

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
June 15, 2015

Present: Commissioner Gerald Cullen
Commissioner Clem Schimikowski
Commissioner Beth Larson
Commissioner Suzanne Pohl
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief Andrew Pohl
1st Assistant Chief Ross Thornhill
Station Keeper Arnold Briscoe
President Ben Ferretti
Firefighter Jack Erckman

The meeting was called to order by the Chairman of the Board Gerald Cullen at 7:00 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Pohl and seconded by Commissioner Larson to approve the amended minutes of the May 18, 2015 Board meeting. Commissioner Pohl, Commissioner Larson and Commissioner Cullen voted yes. Commissioner Schimikowski abstained.

Chief's Report: see attached (Andrew Pohl)

Training Report: see attached (Ross Thornhill)

President's Report: see attached (Ben Ferretti)

Leslie Greenough has submitted her resignation from EGFD Company.

Treasurer's Report: see attached (Jeffrey Prescott)

A motion was made by Commissioner Pohl, seconded by Commissioner Schimikowski and unanimously passed to accept the Treasurer's Report as presented to the Board.

A motion for Resolution was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously passed to approve the payment of Abstract #6 dated June 15, 2015 for item #180 through item #210 in the amount of \$152,191.93.

The bank statements for the month of May, 2015 were reconciled by the deputy treasurer and were presented for the Board's approval.

The bills for the month of May, 2015 were reviewed by Commissioner Cullen and presented for the Board's approval.

Secretary's Report: see attached (Elaine Erckman)

Station Keeper's Report: see attached (Arnold Briscoe)

Commissioner Pohl stated that there is money left over from when the district had the hallways redone with wallpaper and she has requested that the classroom be wallpapered and add new carpet. She will work with the station keeper and acquire some bids before the next Board meeting.

Communications

Two letters were received from NBT-Mang Insurance Agency regarding endorsement of insurance coverage for a 2015 Master Tow Ramp Gate Trailer VIN#7151 with an agreed value of \$2,900. This endorsement results in an additional premium of \$44.22.

Committee Reports

Purchasing – (Com. Cullen)

The hose testing for the area fire departments will take place at EGFD on Thursday, July 9th and Friday, July 10th. EGFD's testing will take place on Friday, July 10th.

The district is pursuing the possibility of LED lighting at the fire station. An audit will be done to determine where LED lighting would be cost effective.

Buildings and Grounds – (Com. Cullen)

The contract for Crisafulli Bros. needs to be renewed.

The contract for the SRI Sprinkler Systems needs to be renewed.

Equipment – (Com. Schimikowski)

The chief's vehicle will be ready for delivery in approximately two weeks. Commissioner Schimikowski has requested payment for the vehicle upon approval of receipt.

The new truck committee has met and looked at the inventory list of 231 and 233 and merged the two together to come up with what we want the truck to do and equipment we want on the truck and then let the vendors design the truck to meet our needs. The truck committee will also meet to develop a task list for the Chief's Show on June 19, 2015 to review equipment and trucks.

Finance and Budget – (Com. Pohl)

Commissioner Pohl, Commissioner Larson and Treasurer Prescott need to meet to start the 2016 Budget process before the July Board meeting.

An electronic copy of the Final Audit Report for 2014 has been received and copies will be distributed to the Board and the District Secretary.

Medical – (Com. Pohl)

Firefighter Kevin Andrew and Megan Antrim have not had their annual physical. The Chief will send notification and advise them that they have until July 1, 2015 to complete their physical.

Commissioner Pohl will advise the firefighters who have not had their PFT test when Dr. Buff has this equipment in service and will then set up a schedule.

Commissioner Pohl has received the contract and bill from Capital EAP First Responder Program/Counseling Services, Crisis Intervention & Education to be signed by the Board. A representative will present this program at the July Company meeting.

