

EAST GLENVILLE FIRE DISTRICT #3  
BOARD OF COMMISSIONERS MEETING  
May 19, 2025

Present:

Commissioner Wendi Gapczynski  
Commissioner Beth Larson  
Commissioner Doug Bradt  
Commissioner Al Martin  
Commissioner Ross Thornhill  
Chief Nick Abel  
1<sup>st</sup> Assistant Chief Mike Meier  
District Treasurer Jeffrey Prescott  
Deputy District Treasurer Tammy Stocker  
Statistician Clem Schimikowski  
District Secretary Debbie Priddle  
Company Assistant President Kevin Kea

The Board of Commissioners Workshop began at 6:00 pm for general discussion of the night's agenda.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and approved to enter into executive session at 6:19pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

The Board of Commissioners went back into general workshop discussion at 6:48 pm.

The Board of Commissioners meeting was called to order by Commissioner Thornhill at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were 12 people present.

A motion was made by Commissioner Martin and seconded by Commissioner Larson to approve the minutes of the meeting held April 21, 2025 as written with corrections with all in agreement.

Commissioner Thornhill asked if there was anyone from the public in attendance that wished to address the board. No one made those wishes known.

Chief's Report: Chief Abel – Attached.

Chief Abel received a note from a member requesting the Board approve a few things; There was a suggestion to have a flood light mounted on the back of the utility garage to light up the training pad. Can we modify the white lines in the apparatus bay for 2376. Install white lines on the driver's side of 2352 and 2354 to make it easier to back in. There was also a request for some D rings be put in for the keys to hang on.

Discussion was held regarding company physicals. Anyone that still needs a physical has 30 days from when the original physical was to get it done at Wellnow in Clifton Park. The chief will notify the firefighters.

Presidents Report: No report. Vice President Kevin Kea mentioned that two members were voted on and one member changed his status. Len Prevost will be going into Life Reserve status. The new firefighters are Zachary Marcotte and Amanda Delaney. The defensive driver course is June 7<sup>th</sup> from 9:00 to 3:00 pm. The cost will be \$396.00.

There was a question brought up about children riding on fire trucks on a parade route. Children will have to be in an approved carseat or in a seatbelt. If children are riding in the back on a parade route with a parent; they can wave out the window.

Commissioner Larson initiated discussion about floor scrubber as it was not working when it was last needed. The batteries needed to be replaced which was done. It was discussed that people need to be properly trained and only those people trained can use it.

Treasurers Report: Jeff Prescott - See attached.

Communications: Commissioner Thornhill read a thank you letter from Toni Cilberti, a letter from Board of Elections stating they will not need to use our station on June 24<sup>th</sup> for the primary election, and a letter from the Scotia-Glenville Volunteer Firefighters History Center.

Buildings and Grounds: Commissioner Larson

On May 27<sup>th</sup> at 9:00 the water softener will have maintenance done. On May 22<sup>nd</sup>, Tri-County installed three new fire extinguishers. Brad and Clem hung the district bulletin board in the hallway outside the board room. Pothole in driveway was repaired. Stanley Steemer cleaned out the dryer vent. All Type Doors came and looked at the pedestrian door on the far side of the apparatus bay to replace it. They also looked at doors 4, 7 and 8 which it is believed the hose reels are falling in front of the upper photo eyes. DEC permit renewal is being handled by Commissioner Bradt. Discussion was held regarding the permit. Linstar came and submitted a quote to install a security camera outside the apparatus bay near the back man door next to the ladder truck and the front entrance, but it was determined we only needed the one camera in the back. Discussion was held regarding the need for security cameras monitoring the apparatus bay. Apex came and cleaned the apparatus bay drains and other drains as well as two bathroom toilets. Capital Generator came and replaced the faulty sensor. Wolfe's submitted a quote for a new lock for the treasurers file cabinet.

Use of Station:

2<sup>nd</sup> Assistant Chief John Jewell requested changing the date of his demonstration to 05/28/2025. On 05/29/2025 Paul Chiarello is holding a KAPL class for alternative fuels. 06/07/2025 is the defensive driving class from 9:00 to 3:30 pm. 07/23/2025 Canadian Pacific is going to do a hazmat training in the classroom from 8:00 am to 1:00 pm. 08/09/2025 is the blood drive 7:00 am to 1:00 pm.

Finance: Independent audit was on May 12<sup>th</sup>. There were no issues other than the fact that we should not be paying sales tax for which a claim has already been filed. Discussion was held regarding our five year capital plans. Treasurer Prescott was thanked for all of his work with the audit.

Medical: The physicals have been completed minus three firefighters.

Legal and Insurance: Commissioner Gapczynski. One claim was put in and it is closed. The payout has been done.

Computers: Commissioner Bradt and Commissioner Thornhill have talked with Rich Minocchi and have a meeting on 06/04/2025 with him regarding our needs.

Personnel: The active personnel files are up to date. The Chief will be notifying firefighters regarding missing paperwork.

Equipment and Apparatus: Commissioner Martin. Our new chassis will be in the production line soon. Truck checks are going better with more individuals involved.

Consolidation: No report.

LOSAP: Clem Schimikowski. Three packets are out no one was submitted last month so status quo.

Accident Review Board: No report.

Verizon Plan: No report.

Procurement: No report.

Old Business: None.

New Business:

Commissioner Larson made a motion to have Wolfe's come in to put a new lock on the treasurer's filing cabinet with three keys not to exceed \$130.00, seconded by Commissioner Bradt and agreed to by all. A3410.464.

Commissioner Thornhill made a motion for J. Lapi and Sons for \$1500.00 for the work completed on the north driveway entrance, seconded by Commissioner Larson and agreed to by all.

Commissioner Larson made a motion seconded by Commissioner Martin to allow the fire department to utilize apparatus to attend Memorial Day on 05/21/2025. It was agreed to by all.

Commissioner Bradt made a motion to allow the fire department to attend Flag Day on 06/12/2025 seconded by Commissioner Martin and agreed to by all.

Commissioner Thornhill made a motion approve purchase of a gas meter for \$195.53 from Grainger, seconded by Commissioner Martin and agreed to by all. A3410.207

Commissioner Thornhill made a motion to accept the changes made to the Host Policy which labels payment as a stipend for \$50.00 for up to four hours and then \$25.00 per hour thereafter, seconded by Commissionr Larson and agreed to by all.

Commissioner Bradt made a motion to accept Zachary Marcotte as a new member, seconded by Commissioner Martin and agreed to by all.

Commissioner Bradt made a motion to accept Amanda Delaney as a new member, seconded by Commissioner Martin and agreed to by all.

Commissioner Thornhill made a motion for resolution to appropriate the 12/31/2024 Assigned Unappropriated Fund Balance;

Increase A3410.200 Purchase Trucks and Equipment subaccount A3410.203 Protected Equipment \$415.00 and increase A5095 Appropriated Fund Balance \$415.00 to amend the 2025 Budget for the Captain's FF helmet ordered in 2024 just received, seconded by Commissioner Bradt and agreed to by all.

Commissioner Thornhill made a motion to approve the Abstract of Audited Vouchers – Abstract #5 dated May 19, 2025, seconded by Commissioner Martin and agreed to by all.

A motion was made by Commissioner Martin and seconded by Commissioner Larson to adjourn at 8:19 pm.

Respectfully Submitted,

Debbie Priddle  
District Secretary