

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONER'S MEETING
September 19, 2011

Present: Commissioner Dave Mitchell
Commissioner Suzanne Pohl
Commissioner Gerald Cullen
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief John Saupp
1st Assistant Chief Andrew Pohl
Station Manager Arnold Briscoe
President Ryan Meagher
Vice President Jay Griner
Firefighter Robert Berrian
Firefighter Robert Moore
Firefighter Jack Erckman
Erika LeVallee

The meeting was called to order by the Chairwomen of the Board Suzanne Pohl at 7:30 p.m.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to accept the amended minutes from the August 15, 2011 Board meeting.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the minutes from the August 15, 2011 Executive Board Session.

A request for the use of the station was received from the Pashley Boy Scout Troup for their holiday party to be held on Sunday, December 11, 2011 with a backup date of Sunday, December 18, 2011.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve the use of the station for the Pashley Boy Scout Troup. Commissioner Prevost will contact them with a date and also to request a deposit check.

Chief's Report: see attached

Chief Saupp requested the use of two pieces of apparatus to transport the Fire Prevention Poster Contest winners to school in middle to end of October.

Chief Saupp thanked everyone who responded and assisted with our recent calls as a result of Hurricane Irene. EGFD answered 44 storm related alarms from down trees and wires to electrical fires, EMS calls and numerous pump outs. This shows when things turn bad EGFD once again comes together and gets the job done to serve our district and town residents. Congratulations on another job well done.

On behalf of the Board of Commissioners, chairwomen Suzanne Pohl also thanked the members of EGFD and the officers for a job well done.

President's report

President Ryan Meagher presented the following applications for membership to the Board for approval; Alex Lushpinsky, Michael Venditti, David Nally and Josephine Carenza.

Chris Farley, who is a member of the Wilton Fire Department, has requested the ability to respond to EGFD calls as he is now living in the fire district. He will be keeping his membership in Wilton Fire Department. He will need his chief's approval in writing and will then be accepted under the mutual aid agreement. He will need to present a copy of his physical to the Board and also will need a fit test. The district has done this in the past with a member and the district secretary will research the document which was approved at that time.

Vice President's report

Vice President Jay Griner requested to purchase uniform dress shoes for Jack Erckman, Wayne Bunn and Andrew Pohl at a cost of approximately \$100 a pair and dress uniforms for Tracy Abel, Jay Griner and Megan Atrium at a cost of approximately \$500 each. Also requested was a hat band for Andrew Pohl at a cost of \$20.

Bob Berrian presented the New York State FASNY Help Higher Education Learning Plan which is a plan for recruiting young people to join the fire service. He is requesting approval of the Board to pay for the printing of a flyer to be included in the fund drive brochure. The cost on white paper is \$132 and the cost for a color paper is \$198 to be copied by Mail-N-More.

1st Assistant Chief Andrew Pohl presented a policy to the Board in regards to Student Firefighters which he obtained from Stanford Heights Fire Department. East Glenville Fire Department currently admits eighteen year old people into our membership. The chiefs are suggesting that the Board think about allowing seventeen year old students into the fire department. A discussion was held and it was decided to table this until the October Board meeting.

Station Manager's report: see attached

Correspondence

A copy of Fire District Affairs was received for August/September, 2011.

A contract has been received from Allied Waste for the year 2012.

An email was sent to the Board of Commissioners from district treasurer Jeffrey Prescott related to the funding status of the LOSAP plan.

Committee Reports

Building and Grounds

The changes have been made to the proof of the district map for the radio room and the map will be delivered to JIMAPCO.

Computer & Communications

There are still some problems with the computers at the fire station. Commissioner Mitchell stated that he will meet with Ross Thornhill to address these issues.

Equipment

Andrew Pohl stated that he is trying to make contact with dealer representatives in regards to the purchase of a ladder truck to replace 236.

A bid for the 2003 Command Vehicle (old 238) was received and accepted on June 20, 2011 from Burnt Hills Fire Department in the amount of \$10,000 with a delivery date of sixty (60) days. After a discussion held by the Board, it was decided to allow the vehicle to be delivered to Burnt Hills Fire Department as the sixty (60) has gone by. The vehicle will be given to them as soon as it has been serviced.

The delivery of the new chief's vehicle 238 is in approximately two weeks.

