

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
December 15, 2014

Present:	Commissioner Suzanne Pohl	President Ben Ferretti
	Commissioner Gerald Cullen	Firefighter Jack Erckman
	Commissioner Clem Schimikowski	Firefighter Kevin Kea
	Commissioner Dave Mitchell	
	Commissioner Paul Stuart	
	District Treasurer Jeffrey Prescott	
	District Secretary Elaine Erckman	
	Chief Andrew Pohl	
	2 nd Assistant Chief Ross Thornhill	
	Station Keeper Arnold Briscoe	

The meeting was called to order by the Chairman of the Board Clem Schimikowski at 7:30 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Pohl, seconded by Commissioner Stuart and unanimously passed to approve the amended minutes of the November 17, 2014 Board meeting.

A motion was made by Commissioner Pohl, seconded by Commissioner Cullen and unanimously passed to approve the amended minutes of the December 8, 2014 Special Board meeting.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve the minutes of the Executive Session held on December 8, 2014.

Chief's Report: see attached (Andrew Pohl)

At the Special Board meeting held on December 8, 2014 it was the decision of the Board to pursue the purchase of a UTV-Fire Rescue Unit. A grant has been received from the Schenectady County Legislature's Public Safety Committee in the amount of \$12,500. The agreement must be executed by December 12, 2014 in order to obtain the funds.

The following quotes have been received for a Polaris UTV-Fire Rescue Unit:

D'ella Auto Group 313 Quaker Road Queensbury, New York 12804	2014 Polaris 900 6x6 \$12,300
Edelmann's Polaris 172 Edelmann Lane Troy, New York 12180	2014 Polaris Ranger 6x6 \$11,899
Griffin Motorsports 3909 State Street Schenectady, New York 12304	2015 Polaris Ranger 6x6 \$11,740

A quote has been obtained for a skid unit from Kimtex Corporation, Orleans, Vermont in the amount of \$6,900.

A motion was made by Commissioner Mitchell, seconded by Commissioner Stuart and unanimously passed to purchase one (1) 2015 Polaris Ranger 6x6 from Griffin Motorsports in the amount of \$11,740.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to purchase one (1) Firelite Transport Deluxe FDH-203 skid unit from Kimtex Corporation in the amount of \$6,900.

President's Report: see attached (Ben Ferretti)

East Glenville Fire Company has elected the following Social and Firematic Officers for the year 2015:

Chief:	Andrew Pohl
1 st Assistant Chief:	Ross Thornhill
2 nd Assistant Chief:	Richard Carr
Captain of Rescue:	John Saupp
Captain of Engines:	Clem Schimikowski
Captain of EMS:	David Costello
Captain of Fire Police:	Bill Lamb
Lieutenant:	Michael Boisclair
President:	Benjamin Ferretti
Vice President:	Robert Moore
Treasurer:	Gerald Cullen
Secretary:	Bev Martinson
House Steward:	George Budesheim

Treasurer's Report: see attached (Jeffrey Prescott)

The tax free certification has been filed as of this date December 15, 2014 which enables the residents to receive refund checks for the increase in the fire tax.

A motion was made by Commissioner Mitchell, seconded by Commissioner Stuart and unanimously passed to accept the Treasurer's Report as presented to the Board on December 15, 2014.

A motion for Resolution was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve payment of Abstract #12 dated December 15, 2014 for items 306 through items 345 in the amount of \$23,575.47.

The bank statements reconciled by the deputy treasurer were presented for the Board's approval.

The bills as previewed by Commissioner Cullen were presented for the Board's approval.

Secretary's Report: see attached (Elaine Erckman)

Suzanne Pohl was elected to a five-year term as Commissioner for the Board of East Glenville Fire District #3.

Station Keeper's Report: see attached (Arnold Briscoe)

The wallpaper for the entry and the hallways will be replaced during the week of January 20, 2015.

Correspondence

A letter was received from NBT-Mang Insurance Agency enclosing an endorsement to the district's policy which deleted a 2004 Ford Expedition effective 10/15/14. The endorsement results in a return premium of \$221.80.

A request has been received from Fire Dance Fitness which is located in the original East Glenville Fire Station. They would like to display some memorabilia of the fire department. It was the decision of the Board to allow them to display some pieces with signage noting "On loan from East Glenville Fire Department".

Committee Reports

Purchasing: no report (Com. Cullen)

Buildings & Grounds: no report (Com. Cullen)

Equipment: covered under Chief's report and Station Keeper's Report (Com. Schimikowski)

Finance & Budget (Com. Mitchell)

Treasurer stated that the tax free certification has been filed as of this date December 15, 2014 which enables the residents to receive refund checks for the increase in the fire tax.

Medical: no report (Com. Pohl)

Legal & Insurance (Com. Pohl)

A FOIL request was received from Morrison Engineering of Voorheesville, New York in regards to the insurance investigation of the Creekside Cafe fire. This request was acknowledged and then turned over to the district's attorney. The attorney has advised the district to send them the information they have requested. The only information that will be sent to them at this time is the Firematic Activity Report from the night of the fire as this is still an active investigation.

Computer (Com. Stuart)

Commissioner Stuart has contacted Apple at Crossgates Mall in Albany and they stated they will train people on a one on one basis at the mall. Commissioner Stuart had contact with an IT person who could come to the firehouse and do a class, but there will be a charge for this service.

