

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONER'S MEETING
August 15, 2011

Present: Commissioner Alexander Chlopecki
Commissioner Dave Mitchell
Commissioner Leonard Prevost
Commissioner Suzanne Pohl
Commissioner Gerald Cullen
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
1st Assistant Chief Andrew Pohl
2nd Assistant Chief Joseph Duchane
Station Manager Arnold Briscoe
Firefighter Jack Erckman

The meeting was called to order by the Chairwoman of the Board Suzanne Pohl at 7:30 p.m.

A motion was made by Commissioner Prevost and seconded by Commissioner Cullen to accept the minutes from the July 18, 2011 Board meeting. Commissioner Chlopecki and Commissioner Pohl voted yes and Commissioner Mitchell abstained.

Chief's Report: see attached

President's Report: no report

Station Manager's Report: see attached

Correspondence

A flyer was received regarding the guest program to be offered at the Honor's Haven Fall Workshop.

A notice was received from the US Department of Commerce regarding the 2012 Census of Government.

A letter was received from the Occupational & Environmental Health Center offering flu shots.

Commissioner Pohl stated that she has received the final consolidation document which must be signed.

Commissioner Cullen stated that he has received a maintenance contract from Linstar for the security system at the fire station.

Committees

Building and Grounds

Commissioner Cullen reported that he has received the district map from JIMAPCO and has given it to the chief's for review.

The station manager presented a request to purchase a 10 cu ft poly utility cart to be used for towing behind the lawn tractor for debris cleanup etc. at a price of \$150.

A request was also presented for the purchase of a lightweight snow thrower for cleaning walk ways etc. at a price of \$410.

Computer and Communications

Commissioner Mitchell stated that he will be meeting with Ross Thornhill and Alexander Chlopecki to discuss the problems with the computer system at the fire station.

Finance and Budget: Unfinished Business

Legal and Insurance: no report

Medical

Commissioner Pohl stated that she has received the certifications from Dr. Christopher Buff for the annual firefighter physicals.

Polices: no report

Personnel: no report

Use of Station

A request was received but did not meet the criteria of the Use of Station policy.

Consolidation: Unfinished Business

LOSAP

As per the July 18, 2011 Board meeting, Commissioner Pohl contacted Mang Insurance regarding their request to present other programs available for LOSAP. Commissioner Pohl left a message stating that due to budget restraints we were not interested in a change at this point but if after the first of the year they were still interested in contacting us that they could do so.

Equipment

Commissioner Chlopecki stated that the truck committee viewed a Crimson aerial ladder truck at the fire station. A meeting will need to be set up to review all the equipment that they have viewed and to start putting specs together for the purchase of the new ladder truck.

Unfinished Business

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the amended Agreement for Operation Consolidation of Glenville Fire District No. 2 and No. 3 and to approve the signature of Chairwoman of the Board Suzanne Pohl to this document dated August 15, 2011.

The Agreement for Operation Consolidation of Glenville Fire District No. 2 and No.3 was presented to the Board for final approval. The document was signed by Glenville Fire District No. 2 Chairman of the Board Andy Gilpin, Alplaus Fire Chief Andrew Coppola, East Glenville Fire Department Chief John Saupp and Chairwoman of the Board Suzanne Pohl signed the document before the Board on August 15, 2011.

District Treasurer Jeffrey Prescott stated that the final information which was needed for the refinancing of the fire station was sent via the internet and an acknowledgment was received.

New Business

A motion was made by Commissioner Mitchell and seconded by Commissioner Chlopecki and unanimously passed to approve the contract from Linstar for the maintenance of the security system for a period of one year beginning October 1, 2011 through September 30, 2012 in the amount of \$1125.00 to be taken from Account #A3410.401 Grounds and Building.

Commissioner Mitchell and District Treasurer Jeffrey Prescott presented a preliminary draft of the Budget for the year 2012. Board members were asked to review the draft before the September Board meeting. The budget needs to be accepted at the September Board meeting and the public meeting will be held in October, 2012. The Board commended Commissioner Mitchell, district treasurer Jeffrey Prescott, the chief's and the station manager for their work in compiling the budget.

A motion was made by Commissioner Prevost, seconded by Commissioner Cullen and unanimously passed to approve the payment of \$150 to NYSAFC for 2011 dues to be taken from Account #A3410.444 Membership Dues.

A motion was made by Commissioner Prevost, seconded by Commissioner Mitchell and unanimously passed to purchase five (5) EMS jackets at a total cost of \$500 to be taken from Account A3410.203 Protective Clothing.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to increase the money to purchase five (5) EMS escape systems by \$500 to be taken from Account #A3410.207 Rescue Equipment.

A motion was made by Commissioner Cullen, seconded by Commissioner Chlopecki and unanimously passed to purchase a 10 cu ft poly utility cart from All Seasons Equipment at a cost of \$150 to be taken from Account A3410.401 Grounds and Building.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to purchase a light weight snow thrower from All Seasons Equipment at a cost of \$410 to be taken from Account A3410.401a Snow Plowing.

A motion for Resolution was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to approve the payment of Abstract #8 dated August 15, 2011 for item #209 through item #233 in the amount of \$5,648.97.

Treasurer's Report: attached

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the treasurer's report as presented.

A motion was made by Commissioner Prevost and seconded by Commissioner Chlopecki and unanimously passed to adjourn to executive session for the purpose of personnel at 8:35 p.m.

Respectfully Submitted,

Elaine Erckman
District Secretary