Legal and Insurance

Commissioner Pohl reported that she has been in contact with our representative from Mang Insurance and a meeting has been scheduled for Tuesday, October 11, 2011 at 9 a.m. at the fire station.

District Treasurer Jeffrey Prescott stated that he had received an email from John R. Fleury, a sales executive from Glatfelter Public Practice, in regards to quotes for EGFD Workers Compensation. After receiving a quote and discovering that it is over \$10,000 higher than the district's anticipated costs, an email will be sent to Mr. Fleury stating that we are not interested.

Commissioner Pohl will also contact Dr. Christopher Buff's office to see if he would be available to offer flu shots.

Personnel: no report

Polices: no report

Unfinished Business

The proposed budget, including a fund balance estimate for 2011 was presented to the Board for final approval.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to approve the proposed budget for the year 2012 with a 1.54% tax increase, including a fund balance estimated at \$87,000. The required public hearing will be held on Tuesday, October 18, 2011 at 7 p.m. at the fire station with a Board meeting to be held directly after the public hearing to approve the final budget for the year 2012.

New Business

Commissioner Prevost, Commissioner Mitchell, District Treasurer Jeffrey Prescott, District Secretary/Deputy Treasurer Elaine Erckman and Jack Erckman recently attended a webinar regarding the 2% tax cap which was held at the fire station on Tuesday, September 13, 2011.

The contract which was received from Allied Waste for the year 2012 will be tabled until the October Board meeting to allow time to research the cost proposed in the contract and seek other quotes.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to purchase a chain saw for E-235 at a cost not to exceed \$650 to be taken from Account #3410.207 Rescue Equipment.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to purchase a Honda EU2000 portable generator at a cost not to exceed \$850 to be taken from Account #A3410.207 Rescue Equipment.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve the payment to the Town Glenville Fire Chief's Association for the year 2012 in the amount of \$200 to be taken from Account #A3410.444 Membership Dues.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to purchase on state contract two (2) AED's at a total cost not to exceed \$2,500 to be taken from Account #A3410.204 EMS Supply/Equipment.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to turn over old command vehicle 238 to Burnt Hills Fire Department after it is serviced.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to allow the use of two pieces of apparatus to be used to transport the winners of the Fire Prevention Poster Contest on dates in October to be decided on by the Chief.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to approve the printing of a colored flyer by Mail-N-More for recruitment of new firefighters to be included in the fund drive brochure at a cost not to exceed \$200 to be taken from Account #A3410.464 Stationery and Supplies.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to grant permission for up to five (5) firefighters to attend a Hageman Firefighting seminar on October 8, 2011 in Amsterdam, NY at a total cost of \$125 to be taken from Account #A3410.441 Seminars & Membership.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to grant permission for up to twenty (20) firefighters to attend NYSAFC seminar "Firefighter Safety and Survival/Recognize & Survive at Scotia-Glenville Middle School on October 25, 2011 at 7 p.m. at a cost of \$15 per person to be taken from Account #A3410.441 Seminars & Membership.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to send two (2) members to NYSAFC COLT Leadership seminar in Ryebrook, NY on December 2 and 3, 2011 at a total cost of \$450 to be taken from Account #A3410.441 Seminars & Membership.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to send five (5) officers to the New York State Weekend at the National Fire Academy in Emitsburg, Maryland on March 16 through 18, 2012 at a cost of \$1,000 to be taken at out of the 2012 Budget.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to purchase uniform dress shoes for Jack Erckman, Wayne Bunn and Andrew Pohl at a cost of \$100 a pair to be taken from Account #A3410.462 Dress Uniforms.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to purchase dress uniforms for Tracy Abel, Jay Griner and Megan Antrim at a cost of \$500 each and a hat band for Andrew Pohl at a cost of approximately \$20 to be taken from Account #A3410.462 Dress Uniforms.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve the application for membership of Michael Venditti pending passing a physical.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve the application for membership of David Nally pending passing a physical.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve the application for membership of Alexander Lushpinsky pending passing a physical.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve the application for membership of Josephine Carenza pending an arson check and passing a physical.

A motion for Resolution was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve Abstract #9, dated September 19, 2011 for item #234 through item #266 in the amount of \$15,412.26.

Treasurer's Report: see attached

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to approve the treasurer's report as submitted to the Board on this date September 19, 2011.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to adjourn at 9:40 p.m.

Respectfully Submitted,

Elaine Erckman
District Secretary

