

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
October 17, 2016

Present: Commissioner Beth Larson
Commissioner Brian De La Fleur
Commissioner Suzanne Pohl
Commissioner Gerald Cullen
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief Andrew Pohl
President Ben Ferretti
Vice President Bob Moore

The meeting was called to order by the Chairman of the Board Gerald Cullen at 7:00 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the minutes of the September 19, 2016 Board meeting.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the minutes of the Executive Session held on September 19, 2016.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the minutes of the October 4, 2016 Special Meeting.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the minutes of the Executive Session held on October 4, 2016.

Chief's report: see attached (Andrew Pohl)

A quote for the new engine rescue was received from Vander Molen Fire Apparatus Sales & Service. The final cost of the 2017 Sutphen engine rescue truck is \$675,017.92.

A request has been received to purchase a Genesis Combination Rescue Tool in the amount of \$10,495.00.

This months' top five responders are; Len Prevost, Jerry Cullen, Ross Thornhill, Clem Schimikowski and Ben Ferretti.

Once again Chief Pohl would like to thank all the officers who have covered for him while he has been out of service.

President's report: see attached (Ben Ferretti)

Two new candidates for membership were voted in by the EGFD fire company. They are Lindsey Tibbets and Michael Deyoe. Both have passed their Arson/Sex Offender background investigations. Their applications have been presented to the Board for their approval.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to approve the membership of Lindsey Tibbets and Michael Deyoe into the EGFD fire company pending passing a physical.

Rachel Berggren has handed in her resignation.

Treasurer's report: see attached (Jeffrey Prescott)

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the treasurer's report as presented to the Board.

A motion for Resolution was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the payment of Abstract #10, dated October 17, 2016 for voucher #257 through voucher #289 in the amount of \$14,899.22.

The bank statements for the month of September 2016 were reconciled by the deputy treasurer and presented to the Board for approval.

The bills for the month of October 2016 were reconciled by Commissioner Cullen and presented to the Board for approval.

Communications

Commissioner Larson sent a letter to Senator Hugh Farley requesting an American Flag to be flown at the fire station. She also has been in contact with Assemblyman Jim Tedisco who stated that he would get a flag for the district if Farley did not send one.

A letter was received from O'Connell & Aronowitz requesting information on Valerie Burdo who was a patient from a September 17, 2016 EGFD medical call. The information which was requested was sent on October 14, 2016.

Committee Reports

Purchasing – Com. Cullen

Miscellaneous small purchases have been made by Commissioner Cullen.

Building & Grounds – Com. Cullen

The following bids were received for snowplowing;

JH Property Services	D & R Son	East Coast Sealcoating	Pro-Cut
Burnt Hills	Glenville	Glenville	Burnt Hills
\$9,800 – Season	\$9,500 – Season	\$3,700 – Season	\$9,700 Season

It was the decision of the Board to accept the bid of East Coast Sealcoating for \$3,700 for the season of November 2016 to April 2017 for a monthly fee of \$616.66. The cost for salting will be \$275 per application.

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the contract from East Coast Sealcoating for the period of November 2016 to April 2017 at a cost of \$3,700 for the season/for a monthly fee of \$616.66. The cost for salting will be \$275 per application to be taken from account A3410.401a Snowplowing.

Equipment

New CO meters have been received and are in service.
Batteries for David Clark Headsets have been received.

Finance and Budget – Com. Pohl

The public hearing for the 2017 Budget will be held on Tuesday, October 18, 2016 at 7 pm. Treasurer Jeffrey Prescott stated that based on the submitted figures in the 2017 Proposed Budget, EGFD will not be the lowest tax rate in the Town unless we take action to reduce our proposed levy. The Board will be able to make any amendments to the budget after the public hearing. The following actions are recommended to reduce the levy;

Reduce the appropriation for Salaries and Wages by \$5,500.00 - \$7,500.00
Increase the appropriation for snow plowing by up to \$2,000.00

The Board of Commissioners thanked Jeffrey Prescott for all his hard work formulating the budget.

Medical: no report Com. Pohl

Legal and Insurance: no report Com. Pohl

Computer: no report

Personnel

A motion was made by Commissioner Larson, seconded by Commissioner De La Fleur and unanimously passed to approve the standard work day for Brad Hough and Angel Vaughters to be six (6) hours for purposes of reporting to the New York State Retirement System.

Polices: no report Com. Larson

Apparatus

231 – Repair to check engine light problem has been fixed.

234 – NYS inspection has been completed at DPW.

Use of Station: no report Com. Larson

Accident Review Board: no report

LOSAP: no report

Unfinished Business

Commissioner Larson stated that she has been in contact with John Antoski of Burnt Hills-Ballston Lake High School and the government class is planning to meet with EGFD for a lunch meeting on December 13, 2016.

New Business

William Van Gorder, the districts agent from Mang Insurance, will be attending the December Board meeting to review the district's insurance coverage and answer any questions the Board may have.

The following motions were made regarding the upcoming Special Elections to be held on November 15, 2016 and the Commissioners Elections to be held on December 13, 2016;

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to request the Schenectady Board of Elections deliver a list of residents registered to vote in EGFD fire district for the Special Elections held on November 15, 2016 and the Commissioner Election held on December 13, 2016.

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the Board of Elections comprising of three members, Sheila Grzebien, Anne Siudy and Jo-An Palmer, to serve on the Board of Elections for the Special Elections held on November 15, 2016 and to be compensated at a cost of \$35 to be taken from account A3410.465 Advertising & Vote.

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the Board of Elections comprising of Janet Chlopecki, Sheila Grzebien and Nancy Famularo to serve on the Board of Elections for the Commissioners Elections held on December 13, 2016 and to be compensated at a cost of \$35 to be taken from account A3410.465 Advertising & Vote.

A motion was made by Commissioner Larson, seconded by Commissioner De La Fleur and unanimously passed to place a notice of the Commissioners elections in the legal section of the Daily Gazette.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to send a notice of the special elections and the Commissioners elections to the Town of Glenville clerk to be placed on their website and bulletin board.

A motion for Resolution was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to place a Notice of Permissive Referendum in the Daily Gazette to purchase one (1) 2017 Sutphen rescue engine for a total cost of \$675,017.92 and that the expenditure be made from the Apparatus Reserve Fund.

A motion for Resolution was made by Commissioner Larson, seconded by Commissioner De La Fleur and unanimously passed to approve that a Purchase Order be issued as of this date October 17, 2016 for one (1) 2017 Sutphen rescue engine contingent of the passing of the Permissive Referendum.

A motion was made by Commissioner Larson, seconded by Commissioner De La Fleur and unanimously passed to approve the purchase of one (1) 17C Genesis combination rescue tool from Vander Molen Fire Apparatus at a cost not to exceed \$11,000 to be taken from account A3410.207 Rescue Equipment.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to adjourn to Executive Session to review personnel at 9:10 pm.

Respectfully submitted,

Elaine Erckman
District Secretary

