8th.

President's report: (John Labrie)
New Recruit Jolene Lomnes submitted her resignation because of the time commitment.
FF Robert Ankabrandt is on military leave of absence from EGFD until August 8th.
EGFD EMS and UTV will be present at the Scotia Fireworks on June 28th.
The Officers would like to thank the Board of Commissioners for the renovated office. The wall storage cabinets are being stored in the back garage for possible future use.
EGFD presented two BH-BL seniors with scholarships of $500.00 each at honors night.
EGFD did not participate in the Scotia Parade due to low numbers of member attendance.
July 27 members are invited to attend a Valley Cats Game.
All members should update their information with the Company Secretary yearly.
EGFD participated in the Burnt Hill Flag Day Parade. Fireworks were cancelled due to rain.
On October 5th and 6th, EGFD will host a Community Day and Open Fire House with the celebration of East Glenville's75th Anniversary.
A company picnic celebration for members and families is scheduled for August 10th.
FF Kevin Kea is coordinating with the Red Cross a blood drive to be held in EGFD Community room.

Treasurer's report: (Jeffrey Prescott)
The bank statements for the month of May 2019 were reconciled by the Deputy Treasurer and presented to the Board for approval.

The bills for the month of June 2019 were prepared by the Treasurer and presented to the Board for approval.

A motion for Resolution was made by Commissioner Larson, seconded by Commissioner Petroski and unanimously passed to approve payment of Abstract #6 for voucher #170 through #197 in the total amount of $40,909.35

A motion was made by Commissioner Larson, seconded by Commissioner Petroski and unanimously passed to approve the Treasurer's Report as reported to the Board.

Purchasing: (Com. De La Fleur)
Outstanding Approved Purchases:
Purchased Rescue Rope for $1384.72 from B-Lann Equipment to replace used ropes.
New Globe turnout gear for FF Budeshiem, Carr, Fura, Meier, Thornhill

PS Trax for Personnel Inventory Tracking (50 @$24.=$1200.)
Surplus and sell Lucas & DeWalt tools.
Purchased (50) Nomex hoods for $1,250.00 from B-Lann Equipment to replace used hoods.

Building and Grounds: (Com. Larson)
A piece of gutter fell down during a thunderstorm. Insurance may cover this with $500.00 deductible. A claim was opened. Ballston Lake Gutters submitted an estimate of $450.00 to replace the section of gutter from the back entrance door to the Apparatus bay door. Coons Construction submitted an estimate of $1,150.00 to repair the Hardie fiber cement board and soffit that need fixed before the new gutter can be installed.

Waiting on Precision Fence to submit an estimate regarding any fence repairs needed for the season. They inspected the fence for possible damage from S&B Mart's snowplowing into EGFD's fence. They will also estimate for a guard rail or timber to be installed to keep the front outfall catch basin on the exit side clear. Additional companies will be contacted for estimates.

The annual inspection and start of the sprinkler system by SRI will be scheduled for summer after landscaping work is completed. Installing vented tiles and insulation in the Community room ceiling will be researched.

The push lawnmower choke was repaired and new tires were installed on the trailer cart donated by neighbor Albert Dicarlo.

FF John Labrie will estimate costs in adding ceiling fans to the Apparatus bay.

Flow Rite cleaned the drains in the Apparatus bay. Thank you, Chief Thornhill, for your help.

Kulaks Nursery removed the old shrubs and installed new landscaping with plants and lighting in the front lawn and around flagpole sign. The lighting controller is located in the front outlet.

Capital Masonry submitted an estimate of $2,745.00 to remove stone caps and replace with cast in place concrete with proper pitch and overhang. Clean and pressure wash brick surface. Apply breathable sealant on brick surface. Drill weep holes in brick base to allow moisture to escape. Add (1) course of brick to each column to allow new cap overhand profile of sign body. An estimate was submitted of $6,160.00 to remove and dispose of brick and block sign base. Install water spotted red common brick sign base exactly as old sign but all brick. Form and pour concrete cap and reinstall front sign. Chief Thornhill and Assistant Chief Schimikowski volunteered to pressure wash clean and seal the brick as a temporary repair. The Safer grant for recruiting and retention may be available for a new sign. A grant writer and estimates will be researched for a new sign.

Ballston Spa Carpet installed new carpeting and baseboards in the Officer's room to replace the old carpeting.
Solid Surface removed the old countertops and installed (2) countertop work stations and (1) windowsill countertop in the Officers Room. All Officers are moved in to the renovated room.

Chief Thornhill installed the new American, NY State flag and rope out front of the firehouse.

Mr. Help is scheduled to clean upholstered furniture and wax floors the week of October 2nd.

FF Labrie will coordinate with Eastern Heating maintenance when a lift is available (probably fall) to repair the dryer venting. He is researching parts.

Upgrades to GFI outlets, lighting and wiring for ice machine in the recreation room was completed by Bill Crawford Electric.

Adirondack Environmental has sampled the outfall catch basin water. The results were sent to DEC for SPEDES permit. Researching companies that handle this.

The building key fobs and door locks were not operational. Linstar was contacted and a tech came on site to reset the controllers. The computer system and software is 10 years old and will need to be upgraded. Door keys will be copied and provided to Commissioners to access the building if this happens in the future.

