

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
January 26, 2015

Present:	Commissioner Gerald Cullen	President Ben Ferretti
	Commissioner Clem Schimikowski	Firefighter Albert Martin
	Commissioner Dave Mitchell	Firefighter Jack Erckman
	Commissioner Paul Stuart	
	Commissioner Suzanne Pohl	
	District Treasurer Jeffrey Prescott	
	District Secretary Elaine Erckman	
	Chief Andrew Pohl	
	1 st Assistant Chief Ross Thornhill	
	Station Keeper Arnold Briscoe	

The meeting was called to order by the Chairman of the Board Gerald Cullen at 7:00 pm followed by the Pledge of Allegiance to the Flag.

Firefighter Albert Martin addressed the Board in regards to the backup generator at the fire station not being in service. This creates a real problem for the firefighters and the community. He also spoke of ways to boost the morale among the firefighters and asked if the Board could look into having the station keeper take on more work and house details.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously passed to accept the minutes of the December 15, 2014 Board meeting.

A motion was made by Commissioner Schimikowski and seconded by Commissioner Mitchell and passed to accept the minutes of the January 1, 2015 Special Meeting. Commissioner Schimikowski, Commissioner Mitchell, Commissioner Pohl and Commissioner Cullen voted yes. Commissioner Stuart abstained.

A motion was made by Commissioner Pohl and seconded by Commissioner Schimikowski and passed to accepted the minutes of the January 8, 2015 Organizational Meeting. Commissioner Schimikowski, Commissioner Pohl, Commissioner Mitchell and Commissioner Cullen voted yes. Commissioner Stuart abstained.

A motion was made by Commissioner Schimikowski and seconded by Commissioner Pohl and passed to accept the minutes of the January 8, 2015 Executive Session. Commissioner Schimikowski, Commissioner Cullen and Commissioner Pohl voted yes. Commissioner Mitchell and Commissioner Stuart abstained.

Chief's Report: see attached (Andrew Pohl)

Captain Lamb has requested to attend the NYS Fire Police Conference on March 14, 2015 with a rental vehicle at Montour Falls.

Captain Costello has requested to attend the Advanced Legal Issue course On February 28 through March 1, 2015 with a rental vehicle at Montour Falls.

A committee will be set up to address the Chief's request for a process for purchasing and for repairs to apparatus.

President's Report: see attached (Ben Ferretti)

Lynette Bucci and Robert Delaney have resigned from East Glenville Fire Company.

A committee will be set up to investigate the possibility of a website for the district.

Treasurer's Report: see attached (Jeffrey Prescott)

A motion for Resolution was made by Commissioner Pohl, seconded by Commissioner Schimikowski and unanimously passed to approve the following 2014 budget amendment:

Increase	A1930.000 Judgments and Claims	216.00	
Decrease	A3410.190 Contingency		216.00

Army Corp of Engineers was erroneously taxed in 2014 and need to refund FD3 tax.

A motion was made by Commissioner Pohl, seconded by Commissioner Schimikowski and unanimously passed to approve the payment of Abstract #1, dated January 26, 2015 for item #1 through item #46 in the amount of \$180,866.54.

A motion was made by Commissioner Pohl, seconded by Commissioner Stuart and unanimously passed to approve the Treasurer's Report as presented to the Board.

The bank statements for the month of December, 2014 were reconciled by the deputy treasurer and were presented for the Board's approval.

The bills for the month of December, 2014 were reviewed by Commissioner Cullen and presented for the Board's approval.

Secretary's Report: see attached (Elaine Erckman)

Station Keeper's Report: see attached (Arnold Briscoe)

The district needs to renew the web domain name and email user for an annual cost of \$111.04 and \$15.00 for hostgo.com and registergo.com.

A motion was made by Commissioner Stuart, seconded by Commissioner Pohl and unanimously passed to approve the order of forty-nine (49) bags of ice melt at a cost of \$545 from Hill & Markes.

Communications

Information was received from the Association of Fire Districts for the State of New York regarding upcoming on line training for commissioner, treasurer and secretary. Also included was a survey to be completed. Commissioner Schimikowski will complete the survey.

A packet was received from the Town of Glenville in regards to workers compensation insurance.

Committee Reports

Purchasing; no report (Cullen)

Building and Grounds – (Cullen)

A report was received in regards to the incident which took place on January 4, 2015 which involved the snowplow striking the standby generator and consequently the generator is not operating. A cost for the repairs is still pending. Bids have been sent out for a new generator and are due on Monday, February 2, 2015.

Commissioner Pohl reported that she had met with the insurance adjuster from Mang Insurance for the incident involving the backup generator. Insurance company will pay for the cost of the repairs.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously passed to declare as of this date January 26, 2015 a state of emergency at East Glenville Fire District #3 because of the lack of a backup generator at the fire station and within the next seven days the Board will acquire quotes for an emergency hookup here at the station so that the we will have emergency power.

Equipment – (Schimikowski)

No report as was covered in Chief's report.

Finance and Budget: no report (Mitchell)

Medical: no report Pohl

Legal and Insurance – Pohl

The Town of Glenville has retained the New York State Insurance Fund Safety Group 497 for workers compensation coverage. Commissioner Pohl will be giving information to the firefighters for their review.

A contract has been received from William Young, Jr. for legal services for the year 2015. The retainer amount is \$750, the hourly rate is \$285 per hour plus \$150 per hour for any travel time accrued.

A motion was made by Commissioner Pohl and seconded by Commissioner Schimikowski and approved to retain William Young, Jr. as the district's attorney for the year 2015. Commissioner Pohl, Commissioner Schimikowski, Commissioner Cullen and Commissioner Stuart voted yes. Commissioner Mitchell voted no.

