EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
December 16, 2013

Present:	Commissioner Paul Stuart	President Wayne Bunn
	Commissioner Suzanne Pohl	Firefighter Jack Erckman
	Commissioner Gerald Cullen	Firefighter Robert Moore
	Commissioner Clem Schimikowski	Firefighter Kevin Kea
	Commissioner Dave Mitchell	William Van Gorder (Mang Ins.)
	District Treasurer Jeffrey Prescott	
	District Secretary Elaine Erckman	
	1st Assistant Chief Joseph Duchane	
	2nd Assistant Chief Ross Thornhill	
	Station Keeper Arnold Briscoe	

The meeting was called to order by the Chairman of the Board Clem Schimikowski at 7:35 pm followed by the Pledge of Allegiance to the Flag.

William Van Gorder the district's representative from Mang Insurance presented a report for the district's insurance coverage for the year 2014.

A motion was made by Commissioner Cullen, seconded by Commissioner Pohl and unanimously passed to accept the amended minutes of the November 18, 2013 Board meeting.

President's Report: see attached (Wayne Bunn)

Sean Thibault was sworn in as a member of the East Glenville Fire Company on December 1, 2013.

David Nally has resigned as a member of the East Glenville Fire Company.

An application for membership has been presented to the Board for approval for Michael Donnelly.

The following company officers were elected on December 9, 2013;

Firematic Officers

Chief:	Andrew Pohl
1st Assistant Chief:	Joseph Duchane
2nd Assistant Chief:	Ross Thornhill
Captain Rescue:	Kevin Andrew
Captain Engines:	Richard Carr
Captain EMS:	David Costello
Captain Fire Police:	William Lamb
Lieutenant:	Mike Boisclair
Lieutenant:	Kevin Weber

Lieutenant:	Open
Lieutenant:	Open

Social Officers

President:	Ben Ferretti
Vice President:	Nick Abel
Secretary:	Tracy Abel
Treasurer:	Jeffrey Prescott
House Steward:	Alexander Chlopecki

The Board thanked Wayne Bunn for his service as President of the company.

Treasurer's Report: see attached (Jeffrey Prescott)

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to accept the Treasurer's report as presented to the Board.

A motion for Resolution was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to approve the payment of Abstract #12 dated December 19, 2013 for items #336 through # 356 for a total amount of $9,787.44.

Station Keeper's Report: see attached (presented by Clem Schimikowski)

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to adjourn to Executive Session at 9:11 pm for the purpose of discussing personnel.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to resume the regular session at 10:55 pm.

Chief's Report: see attached (presented by 2nd Assistant Chief Ross Thornhill)

The Glenville Chiefs Association has requested the use of the station on Thursday, January 23, 2014. They have also requested having a blood drive at the fire station using the American Red Cross.

Correspondence

A letter was received from the Central Region Fire Districts Association stating that they will be hosting the annual meeting in East Syracuse May 1 - 4 , 2014.

The Mid Winter training workshop for the Association of Fire Districts of the Capital Area, Inc. will be held on February 15, 2014 at the Westmere Fire Department.

A news item was received from Tom Rinaldi regarding Volunteer Firefighters and Obamacare.

An email was sent out to announce the election of Paul Stuart for a five year term on the Board of Commissioners of East Glenville Fire District.

A copy of the EGFD newsletter was received.

Committee Reports

Building & Grounds (Commissioner Cullen)

The new hot water heater was installed by Brandon Kristel Plumbing & Heating at a cost of $2875.00.

Equipment (Commissioner Schimikowski)

Research is still being done to dispose of equipment that has been surplused.

An initial contact has been made with Morris Ford to the possible purchase of a new Chief car 237.

Chief car 238 will be going back to Morris Ford for body work which is under warranty.

Finance & Budget (Commissioner Pohl)

The district auditors, Bryans & Gramuglia, will be at the fire station in January to perform some preliminary field work.

Legal & Insurance (Commissioner Pohl)

William Van Gorder of Mang Insurance gave a presentation regarding the district's insurance for the year 2014.

Medical: no report (Commissioner Pohl)

Personnel (Commissioner Schimikowski)

A copy of the time cards for the month are attached.

Computer (Commissioner Stuart)

A quote on State Contract was submitted by Toshiba for the purchase or lease of a copy machine. It was the decision of the Board to obtain more quotes and make a decision at the Organizational meeting.

