

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
September 15, 2025

Present:

Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Al Martin
Chief Nick Abel
1st Assistant Chief Mike Meier
2nd Assistant Chief John Jewell
District Treasurer Jeffrey Prescott
Deputy District Treasurer Tammy Stocker
District Secretary Debbie Priddle

The Board of Commissioners meeting was called to order by acting chairperson Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were 10 people present.

A motion was made by Commissioner Martin and seconded by Commissioner Larson to approve the minutes of the meeting held August 18, 2025 as written with all in agreement.

Commissioner Gapczynski asked if there was anyone from the public in attendance that wished to address the board. No one made those wishes known.

Chief's Report: Chief Abel – See attached. The Schenectady County Ambulance is now up and running. They have one ambulance on between 8am and 8pm which is at the Rotterdam EMS. Commissioner Larson asked the chiefs how they felt about the addition of this ambulance and Chief Abel stated that any ambulance is a help and we would have to see since it just started.

We had one volunteer inquiry background check placed and they are waiting for that to come back. Cayne Stewart is not back yet from military leave, but wants an extension.

Commissioner Bradt asked how we are doing on inspections and Assistant Chief Meier stated that they would have another report available next month and it is consistent with previous months.

Presidents Report: No report. Chief Abel reported that Joe Duchane went to lifetime reserve. Zach Marcotte resigned and Shawn Primett resigned as well.

Commissioner Larson presented the chiefs an article on volunteerism and programs that being put in place through Questar and BOCES to train students as firefighters and EMTs. Discussion

was held regarding these programs and possibly presenting it to Burnt Hills Ballston Lake School District.

Commissioner Martin mentioned that the company was interested in replacing the floor in the kitchen. Discussion was held regarding the company presenting what flooring they wanted after the rest of the kitchen is done.

Treasurers Report: Jeff Prescott - See attached.

Communications: Commissioner Gapczynski – We received a FOIL request and it was given to Chief Abel. We received a letter from the Board of Elections that they will be using our site on Tuesday November 4th from 6am to 9pm and that someone needs to be here at 5am to let them in. Poll set up will be November 3rd between 9am and 5pm. We received information from Vital Signs and AFDSNY newsletter.

Buildings and Grounds: Commissioner Larson.

We are waiting on the door from All Type Door to install in the apparatus bay. Linstar will be in to install the security camera when Eastern is in to do the fall inspection because there will be a scissor lift here then. The floor scrubber is in good order. Commissioner Larson thanks whoever used it last and cleaned it out and charged it. Clune Electric can get a photo cell with a manual switch. As soon as they have the part they will call for installation. We have gotten feedback from Roland J. Downs and Eastern. Suburban Propane was called and only does residential. Adams Heating looked at it but has not gotten back to us. Tomorrow Commissioner Larson and Commissioner Martin with Debbie will write up the prospectus and present it to the Board. We have to put out for bids.

TPL was the flooring company that was going to repair the floor and there was a special meeting to approve the proposal but it was for the wrong amount. It should be \$3,197.50 instead of \$2,941.70 so she asked the board to approve the correction. We do not know if we will use it if the fire company decides to put a floor in.

Commissioner Larson asked in the workshop if the chiefs had any changes to the snow plow bids to go from November 1 to April 15. We are asking for sealed bids no later than October 20th at 7pm when they will be opened and the bid awarded.

Commissioner Larson reported that Debbie Priddle representing the ladies auxiliary and Sue Desbiens the house steward representing the company went to Central Plumbing and picked out a sink and faucet for the kitchen that Commissioner Larson would like the Board to approve. It is a 45-inch sink for \$1,259.00. They also picked out a faucet for \$861.98 that she would like the Board to approve.

Commissioner Larson gave an update on the kitchen. The base cabinets are in place. The stove was delivered and the old one put in the garage. Commissioner Larson addressed concerns about the floor and she stated it could be done any time after the fact. Commissioner Larson wanted to thank Debbie Priddle, Emma Larson, Sue Desbiens and Kevin Kea for helping in packing up the

kitchen and relocating items. The final goal is to have the kitchen completed before Breakfast with Santa.

Kevin Kea found and gave Commissioner Larson a sign for “reserved parking for first responders”. Debbie brought it to AJ Signs and we asked for a price for six of these that glow in the dark for events at night or the election.

Use of Station: Nothing to report.

Finance: Discussion was held regarding approving the proposed budget.

Medical: Commissioner Gapczynski - We still have one firefighter on military leave and two that have not completed theirs.

Legal and Insurance: Commissioner Kaczynski - She is waiting on parts for the insurance part of 2325.