Computer – (Stuart)

The board has requested training on their iPads. Commissioner Mitchell will contact an IT

person to inquire about training.

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Personnel – (Mitchell)

The payroll summary has been presented for January 1 through 26, 2015.

Policies – (Stuart)

The Substance Abuse Policy has been presented to the Board and has been approved.

Apparatus -(Schimikowski)

The UTV is ready for pickup.

Use of Station – (Stuart)

The VFW has requested the use of the classroom on the first Tuesday of the month.

A motion was made by Commissioner Stuart, seconded by Commissioner Schimikowski and unanimously passed to allow the VFW to use the classroom on the first Tuesday of the month.

A motion was made by Commissioner Pohl, seconded by Commissioner Schimikowski and unanimously passed to accept Dom Famularo, Kevin Kea, Earl Crossway and Paul Stuart as hosts if needed at the fire station for the year 2015.

Accident Review Board: no report (Mitchell)

LOSAP – (Schimikowski)

The 2014 East Glenville Service Awards Recipients Report was presented to the Board. The document will be posted for examination so any inquires or appeals can be addressed. The final report needs to be submitted by February 24, 2015.

Old Business

A motion was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously passed to approve the Substance Abuse Policy on January 26, 2015.

UTV – ready for pick up

Purchase of 18 traffic control flags – working on

Purchase of Class A uniform for FF Budesheim – ordered

Purchase of one used mobile radio to be used rear of Chiefs vehicle – done

Wallpaper for entry area and hallways – working on

Gordon Cooper Painting repair to wallpaper in meeting room – pending

Training on iPads – Dave checking on

Members who have not completed Harassment Training for 2014 – Dave will be instructed

Substance Abuse Policy – approved

A motion was made by Commissioner Mitchell and seconded by Commissioner Stuart to increase the district secretary's salary to \$350 a month. Commissioner Mitchell and Commissioner Stuart voted yes. Commissioner Schimikowski, Commissioner Pohl and Commissioner Cullen voted no. The motion did not pass.

A discussion was held in regards to the salary increase for the district secretary.

A motion was made by Commissioner Mitchell and seconded by Commissioner Stuart to increase the district secretary's salary to \$325 a month. Commissioner Mitchell and Commissioner Stuart voted yes. Commissioner Pohl, Commissioner Schimikowski and Commissioner Cullen voted no. The motion did not pass.

New Business

A motion was made by Commissioner Stuart and seconded by Commissioner Schimikowski to approve holding the February Board meeting on February 23, 2015 at 7 pm. Commissioner Stuart, Commissioner Schimikowski and Commissioner Cullen voted yes. Commissioner Mitchell voted no and Commissioner Pohl abstained.

A motion was made by Commissioner Stuart, seconded by Commissioner Schimikowski and unanimously passed to approve the purchase of two (2) sets of collapsible cones from The Fire Store at a total cost of \$350 which includes shipping to be taken from account A3410.208 Safety Equipment.

A motion was made by Commissioner Stuart, seconded by Commissioner Pohl and unanimously passed to approve the purchase of two (2) 6' steel fire hooks from The Fire Store at a total cost of \$350 with shipping to be taken from account A3410.207 Rescue Equipment.

A motion was made by Commissioner Stuart, seconded by Commissioner Schimikowski and unanimously passed to approve the purchase of one (1) WiFi Hot Spot at a cost of \$40.02 per month to be taken from account A3410.206 Radios/Alarm.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously passed to approve Captain Lamb attend the NYS Fire Police Conference March 14, 2015 at Montour Falls at a cost not to exceed \$250 to be taken from account A3410.441 Seminars and Membership. Cost includes registration, rental car, lodging and meals.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Stuart and unanimously passed to approve Captain Costello attend the Advanced Legal Issues for the Volunteer Fire Service February 28 through March 1, 2015 at Montour Falls at a cost not to exceed \$250 to be taken from A3410.441 Seminars and Membership. Cost includes registration, rental car, lodging and meals.

A motion was made by Commissioner Pohl, seconded by Commissioner Stuart and unanimously passed to approve the use of the station by Schenectady County to hold the Firefighter I classes at EGFD on the following dates;

February 25; March 19,23,25,31; April 2,4,6,8,14,18,20,22,28,03; May 5,6,14,16,18,20,26,28
June 1, 3

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A motion was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously approved to purchase one (1) cable for the Pulse Ox/CO2 meter from Moore Medical at a cost of \$1600 to be taken from account A3410.204 EMS Supply/Equipment.

A motion was made by Commissioner Pohl and seconded by Commissioner Stuart and approved to purchase a Class A uniform for Captain Schimikowski at a cost of up to \$600 to be taken from A3410.462 Dress Uniforms. Commissioner Pohl, Commissioner Stuart, Commissioner Mitchell and Commissioner Cullen voted yes. Commissioner Schimikowski abstained.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Stuart and unanimously passed to approve the purchase of a Class A uniform for Firefighter Gallinat at a cost of up to \$600 to be taken from A3410.462 Dress Uniforms.

A motion was made by Commissioner Stuart, seconded by Commissioner Schimikowski and unanimously passed to approve the payment to renew the district's web domain name and email user at an annual cost of \$111.04 and \$15.00 respectively to be taken A3410.461 Computer.

A motion was made by Commissioner Pohl, seconded by Commissioner Stuart and unanimously approved to schedule a special board meeting for February 2, 2015 at 7 pm to review the bids for a backup generator.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Stuart and unanimously passed to move to Executive Session at 10:00 pm.

Respectfully submitted,

Elaine Erckman
District Secretary

