

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
July 21, 2025

Present:

Commissioner Wendi Gapczynski
Commissioner Doug Bradt
Commissioner Al Martin
Chief Nick Abel
1st Assistant Chief Mike Meier
2nd Assistant Chief John Jewell
District Treasurer Jeffrey Prescott
Deputy Treasurer Tammy Stocker
Statistician Clem Schimikowski
Company President Rit Desbiens
District Secretary Debbie Priddle
Firefighter Jim Pennie
Firefighter Sandy Chlopecki
Firefighter Sue Desbiens

The Board of Commissioners meeting was called to order by acting chairperson Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were 14 people present.

A motion was made by Commissioner Martin and seconded by Commissioner Bradt to approve the minutes of the meeting held June 16, 2025 as written with all in agreement.

A motion was made by Commissioner Martin and seconded by Commissioner Bradt to approve the minutes of the special meeting held July 7, 2025 as amended with all in agreement.

Commissioner Gapczynski asked if there was anyone from the public in attendance that wished to address the board. No one made those wishes known.

Chief's Report: Chief Abel – Attached. Discussion was held regarding the various estimates for repairs needed to multiple apparatus. Discussion was held regarding additional sirens and lights to 239 and 238 that were in the original spec but were not able to be put in because they require special brackets that were not available at that time. The Chief requested the board approve apparatus participation for Thursday in the Park 08/14/2025 at Indian Meadows First Responder Night. The Chief presented PSTRax information to the Board showing that truck checks are at 84% currently through the end of June. The Chief stated that in the last week of July, first week of August we will be doing hose, ladder and pump testing here. EGFD's equipment will be tested July 28th.

Commissioner Martin reported that he along with Commissioner Bradt and Chief Abel went over all the paperwork for the ISO meeting. He will have two copies, one for us to keep and one for the inspector.

Commissioner Martin commented that he was happy to see the improvement in truck checks.

Presidents Report: Rit Desbiens – President Kevin Kea would like the Board to know that the company picnic is on September 13th. The Board was invited. He would like to make beer and wine available. He needs to find out who has a valid TIPS card.

Treasurers Report: Jeff Prescott - See attached.

Communications: We received the copies and confirmation of the posting of the special meeting from the Daily Gazette. No other communications.

Buildings and Grounds: Commissioner Martin requested approval of the Linstar bid for \$3,871.25 for the camera in the apparatus bay. Also asked the board to approve the bid from All Type Doors for \$4,995.00 for the emergency exit door replacement in the apparatus bay. We contacted Eastern for an estimate for a new boiler for \$91,585.00. We will be looking to do a Permissive Referendum and go out for bids as opposed to putting in the budget for next year because it makes sense to replace a boiler in the summer as opposed to waiting until winter. Clune Electric completed the work to install the lighting on the back of the garage. Eastern came in on Thursday July 17th to diagnose the issues in the meeting room and we are waiting for a quote. Linstar came in on Friday July 18th and did a hard reset on the Galaxy System which is for the door fobs. All Type Doors came in last Wednesday July 16th to repair Apparatus Bay door #1 in which the cables came off the roller.

Use of Station: Nothing new to report.

Finance: The audit report has been done and filed with the state. A copy of the report will be put with the minutes. On July 15th Treasurer Jeff Prescott and District Secretary Debbie Priddle destroyed the files from 2018 per our Document Destruction Policy. We also destroyed the trust and agency bank statements that we are required to hang on to for 20 years so we destroyed the records for 2004. We have to keep for 55 years all detailed payroll ledgers. They must be kept for purposes of the state retirement system. All permanent records are maintained as required. A copy of the memorandum was signed and filed with the records. The Treasurer is also working on the 2026 budget and the 2025 projection. There is a 2% tax cap for next year due to inflation. We may not have to increase the tax next year.

Medical: Commissioner Gapczynski – There are two firefighters that are back in service and three that have not completed physicals.

Legal and Insurance: Commissioner Gapczynski submitted an email to our attorney for some information and have not heard back from the attorney.

Personnel – No report.

Equipment and Apparatus – Commissioner Martin was asked to do a report on the truck checks and they are much better.

Consolidation – No report.

LOSAP: Statistician Clem Schimikowski - We have one more in for entitlement that is being processed. No other report.

Accident Review Board: Commissioner Bradt – There was an accident with Firefighter Boisclair. We did a preliminary investigation. He was unfortunately at the wrong. We have given him some work to do to get him back in the driver's seat and we are working on that. There is some updating that needs to be done to the report. There is one other person the accident review board would like to talk to.

Old Business: Commissioner Bradt made the Board aware that the DEC SPEDES has been completed. It will be signed by Commissioner Thornhill and sent out. The DEC has also ordered that we submit water samples for testing of PFOAs and PFAS. The preliminary price is \$10,200.00 to perform the testing. Commissioner Bradt would like the board to approve the amount not to exceed the \$10,200.00 and we will get the testing started but he would like to in a parallel method explore other options that we might be able to do.

New Business: Commissioner Martin made a motion to approve the bid from Linstar for \$3,871.25 seconded by Commissioner Bradt and agreed to by all.

Commissioner Gapczynski made a motion to approve the bid from All Type Doors for \$4,995.00 seconded by Commissioner Martin and agreed to by all.

Commissioner Gapczynski made a Motion for Resolution to Amend the 2025 Budget as Follows:

Increase A3410.202 Purchase Trucks & Equipment SubAccount A3410.202 SCBA Test & Repair \$1,422.00, decrease A3410.200 Purchase Trucks & Equipment SubAccount A3410.207 Rescue Equipment \$1,422.00 to provide funding for SCBA Air Quality Analysis & N95 Fit Tests. It was seconded by Commissioner Bradt and agreed to by all.

Increase A3410.400 Building Repair & Maintenance SubAccount A3410.401 Buildings & Grounds \$6,378.00 and increase A5095 Appropriated Fund Balance \$6,378.00 to appropriate a portion of the excess 2024 Unrestricted Fund Balance for the purchase of the new Oven/Stove for the kitchen, seconded by Commissioner Martin and agreed to by all.

Commissioner Gapczynski made a motion to approve Abstract #7, seconded by Commissioner Bradt and agreed to by all.

Commissioner Martin made a motion to go out for Permissive Referendum for \$90,000 from Building Reserve for new boiler, seconded by Commissioner Bradt and agreed to by all.

Commissioner Bradt made a motion that the board approve the amount not to exceed \$10,200.00 for the DEC testing, seconded by Commissioner Martin with all in agreement.

A motion was made by Commissioner Martin and seconded by Commissioner Bradt to adjourn at 7:39 pm and agreed to by all.

Respectfully Submitted,

Debbie Priddle
District Secretary