The security committee will be holding a meeting to discuss CCTV and building safety options soon.

Bollard safety poles in front and back of bay doors are rusted and deteriorating. Sanding and Painting or plastic sleeves will be researched to repair this.

Turfco Lawn will be treating the front lawn and spraying of the weeds in the catch basins are included in the weed treatment program.

The Apparatus bay carbon monoxide Detectors alerted they are in need of replacement. Alarm & Suppression replaced old carbon monoxide detectors with new stand-alone detectors, good for 10 years but not connected into our exhaust fan system. They are researching our system. FF Labrie is researching with Honeywell and possibly found an E3 Point hard wired unit that could be compatible with the current system. Additional companies will be sought for estimates.

Tri-County Extinguishers completed the annual inspection and all is working. They suggested that due to new building codes the salamander grill on the gas stove should possibly have an automatic extinguisher. The estimate of $745.00 plus $85.00/hour labor (estimating 2.5 hours) would add a bigger tank then the 8 flow points which we have currently, and add (2) extinguisher nozzles for the salamander. The Board has notified Tri-County that the building is existing and does not need this feature.

JDJ Comfort installed (2) new Trane air conditioners with new air handlers to replace unit #2 &#3. As soon as the (2) hot water valves are received, they will install as soon as delivered.

Equipment & Apparatus: (reported by Assistant Chief Schimikowski)
230 Taken to Town of Glenville for PMI, recommended new brakes. At the Chief's show an option was found for a new vehicle and will meet with Committee to discuss. Looking to purchase new vehicle before years end.
231 Pump leaking will schedule with Vander Molen for repair. Exploring additional signage.
232 No report.
234 No report.
235 No report.
236 Need to schedule hydrotesting of SCBA air tanks on this vehicle by Vander Molen. Second Argus TIC was mounted. Need power run to the mount.
237 No report
238 Serviced and new tires.
239 Researching with vendors to up-fitting slide out, rear warning signal, Argus, back up camera repair & light system repairs.
UTV Trailer hinge bolt came out on training and the other came out at Hooks & Hero's. Need to find a permanent solution. Lighting was intermittent on the trailer at Niskyaday. Assistant Chief Schimikowski examined the lights.
Glenville Town has been great to repair and service EGFD vehicles. They have time in summer for vehicle maintenance.
MES re-stickered and epoxied the bottles that were tested and lost stickers. They took 2 bottles that had not been hydro tested.
B-Lann measured members for approved gear purchase and are waiting on gear for Thornhill, Meier, Budesheim and Fura. They have measurements for Carr.
Photos of surplus Lucas tools and DeWalt tools will be taken for sale posting.
1 pager was sent for additional repair along with (1) HT1250 dropped off for repair.
Hose/Ladder/Appliance Testing will take place August 1st-7th.
Chief recommends purchase of auto crib-it tools to replace old wood cribbing for $948.00 including $50. Chief's show discount from Power Hawk Rescue Systems. Will research other vendors to check for lowest price.

Finance and Budget: (Com. Pohl) No report

Communications: (Com. Pohl) Walkers, crutches, shower chairs and wheelchairs are located in the back garage and available for loan. Neighbors can rent these to use free of charge.

Medical: (Com. Pohl) FF Scott Fura is out on temporary medical leave due to an accident at his work. EGFD wishes him a speedy recovery. Get Well Soon Scott!

Legal and Insurance: (Com. Pohl) Commissioner Pohl has reopened the insurance claim for the gutter that fell off the building during a thunderstorm and will follow up with estimates when received. Commissioners, members and Auxilary should complete McNeil Harassment training.

Computer: (Com. De La Fleur) The Linstar door lock computer needs upgrading. It is running on windows XP. The back up batteries were low and (6) new 12v batteries will be purchased to replace. A list of vendors and members with building access will be provided to the Board.

Personnel: (Com. Larson) No report

Policies: (Com. De La Fleur) No report

Use of Station: The County was approved use of EGFD for the Interior Operations Class on June 24th for BEFO Training and August 5th, 7th, 12th, 15th, 19th, and September 3rd, 10th and 24th, 25th.
Glenville PD was approved use of the building for training on August 1st &2nd.
Firefighter Lindsay Abel's request to use the meeting room and kitchen for a Bridal Shower on July 14th 10-3 pm with certified TIPS bartender to serve beer and wine was approved.

Accident Review Board: No report

LOSAP: (Com. De La Fleur) Budget for LOSAP needs to be increased for next year.

Old Business: No report

New Business:
Thank you, Chairman Brian DeLaFleur and Commissioner Petroski for your service to EGFD. You are both outstanding citizens and care have demonstrated a genuine interest and caring for our members and residents. EGFD wishes you health and happiness and everyone hopes to see you at our community events. Your expertise and wit will be greatly missed.

A motion was made by Commissioner Larson, seconded by Commissioner Petroski and unanimously passed to approve payment of $7,438.67 to Kulaks Nursery to be taken from A9960.804 Building Reserve for the removal of old shrubs and installation of new landscaping, plants and lighting in the front of the building.

A motion was made by Commissioner Larson, seconded by Commissioner Petroski and unanimously passed at 9:40 pm to adjourn.

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Respectfully submitted,

Angel Vaughters
District Secretary