Computers: Commissioner Bradt has been talking with Rick Manocchi about getting our system documented and hopefully by next meeting we will have a preliminary report. He is going to meet with Debbie, Chief Abel and Commissioner Thornhill.

Personnel: Commissioner Larson asked the secretary to update the board on the personnel files. We have 11 firefighters that have returned their information. Chief Abel will remind the members to complete and return their information.

Equipment and Apparatus: No report.

Consolidation: No report.

LOSAP: Commissioner Larson wanted to remind everybody that the LOSAP numbers are posted on the bulletin board outside the board room. Discussion was held regarding the difference in reporting between LOSAP and the chief's reporting. It was noted that the statistician emails the LOSAP report to everyone.

Accident Review Board: Commissioner Bradt stated that he had sent out the latest updated report from the last accident.

Verizon Plan: No report.

Procurement: No report.

Old Business: None.

New Business: Commissioner Larson requested that the board approve the change in the amount of the floor proposal from the special meeting to \$3,197.50 instead of \$2,941.70. Commissioner Martin made the motion with Commissioner Gapczynski seconding and all in agreement.

Commissioner Larson made a motion to accept the bid from Central Plumbing for the 45-inch stainless steel sink for \$1,259.70 and we got two other bids. This was low bid. Commissioner Martin seconded the motion with all in agreement.

Commissioner Larson made a motion to accept the bid from Central Plumbing for a stainless-steel pull-down kitchen faucet for \$861.98, seconded by Commissioner Bradt with all in agreement.

Commissioner Bradt made a motion to purchase traffic cone barricades pack of 6 for \$65.99 seconded by Commissioner Martin with all in agreement – A3410.208.

Commissioner Bradt made a motion to purchase traffic wands pack of 4 for \$19.50 seconded by Commissioner Martin with all in agreement – A3410.208.

Commissioner Bradt made a motion to purchase Unification G5 Pagers (5) for \$3,781.00 seconded by Commissioner Martin with all in agreement – A3410.206

Commissioner Bradt made a motion to purchase Conway Helmet Shields (3) for \$240.00 seconded by Commissioner Martin with all in agreement – A3410.203

Commissioner Bradt made a motion to accept NYSAFC training request for N. Abel, Cummings, Fura, Jewell & Meier for \$1,225.00 seconded by Commissioner Martin with all in agreement – A3410.441

Commissioner Bradt made a motion to accept a not exceed cost of \$1,600.00 for materials needed for the NYSAFC training seconded by Commissioner Martin with all in agreement.

Commissioner Gapczynski made a motion for Vander Molen to remove and replace the super auto eject in 2325 for \$805.60 seconded by Commissioner Bradt with all in agreement – A3410.822

Commissioner Gapczynski made a motion to approve the use of apparatus for Oktoberfest and Pashley School, seconded by Commissioner Martin with all in agreement. Assistant Chief Jewell also asked for approval to have students ride to school in the fire trucks the day of the Pashley School Program. Commissioner Larson made a motion to approve that and Commissioner Bradt seconded the motion with all in agreement.

Commissioner Gapczynski made a Motion for Resolution to appropriate 12/31/2024 Assigned Unappropriated Fund Balance (Reserved for Encumbrances) as follows: Increase A3410.400 Building Repair & Maintenance Subaccount A3410.401 Buildings & Grounds \$338.00, increase A5095 Appropriated Fund Balance \$338.00 to amend the 2025 Budget for 2024 sprinkler system repairs just completed in 2025, seconded by Commissioner Bradt with all in agreement.

Commissioner Gapczynski made a Motion for Resolution to Amend the 2025 Budget as follows: Increase A3410.200 Purchase Trucks & Equipment, Subaccount A3410.202 SCBA Test/Repair \$1,373.00, decrease A3410.200 Purchase Trucks & Equipment, Subaccount A3410.207 Rescue

Equipment \$1,373.00 to provide funding for the SCBA repairs billed for 09/15/2025, seconded by Commissioner Bradt with all in agreement.

Commissioner Gapczynski made a motion to approve Abstract #9, seconded by Commissioner Bradt with all in agreement.

Commissioner Gapczynski made a motion to approve the 2026 Proposed Budget, seconded by Commissioner Martin with all in agreement.

Treasurer Jeff Prescott notified the Board that there has to be a budget meeting. Commissioner Martin made a motion to have the budget meeting on October 20, 2025 at 6:30 with Commissioner Larson seconding with all in agreement.

A motion was made by Commissioner Gapczynski, seconded by Commissioner Martin and approved to enter into executive session at 7:49 pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

The Board of Commissioners meeting reconvened and adjourned at 7:59pm.

Respectfully Submitted,

Debbie Priddle
District Secretary