EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
August 17, 2015

Present: Commissioner Gerald Cullen
Commissioner Beth Larson
Commissioner Suzanne Pohl
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief Andrew Pohl
1st Assistant Chief Ross Thornhill
President Ben Ferretti
Vice President Robert Moore
Firefighter Jack Erckman

The meeting was called to order by the Chairman of the Board Gerald Cullen at 7:02 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the amended minutes of the July 20, 2015 Board meeting.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the minutes of the Executive Board Session held on July 20, 2015.

Chief's Report: see attached (Andrew Pohl)

The chief has requested the purchase of four (4) pair of extrication gloves at a price of $51.87 each.

President's Report: see attached(Robert Moore)

Barb Bischoff was sworn in at the August 11, 2015 Company meeting.

Maddy Berkowitz-Cerasano was voted in as a member of the EGFD Company on August 11, 2015.

President Ferretti spoke about the upcoming Guns N' Hoses Event to be held on September 13, 2015. The PBA and EGFD are aiming to raise $10,000 from the event. A certificate of liability is needed from the district's insurance agency.

Treasurer's Report: see attached (Jeffrey Prescott)

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the treasurer's report as presented to the Board.

A motion for Resolution was passed by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the payment of amended Abstract #8 dated August 17, 2015 for voucher #251 through voucher #284 in the amount of $58,598.25.

The bank statements for the month of July, 2015 were reconciled by the deputy treasurer and were presented for the Board's approval.

The bills for the month of July, 2015 were reviewed by Commissioner Cullen and presented for the Board's approval.

Secretary's Report: see attached (Elaine Erckman)

Station Keeper Report: see attached

Communications

A letter was received from NBT-Mang Insurance Company enclosing an endorsement and insurance cards for the 2014 Ford 150 P/U VIN #7190.

An announcement was received from the Association of Fire Districts of the State of New York for the fall workshop to be held starting October 29, 2015 through October 31, 2015 at Honors Haven, Ellenville, New York.

A letter was received from the district's attorney, William Young, regarding the sale of surplus equipment.

Committee Reports

Purchasing: (Commissioner Cullen)

The following quotes have been obtained for a PPE Washing Machine;

Statewide Machinery	Gauch Distributing	K & D Laundry Equip
UCN040HNFX – 40 lb.	RMG040P – 40 lb.	W745CO NM – 45 lb.
$7,930.00	$8,825.00	$6,254.00

Building and Grounds: (Commissioner Cullen)

The ballards for the front of the backup generator have been ordered and will be installed in the near future.

A new sensor box needs to be ordered for the roof heating cable.

Equipment: (Commissioner Schimikowski)

Bids for the 2005 Ford Expedition and the skid mount are pending.

Finance and Budget: (Commissioner Pohl)

Commissioner Pohl and Commissioner Larson have met with the district treasurer to review the budget for 2016. The budget for 2016 has been received from the station keeper however, the treasurer is waiting for the report to come from the chief.

Medical: (Commissioner Pohl)

There are three firefighters who have not had their fit tests. Eric Leitze, Joe Duchane and Andrew Pohl need to make an appointment with Dr. Buff to have their fit test completed.

Legal and Insurance: (Commissioner Pohl)

The certificate of liability was extended from June to July for 460 Saratoga Road to conduct drills.

The paperwork has been submitted to the district's insurance company regarding the incident with the Glenville Police car. A settlement is pending.

Computer: (Commissioner Stuart)

The district is looking into prices for the purchase of an electronic sign for the front of the fire station.

Personnel: no report (Commissioner Schimikowski)

Policies: (Commissioner Stuart)

Treasurer Prescott stated that the district will need to adopt a Fund Balance Policy.

Apparatus: covered under chief's report (Commissioner Schimikowski)

Use of Station: (Commissioner Stuart)

A request has been received from Andrew Pohl for the use of the pavilion for a birthday party to be held on Saturday, September 19, 2015 from 12 pm to 4 pm. This event will be hosted by Andrew Pohl. The company has approved the use of the pavilion.

Accident Review Board: no report (Commissioner Schimikowski)

LOSAP: (Commissioner Schimikowski)

We have received a full rewrite of the district's adoption agreement with the the various amendments related to the life insurance and we have received a restated master plan which Commissioner Schimikowski and Treasurer Prescott will be reviewing before the Board's signature.

Unfinished Business: none

New Business:

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the membership of Maddy Berkowitz-Cerasano in the East Glenville Fire Company contingent on results of passing a physical and a favorable arson and sex offender check.

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the use of the pavilion by Andrew Pohl on Saturday, September 19, 2015 from 12 pm to 4 pm for a birthday party. Andrew Pohl will be the host.

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the purchase of one (1) GF PRO roof cable box from Environmental Technology Inc. at a cost of $500 to the taken from account A3410.401 Buildings and Grounds.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the purchase of one (1) W745CO NM PPE washing machine from K & D Laundry at a cost of $6,254.00 to be taken from account A3410.203 Protective Clothing.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the purchase of four (4) pairs of Dragon Fire extrication gloves from Municipal Emergency Supply at a cost of $210 to be taken from account A3410.203 Protective Clothing.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to adjourn to Executive Session at 8:45 pm.

Respectfully Submitted,

Elaine Erckman
District Secretary