

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
April 16, 2012

Present:	Commissioner Dave Mitchell	President Wayne Bunn
	Commissioner Paul Stuart	Firefighter Jack Erckman
	Commissioner Suzanne Pohl	Firefighter Albert Martin
	Commissioner Gerald Cullen	Firefighter Alexander Chlopecki
	Commissioner Clem Schimikowski	Firefighter Robert Moore
	District Treasurer Jeffrey Prescott	
	District Secretary Elaine Erckman	
	1 st Assistant Chief Andrew Pohl	
	2 nd Assistant Chief Joseph Duchane	
	Station Manager Arnold Briscoe	

The meeting was called to order by the Chairman of the Board Gerald Cullen at 6:30 p.m.

Bids were received and opened for a new aerial platform fire vehicle.

A motion was made by Commissioner Mitchell, seconded by Commissioner Pohl and unanimously passed to accept the amended minutes of the March 19, 2012 Board meeting.

Chief's Report: see attached

Station Manager's Report: see attached

President's Report

An application for membership was received from Bev Martinson for approval by the Board.

The firefighters who have completed their probationary training are in need of dress uniforms. A complete list of what is required will be presented to the Board at the May Board meeting.

Correspondence

An endorsement document was received from Mang Insurance for the 2011 Ford Chief's vehicle.

A letter was received from AAA Computer Solutions Inc. regarding computer services.

A letter was sent to County Waste requesting a credit to our account for excess billing.

A letter was sent to Moore Medical, LLC requesting a credit to our account for charges for sales taxes and fuel surcharges.

Committee Reports

Building and Grounds: no report

Communications and Computer: no report

Equipment

The following bids were received for an aerial platform fire truck:

Tyler Fire Equipment LLC
PO Box 4037, 703 Erie Street
Elmira, New York 14904-0037

Bid #1	Pierce 100' build to order (7 ½ month build time)	\$985,031.00
Bid #2	Pierce 100' stock (2 ½ month build time)	\$951,425.00

Arrowhead Equipment Inc.
106 Luzerne Road
Queensbury, New York 12804

Bid #1	Crimson build to order (270 days build time)	\$927,066.00
Bid #2	Crimson demo (90 days build time)	\$945,000.00
Bid #3	Crimson demo (60 days build time)	\$836,000.00

A workshop to review the bids will be held on Tuesday, April 17, 2012 at 4 p.m.

Commissioner Schimikowski has contacted an appraisal company for the old 236 to give us a fair market value for the truck.

Finance and Budget: no report

Legal and Insurance

Commissioner Pohl stated that the premium amount for the Sanford fire truck is \$595. The company will reimburse the district for this cost.

A Harassment seminar needs to be set up for the firefighters and district personnel to meet the requirements of the district policy.

There are still a number of firefighters who have not filled out and returned their beneficiary forms. The district secretary will give those members another copy of the form.

Medical

There are a number of firefighters who have not yet completed their annual physical. They will be contacted and will have until April 30, 2012 to contact Dr. Buff and make arrangements for their physical.

Personnel: no report

Policies

The Chiefs Vehicle Policy was presented to the Board at the March Board meeting for their review and the policy will be accepted as written. The Station Keeper Job Description will be reviewed for the May Board meeting.

Use of Station

A request for the use of the meeting room was granted to Tim Banach for a going-away party which was held on Friday, April 6, 2012. Clem Schimikowski was the host and the deposit check and host fee check were returned.

A request for the use of the meeting room was received from Kim Schimikowski to host a wedding shower for approximately twelve (12) people on Saturday, June 23, 2012 from 2 p.m. to 5 p.m. Clem Schimikowski will host the event.

Consolidation: no report

Unfinished Business

At the March Board meeting Commissioner Pohl stated that she had contacted the district's attorney regarding giving the company funds towards the purchase of smoke detectors to be handed out to district residents. The response she received was that the district could increase the money given the company for the annual inspection dinner as a way to cover the costs of the smoke detectors.

A motion was made by Commissioner Pohl, seconded by Commissioner Schimikowski and unanimously passed to increase the amount reimbursed to the company for the annual inspection dinner by \$200 in the 2013 Budget.

A motion was made by Commissioner Mitchell, seconded by Commissioner Stuart and unanimously passed to return a deposit check in the amount of \$150 to the Scotia-Glenville Drama Club which held a cast party at the station on Sunday, April 1, 2012. A check in the amount of \$50 will be paid to Jack Erckman as the host of the event.

