EAST GLENVILLE FIRE DISTRICT #3
COMMISSIONER'S MEETING
October 18, 2010

Present:

Commissioner Alexander Chlopecki
Commissioner Dave Mitchell
Commissioner Leonard Prevost
Commissioner Suzanne Pohl
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
1st Assistant Chief Andrew Pohl
Station Manager Arnold Briscoe
President Albert Martin
Firefighter Jack Erckman

The meeting was called to order by Chairwoman of the Board Suzanne Pohl at 7:30 p.m.

There was not a quorum of Commissioners who were eligible to cast their vote for the minutes of the Board meeting held on September 20, 2010, therefore they will be approved at the November Board meeting.

Chief's Report: see attached

President's Report

Two applications for membership were received by the fire company and presented to the Board for their approval. They are Daniel Darling and Robert Tucker.

Station Manager: see attached

Commissioner Pohl commended Arnold Briscoe and Jack Erckman on the work that they did to make the fire station look good for the Annual Open House.

Correspondence

A memo was received from McNeil & Company acknowledging that they had received the district's claim of September 19, 2010 involving one of our trucks at an incident at Indian Meadows.

A notice was received from the Association of Fire Districts of the Capital Area regarding a meeting to be held on Saturday, November 13, 2010 at Carman Fire Department.

Commissioner Pohl reported that she has received the Certificates of Completion for the personnel that took the Harassment Course which was held on Monday, September 13, 2010. The district secretary will file these certificates in their personnel file.

Committee Reports

Building and Grounds

Commissioner Pohl stated that she signed a contract with Linstar, which is the building access system. A date will be set up for an inspection.

Commissioner Cullen is working on another quote for the fire alarm system. He has not reached a final decision with Fire Alarm & Suppression.

A person from the Harold Clune office called inquiring as to what the status is for the installation of the roof heating cables. Commissioner Cullen informed him that the Board of Commissioners is waiting on a referendum which will come due Wednesday, October 20, 2010. At that time the Board will approve a contract for the roof heating cables.

Computer: no report

Equipment

Commissioner Chlopecki reported that he has met with 1st Assistant Chief Andrew Pohl and there will be a meeting scheduled for after the first of November to start proceedings to purchase a new 236 aerial ladder truck.

The pump on truck 231 needs to be replaced. A quote has been received from Fire Apparatus Unlimited in the amount of approximately $17,790.00. The truck is currently out of service. A discussion was held by the Board and it was decided to order the pump and repair the truck.

Legal and Insurance

Commissioner Pohl has been in contact with William Van Gorder in regards to setting up a date for him to come and give his yearly assessment of the district's insurance coverage.

William Van Gorder would like to set up a time to discuss the district's LOSAP program and what other programs might be available that would give us better service and a better return on our program.

Medical: Unfinished Business

Personnel: no report

Use of Station

Two requests for Use of Station were received that did not meet the criteria as set forth in the East Glenville Fire District #3 Use of Meeting Room and Training Room policy.

A request was received from the East Glenville Ladies Auxiliary for the use of the kitchen on Sunday, October 31, 2010 to make baked goods for the Election Day bake sale to be held at East Glenville Community Church.

Consolidation

Commissioner Pohl has made calls to set up a consolidation meeting with Alplaus Fire Department and requested two members of their Board or department to meet with Commissioner Prevost and Commissioner Pohl to work on a consolidation committee.

Unfinished Business

Three requests for proposal were received to provide medical services for the district and presented at the September 20, 2010 Board meeting. The Board held a workshop to discuss the following proposals; Access Health Systems, Ellis Works and Scotia-Glenville Family Medicine. After reviewing the proposals, it was the decision of the Board to continue with Scotia-Glenville Family Medicine. The contract will be for a three (3) year period.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Mitchell and unanimously passed to approve a three (3) year contract for medical services with Scotia-Glenville Family Medicine at the fees set forth in their proposal.

Treasurer Jeffrey Prescott stated in regards to the refinancing of the fire station, he has been in contact with Robert Van Vranken and was informed that Mr. Van Vranken can not handle this transaction at the recommendation of his insurance provider. Jeffrey will continue to pursue this matter.

