

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
July 18, 2011

Present: Commissioner Alexander Chlopecki
Commissioner Leonard Prevost
Commissioner Suzanne Pohl
Commissioner Gerald Cullen
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief John Saupp
2nd Assistant Chief Joseph Duchane
Station Manager Arnold Briscoe
Firefighter Jack Erckman

The meeting was called to order by the Chairwoman of the Board Suzanne Pohl at 7:30 p.m.

A motion was made by Commissioner Cullen, seconded by Commissioner Chlopecki and passed to accept the amended minutes from the June 20, 2011 Board meeting. Commissioner Prevost voted yes and Commissioner Pohl abstained.

Chief's Report: see attached

The hose test which was scheduled for July 13, 2011 at the fire station has been postponed and will be rescheduled.

President's Report: no report

Station Manager: see attached

Correspondence

A copy of Fire District Affairs for June and July 2011 has been received.

An announcement for the Annual Fall Work Shop was received from the Association of Fire Districts of the Capital Area Inc. for Saturday, September 17, 2011 at West Crescent Fire Station.

The 2nd Annual EMS Law & Management Conference will be held at the Turning Stone Casino & Resort on July 29 through 31, 2011.

Registration forms were received from the Association of Fire Districts for the annual workshop to be held in Ellenville, New York on October 27 through 30, 2011.

An email was received from Karen Martell regarding the refinancing of the fire house.

An email was received from Commissioner Mitchell regarding the budget for 2012.

Committee Reports

Building and Grounds

Commissioner Cullen reported that he will review the district map proof which was made by JIMAPCO for any changes and will then give the map to the Chief.

Computer and Communications: no report

There are still problems with the computer system. As per the minutes of the June 20, 2011 Board meeting, Commissioner Mitchell needs to contact Ross Thornhill to rectify these problems.

Equipment

Commissioner Chlopecki reported that the new chief's car 238 has not arrived to this date. A quote has been received from Mobile Fleet for the purchase of a custom cabinet to be installed in the new 238. The cost of the cabinet is \$2,380 including shipping and handling.

An apparatus meeting will be scheduled soon.

Finance and Budget

The district treasurer, Jeffrey Prescott, stated that he had met with Commissioner Mitchell and showed him copies of the information that he had given to the Chief and the Station Manager. A preliminary copy of the budget for 2012 should be available for the August Board meeting.

Legal and Insurance

Commissioner Pohl stated that she had been in contact with William Van Gorder of Mang Insurance regarding other programs that are available for LOSAP. A representative from Mang Insurance would like to meet with the Board. Commissioner Pohl will contact William Van Gorder to investigate this matter further.

Medical

Chief Saupp reported that he has not received all the medical clearance information from Dr. Christopher Buff for the annual firefighter physicals. Commissioner Pohl will contact Dr. Buff's office regarding this matter.

Personnel: no report

Policies: no report

Use of Station: no report

Consolidation

Chief Saupp stated that he has been in contact with Chief Coppola of Alplaus Fire Department regarding the changes to be made in the consolidation document. These changes should be available by the August Board meeting.

Unfinished Business

Chief Saupp stated that the "I Am Responding" program is working well but he felt that maybe it would be advantageous to have a larger monitor.

Treasurer Jeffrey Prescott stated that there is one more report that is due to the State Comptroller regarding the private sale of bonds for the refinancing of the fire station and this will be taken care of.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to purchase the custom cabinet for the new chief's vehicle from Mobile Fleet at a cost of \$2,380 including shipping and handling to be taken from Account #A3410.209 New Vehicle.

New Business

Orkin Pest Control has given the district the opportunity to prepay for one year and will give a 4% discount. The contract covers August 31, 2011 through July 31, 2012 at a cost of \$547.20.

A motion was made by Commissioner Cullen, seconded by Commissioner Chlopecki and unanimously passed to purchase one MSA 4 gas meter not to exceed \$850 to be taken from Account #A3410.208 Safety Equipment.

A motion for Resolution was made by Commissioner Cullen, seconded by Commissioner Prevost and unanimously passed to pay Abstract #7 dated July 18, 2011 for item #178 through item #208 in the amount of \$8,221.00.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to reimburse Commissioner Pohl \$21.95 for the cost to Mail N' More for postage to be taken from Account #A3410.464 Stationery and Supplies.

Treasurer's Report: see attached

A motion was made by Commissioner Cullen, seconded by Commissioner Chlopecki and unanimously passed to accept the treasurer's report.

A motion was made by Commissioner Cullen, seconded by Commissioner Prevost and unanimously passed to adjourn at 8:28.p.m.

Respectfully Submitted,

Elaine Erckman
District Secretary