A discussion was held at the March Board meeting regarding the disposition of the old ladder tower truck and the need to pass a referendum to sell. The district's attorney was contacted and stated that if it exceeds \$10,000 or more but is less than \$50,000, we have to go out for permissive referendum to sell the equipment. If the district receives \$50,000 or more, then the disposition is subject to a mandatory referendum and would have to go out for a vote by the residents. (see attached)

New Business

A motion was made by Commissioner Mitchell, seconded by Commissioner Stuart and unanimously passed to accept Bev Martinson as a member of the East Glenville Fire Company pending passing a physical and arson check.

A motion was made by Commissioner Mitchell, seconded by Commissioner Pohl and unanimously passed to approve East Glenville Fire Company to host the NYS Scene Support Course on July 20 through July 22, 2012 at 8 a.m. to 5 p.m. each day.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Mitchell and unanimously passed to grant permission for up to twenty (20) district personnel to attend the NYS Fire Chiefs Show at Turning Stone on Friday, June 15, 2012 which will include lunch, dinner and transportation to be taken from Account #A3410.441 Seminars & Membership.

A motion was made by Commissioner Mitchell, seconded by Commissioner Schimikowski and unanimously passed to approve firefighter Briscoe to attend Codes Committee Training at Turning Stone on Wednesday, June 13, 2012 from 8 a.m. to 5 p.m. at a cost of \$90 to be taken from Account #A3410.441 Seminars & Membership. Transportation will be provided by the district at the chief's discretion.

A motion was made by Commissioner Mitchell, seconded by Commissioner Pohl and unanimously passed to allow Lt. Andrew and firefighter Antrim to attend Vehicle Extrication training at NYS Chief's show on Thursday, June 14, 2012 and Friday, June 15, 2012 at a cost of \$285 each and one night lodging of up to \$80 to be taken from Account #A3410.441 Seminars and Membership. The standard mileage rate will be granted for the use of their personal vehicle.

A motion was made by Commissioner Schimikowski, seconded by Commissioner Mitchell and unanimously passed to approve the purchase of thirty (30) AV 3000 Voice Mitter Brackets at a cost of \$21.84 a piece to be taken from Account #A3410.202 SCBA Test/Repair. The higher amount is being paid to get these in service quicker because the masks do not have the communication device. It is a safety reason for ordering the ones that in stock.

A motion was made by Commissioner Mitchell, seconded by Commissioner Pohl and unanimously passed to renew IM Responding Service for a three-year contract price of \$725 each year to be taken from Account #A3410.210 I Am Responding S/W.

A motion was made by Commissioner Pohl, seconded by Commissioner Mitchell and unanimously passed to grant the use of the meeting room for a wedding shower to be held on Saturday, June 23, 2012 from 2 p.m. through 5 p.m. Clem Schimikowski will host the event.

A motion was made by Commissioner Mitchell, seconded by Commissioner Schimikowski and unanimously passed to approve the Chiefs Vehicle Policy as amended.

A motion for Resolution was made by Commissioner Schimikowski, seconded by Commissioner Pohl and unanimously passed to approve and pay Abstract #4 dated April 16, 2012 for item #105 through item #127 in the amount of \$21,643.40 and Equipment Reserve ER-2 to Tyler Fire Equipment in the amount of \$5,670.00 for a total amount of \$27,313.40.

A motion was made by Commissioner Mitchell, seconded by Commissioner Stuart and unanimously passed to approve to pay the credit card bill to First National Bank of Scotia in the amount of \$1,549.71 for rope rescue equipment.

The bank statements reconciled by the deputy treasurer were presented for the Board's approval.

The bills as previewed by Commissioner Cullen were presented for the Board's approval.

Treasurer's Report: see attached

A motion for Resolution was made by Commissioner Mitchell, seconded by Commissioner Stuart and unanimously passed to approve the following Budget Amendments:

To appropriate A913 Committed Fund Balance as follows:

To: A3410.200 Purchase Trucks and Equipment*	\$8,722.00
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To: A5095 Non-Revenue Receipts	\$8,722.00
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*Subaccount Allocation A3410.206 Radio Equipment	8,722.00
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Allocate a portion of the Committed Fund Balance for the EGFD radio frequency Equipment to be received in April 2012. These were ordered in 2011.

To reverse Committed Fund Balance as follows:

To: A912 Unrestricted Fund Balance	232.84
From: A913 Committed Fund Balance	(232.84)

This resolution reverses the amount committed to purchase the Radio Equipment. The actual billings were less than the original quote causing an excess in the commitment.

A motion was made by Commissioner Mitchell, seconded by Commissioner Pohl and unanimously passed to approve the treasurer's report as presented to the Board.

A motion was made by Commissioner Mitchell, seconded by Commissioner Stuart to adjourn at 9:13 p.m.

Respectfully Submitted,

Elaine Erckman
District Secretary