Legal and Insurance – (Com. Pohl)

Commissioner Pohl has submitted all the necessary documents to NBT Mang Insurance regarding drills that will be held at the 460 Saratoga Road medical building. The insurance agency needs to know what kind of drills will be held before they can issue a Certificate of Liability.

The district still has not received a check from NBT Mang Insurance regarding the claim for the standby back up generator.

Computer – (Com. Stuart)

A training session was held on Saturday, June 13, 2015 for the Apple iPad. A check will be given to Dennis Brown in the amount of \$225 once an invoice is received.

Personnel – (Com. Schimikowski)

The evaluation for the station keeper is moving forward and will be discussed in executive session at the end of the regular meeting.

Policies: no report (Com. Stuart)

Apparatus: covered under Equipment (Com. Schimikowski)

Use of Station- (Com. Stuart)

A request for the use of the station has been received from life member, Edward Grzebien for a graduation party to be held on Saturday, July 11, 2015. There will be approximately 75 people present and there will be no alcohol. They would like use of the pavilion and the meeting room if the weather is inclement. This request has been approved by the company president, Ben Ferretti.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously approved to allow the use of the pavilion and the meeting room for a graduation party by life member Edward Grzebien to be held on Saturday, July 11, 2015 from 1pm to 4 pm. Ed will host the event.

Accident Review Board – (Com. Schimikowski)

The incident involving the snowplow versus standby backup generator will be discussed in executive session at the conclusion of the regular Board meeting.

LOSAP: no report (Com. Schimikowski)

Unfinished Business

The Board signed a contract to participate in the Verizon Wireless Phone Plan. There are some members who have expressed interest in the plan. These individuals will need to contact the Verizon representative personally.

New Business

Chief Pohl reported that there is a grant available for recruitment through the Division of Home Land Security. Chief Pohl signed an agreement to show support for the plan.

Beukendaal Fire Department would like to offer a summer CFR class and since their building is under construction they have requested the use of our station. The class starts on July 14 and ends of August 22, 2015. EGFD has possibly three members interested in taking the class.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Larson and unanimously passed to approve use of EGFD station and to allow active members only to participate in the class at a cost, if needed, not to exceed \$500 per person to be taken from account A3410.441 Seminars and Membership.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Larson and unanimously passed to approve payment \$49,653.75 to Morris Ford for the purchase of a 2014 Ford F150 Crew Cab 4WD command vehicle upon approval of receipt.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Larson and unanimously passed to approve the purchase of one (1) scanner for the new Chief's vehicle at a cost not to exceed \$300 to be taken from account A3410.206 Radios/Alarm.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Larson and unanimously passed to approve the purchase of antennas not to exceed \$300 for the new Chief's vehicle to be taken from account A3410.206 Radios/Alarm.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously passed to approve the purchase of a new/used two way radio for the new Chief's vehicle not to exceed \$400 to be taken from A3410.206 Radios/Alarm.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously passed to approve the use of 238 and 239 for transportation to the New York State Chief's Show at Turning Stone Casino on Friday, June 19, 2015.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously passed to approve the payment of dinner for the personnel attending the New York State Chief's Show at Turning Stone Casino on Friday, June 19, 2015.

A motion was made by Commissioner Pohl, seconded by Commissioner Schimikowski and unanimously approved to renew the three (3) year preventive maintenance contract with Crisafulli Bros. for the heating and air conditioning at a cost of \$1,750 per year to be taken from account A3410.401 Grounds & Buildings.

A motion was made by Commissioner Pohl, seconded by Commissioner Schimikowski and unanimously approved to renew the one (1) year contract with SRI Fire Sprinkler LLC in the amount of \$275 to be taken from account A3410.401 Grounds & Buildings.

A motion was made by Commissioner Pohl, seconded by Commissioner Schimikowski and unanimously approved to adjourn to Executive Session for the purpose of personnel matters at 8:55 pm.

Respectfully Submitted,

Elaine Erckman
District Secretary