At the September 20, 2010 Board meeting, Treasurer Jeffrey stated that he had been contacted by Bank of America and that they stated they were going to turn off our on line access effective as of September 30, 2010 unless we agree to a new on line access with a service charge of $49.95 per month. The district treasurer has been in contact with 1st National Bank of Scotia and would like to move some of the district's CD's to 1st National Bank of Scotia as they are offering better rates.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to approve 1st National Bank of Scotia as East Glenville Fire District #3's bank provider.

The public Budget Hearing for the 2011 budget will be held on Tuesday, October 19, 2010 at 7:00 p.m. at the fire station.

A special meeting to approve the budget for 2011 and the contract for the roof heating cables will be held on Wednesday, October 20, 2010 at 7:00 p.m. at the fire station.

New Business

A motion for Resolution was made by Commissioner Prevost, seconded by Commissioner Chlopecki and unanimously passed to approve the following budget transfer:

From:	A3410.190 Contingency	$9245.00	
To:	A3410.420/422 Truck Repair		$9245.00

A motion was made by Commissioner Mitchell, seconded by Commissioner Chlopecki and unanimously passed to replace the pump on truck 231 at a cost of approximately $17,790 by Fire Apparatus Unlimited to be taken from Account A4310.422 Truck Repair/Maintenance.

A motion was made by Commissioner Prevost, seconded by Commissioner Chlopecki and unanimously passed to approve the application of Daniel Darling as a member of the East Glenville Fire Company pending passing a physical and an arson check.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to approve the application of Robert Tucker as a member of the East Glenville Fire Company pending passing a physical and an arson check.

A motion was made by Commissioner Prevost, seconded by Commissioner Chlopecki and unanimously passed to approve the use of the kitchen by the East Glenville Ladies Auxiliary on October 31, 2010 to bake for the Election Day Bake Sale.

Commissioner Pohl reported that she has been in contact with Dennis Fish who presented the harassment class at the fire station on September 13, 2010. Mr. Fish stated that there are videos available for the district to use to present to the personnel that did not attend the class and that there is also on-line programs available.

A motion was made by Commissioner Prevost, seconded by Commissioner Chlopecki and unanimously passed to approve to send two (2) firefighter/EMT's to a Life Star Seminar on November 3, 2010 at the Albany Marriott at a cost of $70 per person and includes lunch to be taken from Account A3410.441 Seminars and Membership.

A motion was made by Commissioner Prevost, seconded by Commissioner Chlopecki and unanimously passed to approve the purchase of a Diamond tread aluminum hose bed cover for 235 from Fire Apparatus Unlimited at a cost of $987 installed to be taken from Account A3410.210 Miscellaneous.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to send up to eight (8) firefighters to a training session to be held on November 13, 2010 at a cost of $10 per person to a seminar on Truck Company Operations at the Shaker Road/Loudonville Fire Department to be taken from Account A3410.441 Seminars and Membership.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed requesting the candidates file a petition with the Board of Commissioners consisting of twenty-five (25) residents who are registered voters in the district.

A motion was made by Commissioner Prevost, seconded by Commissioner Chlopecki and unanimously passed to appoint the Board of Elections comprising of three members and they will be compensated at a cost of $35.00 each to be taken from Account A3410.465 Advertising & Vote.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to request the County Board of Elections to deliver a list of persons registered to vote as of November 22, 2010 to the district secretary.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to place the publication of Notice of Elections in the legal section of the Daily Gazette.

A motion for Resolution was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to pay Abstract #10 dated October 18, 2010 for item #267 through item #303 in the amount of $24,939.24.

Treasurer's Report: see attached

A motion was made by Commissioner Prevost, seconded by Commissioner Chlopecki and unanimously passed to approve the Treasurer's Report.

A motion was made by Commissioner Prevost, seconded by Commissioner Chlopecki and unanimously passed to adjourn at 9:25 p.m.

Respectfully Submitted,

Elaine Erckman
District Secretary