

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
June 16, 2025

Present:

Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Al Martin
Commissioner Ross Thornhill
Chief Nick Abel
1st Assistant Chief Mike Meier
District Treasurer Jeffrey Prescott
Statistician Clem Schimikowski
Company President Rit Desbiens
Company Vice President Kevin Kea
District Secretary Debbie Priddle

The Board of Commissioners meeting was called to order by Commissioner Thornhill at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were 12 people present.

A motion was made by Commissioner Martin and seconded by Commissioner Bradt to approve the minutes of the meeting held May 19, 2025 as written with all in agreement.

Commissioner Thornhill asked if there was anyone from the public in attendance that wished to address the board. No one made those wishes known.

Chief's Report: Chief Abel – Attached. Events coming up are the Pashley 5th Grade Day on the 25th of June, Scotia Fireworks UTV Standby on the 26th of June and then the Alplaus Parade on the 4th of July.

Assistant Chief Meier reported that June drills are on the 17th and 24th as well as Sunday drill. Lt. Abel is running this month's drills. CME's have been completed and will start back up in September as before. EMT's are using the CME's to renew their EMT cards and certification through continued education. They also do not have to take another state exam. That is also in addition to our learning management program through Vector Solutions. There are three more town live burn trainings in addition to the State Chiefs will be in again in October. The chiefs are also starting up another officer development program for some of the upcoming officers who have been interior firefighters for a couple years and trying to get them prepared to fill officer positions in the future.

Chief Abel reported that the county contracted ambulance will be starting in July. The County made a contract with Rotterdam EMS. They will be staffing one ALS ambulance between 8am and 8pm seven days a week for the county.

Presidents Report: Rit Desbiens – The company had two resignations and two additions last meeting. Danielle Grier and Kim Amash resigned effective the company meeting date. The company swore in two new members; Amanda Delaney and Zachary Turcotte.

Vice President Report: Kevin Kea – The Defensive Driving Course was well attended. Kevin noted that the electronic sign has been helpful in getting messages out to the public. Discussion was held regarding old delapidated training aids that were outside of the pavillion. They are unsalvageable so it was decided that the company would be asked to take them apart and put them in the dumpster in the next month.

Treasurers Report: Jeff Prescott - See attached.

Communications: The Board received a letter dated June 9, 2025 from New York State Department of Environmental Conservation. We have been targeted as a site that needs to do PFOS testing and because we have a permitted facility for outflow we are required to do it. Commissioner Bradt is going to be taking care of this and discussing it with TRC.

Buildings and Grounds: Commissioner Larson - We did get a quote from All Type Doors for the side pedestrian door in the apparatus bay. It is \$5,995.00. We then contacted MR Construction and got a bid for \$6,455.00. We contacted Joe DeMartino who said just to get the door from Curtis Lumber is \$5,700.00 so he would be over. Discussion was held regarding the need for the window and keyed exterior hardware as it was an emergency exit only. This will be tabled until next month. Linstar – We talked about putting a security camera inside the bay for the last two rows of equipment. With the maintenance agreement it is \$3,240.00. The Board would like to ask Linstar if they can run a second wire at the same time for future use. This will be put on hold until next month. Water softener has had a maintenance check and everything is good. Apex Plumbing came in to give an estimate to fix the plumbing under the kitchen sink. Floor scrubber training took place on June 10th and there was trouble with the water dispenser on the unit. We called the company and were told to check the filters so Brad will be looking at that. Mark Foster from Hillyard thought it could also be a solenoid. He also stated that the machine was in good shape overall. Wolfe's came in and put a new lock on the treasurer's filing cabinet. Eastern came in and did our spring inspection. They found problems in the meeting room and submitted a quote for \$920.00 to come in and troubleshoot the problem. The Chief requested that we get a quote from Clune Electrical for lighting on the back of the garage to light up the training pad for \$1,200.00. Boiler inspection will be on June 25, 2025 at 11 am. Capital Power submitted the service maintenance agreement for \$820.00 for the year.

Commissioner Larson submitted the specifications for the kitchen remodel to the Board for approval. Sue Desbiens represented the Company, Debbie Priddle represented the Ladies Auxiliary as well as a letter submitted by them with requests. This needs to be put out for bid. It is currently under budget at \$48, 078.25. We have to buy a separate sink and faucet that will need to be plumbed in by Apex. The Board agreed with the specifications. It was also requested by members of the company and auxiliary that we look into purchasing a new stove. B&G submitted a quote state contract for \$6,177.294. We added two extra racks and we also added casters and new gas assembly. It is a ten burner two oven gas Southbend stove made in the United States.

