

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONER'S MEETING
October 17, 2011

Present: Commissioner Leonard Prevost
Commissioner Suzanne Pohl
Commissioner Gerald Cullen
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
1st Assistant Chief Andrew Pohl
Station Manager Arnold Briscoe
Firefighter Robert Berrian
Firefighter Jack Erckman

The meeting was called to order by the Chairwoman of the Board Suzanne Pohl at 7:30 p.m.

The minutes of the September 19, 2011 commissioner meeting were tabled until the November Board meeting as there was not a quorum present at the meeting.

A motion was made by Commissioner Prevost, seconded by Commissioner Cullen and unanimously passed to accept the minutes of the special Board meeting held on October 27, 2011.

A motion was made by Commissioner Cullen, seconded by Commissioner Prevost and unanimously passed to accept the minutes of the executive session held on October 27, 2011.

Chief's report: see attached

President's report

David Nally was sworn in as a member of the fire company at the company meeting held on October 10, 2011. Alex Lushpinsky was sworn in as a member of the fire company at a drill held on October 5, 2011.

An application for membership has been received from Lynette Bucci.

In regards to the membership of Chris Farley, the company is waiting for a letter from the chief of the Wilton Fire Department confirming that he has had a physical and fit test.

Station Manager's report: see attached

Correspondence

A notice was received from the Association of Fire Districts of the Capital Area Inc. regarding the next meeting to be held on November 12, 2011 at Thomas Corners Fire Department at 9:00 a.m.

A number of emails were received regarding the proposed CFR class to be conducted in the fall of 2011 and the purchase of two (2) AED's.

Bob Berrian spoke to the Board in regards to the company's plans to recruit young people the age of seventeen (17) years of age into the fire company. He had spoke to the Board at the September 19, 2011 meeting and would like to know if they had giving any thought to the request. The Board expressed interest in the program but since there were two members of the Board absent, the matter will have to be tabled until the November Board meeting.

Committee Reports

Building and Grounds

The corrections have been made to the district map for the radio room and it has been given to JIMAPCO. A digital copy has also been requested.

Commissioner Cullen has contacted County Waste for a quote for the pickup of the district waste for the year 2012 but was unable to obtain a quote. It was the decision of the Board to continue our contract with Allied Waste for the year 2012.

Communications and Computer: no report

Equipment

The old chief's car 238 was delivered to the Burnt Hills Fire Department on September 23, 2011. A check in the amount of \$10,000 was received on September 30, 2011 and deposited in the bank on October 1, 2011.

The new chief's car 238 is in the shop at this time to have the radios, etc. installed and should be delivered in the next week.

Andrew Pohl would like to schedule a meeting for the search for a new ladder truck during the upcoming week.

Finance and Budget

The public hearing for the budget is scheduled for Tuesday, October 18, 2011 at 7 p.m. at the fire station. A special meeting will follow to accept the budget for the year 2012.

The district treasurer must report to the state comptroller's office our 2% tax levy calculation and what our proposed levy will be. Our 2% calculation is \$563,752.00 and the district will be proposing a \$760,000.00 levy which is within our 2% cap. This information is required before the budget is approved. The district treasurer tried to submit this information to the state comptroller's website on October 15, 2011 but has not received a summary or receipt that the transaction took place.

Legal and Insurance

A meeting was held with a representative of Mang Insurance on Tuesday, October 11, 2011 to review the changes that were made to the coverage for the fire district. A brief presentation will be made at the December Board meeting regarding the coverage for the district for the year 2012. It was stated that the members need to update their beneficiaries

Medical

The flu shots will be administered the first part of November by Dr. Christopher Buff.

Policies

Commissioner Prevost has suggested the LOSAP Oversight Policy be changed to read under III. Specifics; #4 from Quarterly, Periodically to At least annually, the Oversight Committee will review the status of the program and randomly sample the data for accuracy. The cause of any inaccuracies will be determined and correction made when necessary.

Use of Station

Two checks were received for the use of station for the Pashley Boy Scout Troup for their holiday party to be held on Sunday, December 11, 2011. A security check was received in the amount of \$100 and a check in the amount of \$50 for the host fee.

LOSAP: no report

Unfinished Business

The Board had a discussion regarding the FASNY HELP Higher Education Learning Plan.

The Public Hearing is scheduled for Tuesday, October 18, 2011 at the fire station at 7 p.m. with a Commissioner meeting to follow to approve the budget for the year 2012.

New Business

A report was submitted to the district which was done by Analysts, Inc. regarding the inspection for the Underwriters Laboratories, Inc. for the ladder tower 236. The equipment failed to pass inspection. The following repairs needed to be completed for it to received certification:

1. Repair or replacement of all torque box members with delaminating corrosion.
2. Repair of the auxiliary power.
3. Repair or replacement of all damaged or missing rung covers.
4. Replacement of all worn sheaves.
5. Repair of the aerial water system relief valve location at the platform.
6. Repair or replacement of all inaccurate aerial water system flow meters.

Quotes need to be obtained for the repairs and also to scrap the apparatus.

A motion was made by Commissioner Prevost, seconded by Commissioner Cullen and unanimously passed to change the LOSAP Oversight Policy to read under Specifics #4 At least annually, the Oversight Committee will review the status of the program and randomly sample the data for accuracy.

A motion was made by Commissioner Cullen, seconded by Commissioner Prevost and unanimously passed requesting the candidates file a petition with the Board of Commissioners consisting of twenty-five (25) residents who are registered voters in the district.

A motion was made by Commissioner Prevost, seconded by Commissioner Cullen and unanimously passed to appoint the Board of Elections comprising of three members and they will be compensated at a cost of \$35.00 each to be taken from Account A3410.465 Advertising & Vote.

A motion was made by Commissioner Cullen, seconded by Commissioner Prevost and unanimously passed to request the County Board of Elections to deliver a list of persons registered to vote as of November 21, 2011 to the district secretary.

A motion was made by Commissioner Cullen, seconded by Commissioner Prevost and unanimously passed to place the publication of Notice of Elections in the legal section of the Daily Gazette.

A motion was made by Commissioner Cullen, seconded by Commissioner Prevost and unanimously passed to purchase three (3) Motorola 1250 portable radios with chargers (one for 232 and two for 234) at a cost of \$3272.25 plus shipping to be taken from Account #A3410.206 Radios/Alarm.

A motion was made by Commissioner Prevost, seconded by Commissioner Cullen and unanimously passed to approve the purchase of five (5) remote microphones (3 for new radios and 2 to replace in-operable mics on current portables) at a cost of \$258.75 plus shipping to be taken from Account #A3410.206 Radios/Alarm.

A motion was made by Commissioner Cullen, seconded by Commissioner Prevost and unanimously passed to purchase five (5) new Minitor V-pagers and chargers at a cost of \$2,016 plus shipping to be taken from Account #A3410.206 Radios/Alarm.

A motion for Resolution was made by Commissioner Prevost, seconded by Commissioner Cullen to approve the payment of Abstract #10 dated October 17, 2011 for item #257 through item #295, with the exception of item #289 for Moore Medical LLC in the amount of \$2,600 until the correct invoice is received, in the amount of \$14,751.57.

A motion was made by Commissioner Prevost, seconded by Commissioner Cullen and unanimously passed to adjourn at 9:25 p.m.

Respectfully Submitted,

Elaine Erckman
District Secretary