Policies (Commissioner Stuart)

The East Glenville Fire District #3 NYS Uniform Fire Prevention and Building Code policy has been presented to the Board for approval.

Use of Station (Commissioner Stuart)

An application has been received from a nonprofit organization called Breastfeeding USA for the use of the training room for the second and fourth Tuesdays of the month from 10 am to 12 pm beginning in January 2014.

The Glenville Chiefs Association has requested the use of the station for a meeting to be held on Friday, January 3, 2014.

A request has been received for the use of the station for NIMS ICS-300 classes to be held on Tuesday, January 21, Thursday, January 23, Saturday, January 25 and Sunday January 26, 2014.

Consolidation: no report (Commissioner Pohl)

LOSAP: no report (Commissioner Schimikowski)

Accident Review Board: no report (Commissioner Pohl)

Unfinished Business

Work place violence program: no report
Affidavit for letter delivery: no report
Update FD's on using RBC Wealth Management (Jeff Prescott)
More research is needed before making an educated decision.
Will have more information by Organizational meeting.
SCBA Masks (July) – follow up
Name Patches (July) – will order
Helmet Visor Kits (July) – ordered
Universal Gym (July) – no report
233/231 Appraisals (July) – no report
Uniforms for Company
Complete uniform – Josephine Corenza
pair of shoes – Cullen, Stuart, Pohl – Pohl picked up shoes
belts – Stuart, Farley, Martin, Pennie, Briscoe, Bischoff
2 pairs of gloves – Farley, Pohl
Badge cases for fire police @ $15 each – Pohl picked up
Water Heater – Installed 12/16/13
(3) Sets of structural firefighter turnout gear – MES will finish sizing
(5) Structural firefighter helmets – ordered
(1) AED (236) on order

(6) Pager batteries – status unknown
(6) Pager chargers - status unknown
(6) Pager clips – status unknown

New Business

An application was received from Michael Donnelly for membership in East Glenville Fire Company.

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to accept the membership of Michael Donnelly as a member of the East Glenville Fire Company pending passing a physical.

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to approve the payment of $2875.00 to Brandon Kristel Plumbing & Heating for the installation of a hot water heater at the fire station on December 16, 2013 to be taken from account A3410.408 Hot Water Tank.

A motion was made by Commissioner Stuart, seconded by Commissioner Pohl and unanimously passed to approve the use of the station by the Glenville Fire Chiefs Association for a meeting to be held on Thursday, January 23, 2014 from 6:30 pm to 8:30 pm.

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to approve the use of the station by Schenectady County NIMS for an ICS-300 course on the following dates:

Tuesday, January 21, 2014	1800 – 2200
Thursday, January 23, 2014	1800 - 2200
Saturday, January 25, 2014	0800 – 1600
Sunday, January 26, 2014	0800 – 1600

A motion was made by Commissioner Stuart, seconded by Commissioner Pohl and unanimously passed to allow the use of the training room for the Breastfeeding USA group to meet on the 2nd and 4th Tuesday of each month from 10 am to 12 pm starting January, 2014. A review will take place on a month to month basis.

A motion was made by Commissioner Cullen, seconded by Commissioner Pohl and unanimously passed to approve the payment of the Tru Green three-year contract in the amount of $750 less a 5% prepay for a total of $712.50 to be taken from account A3410.401 Grounds & Buildings.

The annual Commissioner Elections were held on Tuesday, December 10, 2013. Paul Stuart was elected for a five-year term with a total of 62 votes. Robert Moore received 39 votes.

A motion was made by Commissioner Stuart, seconded by Commissioner Pohl and unanimously passed to hold the Organizational Meeting on Tuesday, January 7, 2014 at 6 pm.

A motion was made by Commissioner Cullen, seconded by Commissioner Stuart and unanimously passed to adopt the East Glenville Fire District #3 NYS Uniform Fire Prevention and Building Code this day December 16, 2013.

A motion was made by Commissioner Stuart, seconded by Commissioner Cullen and unanimously passed to approve the appointment of Andrew Pohl as Chief, Joseph Duchane as 1st Assistant Chief and Ross Thornhill as 2nd Assistant Chief.

A special meeting will be held on January 1, 2014 at 11 am to swear in the three chiefs.

Respectfully submitted,

Elaine Erckman
District Secretary