

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
August 15, 2016

Present: Commissioner Beth Larson
Commissioner Brian De La Fleur
Commissioner Suzanne Pohl
Commissioner Gerald Cullen
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief Andrew Pohl
2nd Assistant Chief Rich Carr

The meeting was called to order by the Chairman of the Board Gerald Cullen at 7:00 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Larson, seconded by Commissioner Brian De La Fleur and unanimously passed to approve the amended minutes of the July 18, 2016 Board meeting.

Chief's report: see attached (Chief Andrew Pohl)

Chief Pohl reported that EGFD will be realigning our district with the UCC. EGFD will no longer be responding to 2 Tryon or Justin Meadows with Thomas Corners once the data has been entered with the UCC is up and running. Scotia will be responding to those calls.

The Office of Fire Prevention & Control has requested the use of the station for the Firefighter I Class. The class will begin on August 15 and run through November 21, 2016 and will work with EGFD on any conflict of dates. Alplaus has offered to be the backup for any conflicts that might come up.

President's report: no report

Treasurer's report: see attached (Jeffrey Prescott)

A motion was made by Commissioner Pohl, seconded by Commissioner De La Fleur and unanimously passed to approve the Treasurer's report as presented to the Board.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the payment of Abstract #8 dated August 15, 2016 for voucher #211 through voucher #233 in the amount of \$6,890.02.

The bank statements for the month of July 2016 were reconciled by the deputy treasurer and presented to the Board for approval.

The bills for the month of August 2016 were reconciled by Commissioner Cullen and presented to the Board for approval.

Commissioner Schimikowski has requested a special Commissioners meeting to be held on Monday, August 22, 2016 at 7 pm for the purpose of discussing the future apparatus plan.

Communications

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve a special meeting to be held on Monday, August 22, 2016 at 7 pm for the purpose of discussing the future apparatus plan. A message will be placed on the signboard in front of the station.

Committee Reports

Purchasing – Com. Cullen

Copier paper, legal pads, sticky notes and vitamin water were purchased during the month.

Building and Grounds – Com. Cullen

The sealing of the parking lot was completed by T.L.C. Sealing Coating and Striping on August 11 and 12, 2016. The bill in the amount of \$3,500 to pay for this service will be brought up in new business.

There is still a problem with the HVAC System leaking in the recreation room. Commissioner Cullen will contact Crisafulli Brothers to try and resolve this problem. If he is unable to reach a conclusion with them, he will be composing specs to be sent out for the purpose of hiring a HVAC contractor to maintain the system at the fire station.

The following bids have been received for the installation of epoxy flooring in the decontamination room;

Valley Performance Floors
67 Lake Road
Ballston Lake, N.Y.
\$6,485.25 (Excludes tax)

Performance Industrial
51 Harrison Ave.
South Glens Falls, NY
\$7,500.00 (Excludes tax)

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the bid received from Valley Performance Floors in the amount of \$6,485.25 (excluding tax) to install the epoxy flooring in the decontamination room. The amount will be taken from account A3410.401 Grounds and Buildings.

There are a number of items in the garage that need to be gotten rid of. All this inventory has been surplusd at an earlier Board meeting. The officers will get together and determine the worth of these firematic and other items. The Ladies Auxiliary will be conducting a garage sale on Saturday, September 17, 2016. The excess items can be given to the auxiliary for their sale.

A letter was received from All Season Distribution regarding the purchase of used two-way equipment. There is some old radio equipment in the garage.

Commissioner Larson stated that her daughter-in-law would be interested in planting flowers by the signboard in the front of the station.

Equipment – Com Schimikowski

The pump tests need to be done on EGFD apparatus. Waterway performs this service and will be contacted for a price. Area fire departments will be contacted to see if they would be interested in having their pump tests performed at the same time as EGFD.

Finance and Budget – Com. Pohl

The finance committee has met to prepare the proposed budget for 2017. There are some questions concerning the salary for the new employees and the cost of a possible snow plowing contract.

Medical – Com. Pohl

All firefighter physicals and fit tests have been completed. A letter was received from Work Fit Medical, an Occupational Health Service, regarding their services available for fire departments such as physicals and fit tests.

Legal and Insurance – Com. Pohl

Com. Pohl contacted the district's attorney, William Young, in regards to personnel from another fire department responding to an EGFD mutual aid call while they are on leave from work at that time because of injury. Young stated that the liability of an injury occurring while on a mutual aid call with EGFD falls upon the department that the firefighter responded from.

Insurance: no report – Com. Pohl

Computer – Com. Schimikowski

Com. Schimikowski has been in contact with Firehouse software and there will be a demo at EGFD the last week of August. This software will be able to provide our fire reporting and LOSAP reporting in one program and replace our current system of double data entry.

Personnel – Com. Schimikowski

Several resumes have been received regarding the Station Keeper and Station Administrator positions that are being offered at EGFD. Commissioner Larson and Commissioner Schimikowski will review the resumes and conduct the interviews.

Policies: no report – Com. Larson

Apparatus – Com. Schimikowski

230 had the radiator and a support piece replaced by the DPW. Additional work will be needed on the underbody and new quarter panels in the near future. Areas of concern were brought to the Chief's attention by the DPW staff.

Adirondack Equipment will be in to work on the pump pressure gauges on the pump panel of 236.

Use of Station – Com. Larson

A request for the use of the outdoor picnic area has been received from Commissioner Larson for a birthday party to be held on Saturday, September 10, 2016 from 1 to 5 pm.

A motion was made by Commissioner Pohl, seconded by Commissioner De La Fleur and unanimously passed to approve the use of the picnic area by Commissioner Larson on Saturday, September 10, 2016 from 1 to 5 pm.

Accident Review Board: no report- Com. Schimikowski

LOSAP – covered under computer - Com. Schimikowski

Unfinished Business

Commissioner Larson received an email from the YMCA regarding the firefighter boot camp. The camp consists of 26 classes over a 12-month period at a cost of \$2600.

New Business

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to allow the Firefighter I class, provided by the Office of Fire Prevention & Control, to be held at EGFD starting August 15 through November 21, 2016. The dates will be posted on the district calendars located in the district office and on the district secretary's desk.

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to allow six (6) members to attend the annual FDNY training day at Saratoga Training Center hosted by MacBoston at a cost not to exceed \$600 to be taken from account A3410.441 Seminars & Membership.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Larson and unanimously passed to approve the payment to T.L.T. Sealcoating for the sealcoating and striping of the parking lot at a cost of \$3,500 to be taken from account A3410.307 Parking Lot.

A motion was made by Commissioner Larson, seconded by Commissioner De La Fleur and unanimously passed to adjourn to Executive Session at 8:45 pm.

Respectfully submitted,

Elaine Erckman
District Secretary