Discussion was also held regarding the large crack running along the cabinets by the sink where ants come up and Performance Industrial was contacted to see what their recommendations are.

Use of Station: June 18th Assistant Chief Jewell will be in with the Civil Air Patrol for a tour and to have their meeting. July 23rd, Clem Schimikowski has CPKC Hazmat Training from 8am to 1pm. There is a request for August 3rd which is a Sunday for a room rental by a resident for an engagement party from 1pm to 5pm.

Finance: No report.

Medical: Commissioner Gapczynski – There are four members that need their physicals done and two that need to get information in to complete their physicals.

Legal and Insurance: Commissioner Gapczynski – No report.

Computers: Commissioner Bradt – Commissioner Bradt and Commissioner Thornhill met with Rick Minocchi. Discussion was held regarding asking Rick to do some documentation of our computer system and addressing future needs.

Personnel: Commissioner Larson – Friday before Memorial Day Commissioner Larson met with Brad and Debbie to discuss any issues. The personnel files have been organized and Debbie will be contacting members regarding updates that need to be made to their files with the Chief in agreement. Assistant Chief Meier is putting together updated Pre-Plans and asked if Debbie could help him with it which she agreed to.

Discussion was held regarding when the notice would go out for bids on the kitchen renovation and it was decided that legal notice would go out tomorrow with a special meeting planned for July 7, 2025 at 6pm to open the bids.

Commissioner Bradt discussed that he was in contact with Marie Dowd about the SPEDES permit and changing the testing frequency. He will be moving forward with upgrading our permit and testing extension, requesting testing every five years.

Consolidation: Commissioner Martin - No report.

LOSAP: Statistician Clem Schimikowski – We have another member who is eligible for payment.

Accident Review Board: No report.

Verizon Plan: No report.

Procurement: No report.

Old Business: None.

New Business:

Commissioner Larson made a motion to have Eastern come in and troubleshoot our problems in the meeting room at the cost of \$920.00, seconded by Commissioner Martin and agreed to by all. A3410.401.

Commissioner Larson made a motion to approve the bid for Clune Electric to come install a 400 watt or equivalent flood light controlled by a switch on the back side of the garage to light the training pad \$1,200.00, seconded by Commissioner Bradt and agreed to by all. A3410.401.

Commissioner Larson made a motion to approve the maintenance contract with Capital Power for \$820.00, seconded by Commissioner Martin and agreed to by all. A3410.401.

Commissioner Larson made a motion that the Board accept the bid for \$6,177.29 for the new stove for the kitchen which is state contract price, seconded by Commissioner Martin and agreed to by all. A3410.401.

Commissioner Bradt made a motion that we contract with Marie Dowd of TRC for \$1,500.00 to provide updating of our SPEDES permit and pursue extending our testing time frame, seconded by Commissioner Thornhill and agreed to by all. A3410.401.

Commissioner Bradt made a motion that we contract with Manocchi Technology Services, LLC at a price not to exceed \$500.00 to develop written documentation of our computer system and overview, seconded by Commissioner Thornhill and agreed to by all. A3410.461.

Commissioner Thornhill made a motion to purchase a 5 pack of collapsible cones for \$266.95, seconded by Commissioner Martin and agreed to by all. A3410.208.

Commissioner Thornhill made a motion to purchase foot pads for the Honda generator for \$11.99, seconded by Commissioner Bradt and agreed to by all. A3410.207.

Commissioner Thornhill made a motion to purchase a spare Stihl chainsaw chain for \$28.48, seconded by Commissioner Bradt and agreed to by all. A3410.207.

Commissioner Thornhill made a motion for Resolution to Amend the 2025 Budget as follows; Increase A3410.200 Purchase Trucks & Equipment subaccount A3410.202 SCBA Test & Repair \$400.00 and decrease A3410.200 Purchase Trucks & Equipment subaccount A310.207 Rescue Equipment \$400.00 to provide funding for SCBA Air Quality Analysis and two more expected this year, seconded by Commissioner Bradt and agreed to by all.

Commissioner Thornhill made a motion to Abstract #6, seconded by Commissioner Martin and agreed to by all.

Commissioner Thornhill made a motion to allow use of apparatus for standby at Scotia fireworks on June 26th, seconded by Commissioner Bradt and agreed to by all.

Commissioner Thornhill made a motion to allow use of apparatus for Alplaus Parade dated July 4th, seconded by Commissioner Martin and agreed to by all.

A motion was made by Commissioner Thornhill and seconded by Commissioner Bradt to adjourn at 8:31 pm and agreed to by all.

Respectfully Submitted,

Debbie Priddle
District Secretary