Personnel (Com. Mitchell)

Copies of the payroll report covering November 18, 2014 through December 15, 2014.

Policies (Com. Stuart)

The Substance Abuse Policy was tabled until the January 2015 Board meeting.

Consolidation: no report (Com. Pohl)

Apparatus: no report (Com. Schimikowski)

Use of Station (Com. Stuart)

Breastfeeding USA has requested the use of the classroom on the 2nd and 4th Tuesdays of each month.

Accident Review Board: no report (Com. Mitchell)

LOSAP: no report (Com. Schimikowski)

Legislative: no report (Com. Schimikowski)

Unfinished Business

Status of 2014 Chief's Vehicle – delivery date should be the week of December 15, 2014.

Status of Fire Services Grant for ATV – Motion made to purchase ATV and skid unit.

Time Clock – return still pending

Purchase of eighteen (18) traffic control flags – pending

Purchase of fire police cases – done

Firefighter Delaney still needs Class A uniform

Firefighter Budesheim needs Class A uniform

Purchase two (2) oven racks for kitchen stove – done

Purchase one (1) used mobile radio to be used rear of Chief's vehicle – done

Wallpaper for entry area and hallways – to be done week of January 20, 2015

Wallpaper repairs in meeting room – pending

Training on iPads – pending

Members who have not completed Harassment Training – pending

Substance Abuse Policy – pending

FOIL Request for Creekside Cafe - pending

New Business

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to approve the appointment of Andrew Pohl as Chief, Ross Thornhill as 1st Assistant Chief and Richard Carr as 2nd Assistant Chief of East Glenville Fire District #3 for the year 2015.

A special meeting will be held on January 1, 2015 at 10:00 am to swear in the chief officers and newly elected Commissioner. The company will provide refreshments after the ceremony.

A motion was made by Commissioner Cullen, seconded by Commissioner Pohl and unanimously passed to approve the uniform alterations for officers.

A motion for Resolution was made by Commissioner Pohl, seconded by Commissioner Stuart and unanimously approved to make the following Budget Amendment:

To:	A3389 Aid for public safety	\$12,500	
To:	A3410.207 Rescue Equipment		\$12,500
	Funding from grant money.		

Commissioner Pohl and Commissioner Cullen met with William Van Gorder, a representative from NBT-Mang Insurance, to review the district's insurance policy. Commissioner Pohl presented a brief summary of the district's property and liability coverage for the year 2015.

A motion was made by Commissioner Stuart, seconded by Commissioner Cullen and unanimously passed to approve the use of the station by Breastfeeding USA on the 2nd and 4th Tuesday of each month for the year 2015.

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to purchase twenty (20) Poly tac 90 flashlights at a total cost of \$870.40 to be taken from account A3410.207 Rescue Equipment.

A motion was made by Commissioner Cullen, seconded by Commissioner Pohl and unanimously passed to purchase nine (9) Knucklehead flashlights at a total cost of \$813.15 to be taken from account A3410.207 Rescue Equipment.

A motion was made by Commissioner Cullen, seconded by Commissioner Pohl and unanimously passed to purchase ten (10) Hoods PGI at a total cost of \$300.00 to be taken from account A3410.203 Protective Clothing.

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to purchase one (1) Pelican light charger at a cost of \$150 to be taken from account A3410.207 Rescue Equipment.

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to purchase six (6) Helmets at a cost of \$300 each to be taken from A3410.203 Protective Clothing.

A motion was made by Commissioner Cullen, seconded by Commissioner Pohl and unanimously passed to purchase one (1) pair Globe Extreme Tech Boots at a cost of \$400 to be taken from account 3410.203 Protective Clothing.

A motion was made by Commissioner Pohl, seconded by Commissioner Cullen and unanimously passed to purchase seven (7) shields at a total cost of \$266 to be taken from account A3410.203 Protective Clothing.

A motion was made by Commissioner Cullen, seconded by Commissioner Pohl and unanimously passed to purchase three (3) TIC batteries at a total cost of \$585 to be taken from account A3410.207 Rescue Equipment.

A motion was made by Commissioner Cullen, seconded by Commissioner Pohl and unanimously passed to purchase two (2) sets of collapsible cones for a total cost of \$400 to be taken from A3410.208 Safety Equipment.

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to purchase one (1) Pulse Ox Cable at a cost of \$1,600 to be taken from account A3410.204 EMS Supply/Equipment.

The organizational meeting for the year 2015 will take place at the fire station on Thursday, January 8 at 6 pm. A notice will be placed in the Daily Gazette.

A discussion was held regarding the possibility of the district offering the personnel the option of joining a Verizon cell phone plan administered by the fire district. It was the decision of the Board to post this information for the members to review and to create a policy for such a program to be reviewed at the January 2015 Board meeting.

George Budesheim would like to take the Basic EMT course at SCCC. It is their policy that you must pay up front for registration at a cost of \$800 and the books are \$100.

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to pay for George Budesheim to attend the Basic EMT course at a cost of \$800 and for the books not to exceed \$100 to be taken from account A3410.441 Seminars & Membership.

Adjourn

A motion was made by Commissioner Stuart, seconded by Commissioner Cullen and unanimously passed to adjourn at 10:10 pm.

Respectfully submitted,

Elaine Erckman
District Secretary