

EAST GLENVILLE FIRE DISTRICT #3
COMMISSIONER'S MEETING
August 16, 2010

Present: Commissioner Gerald Cullen
Commissioner Alexander Chlopecki
Commissioner Dave Mitchell
Commissioner Leonard Prevost
Commissioner Suzanne Pohl
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief John Saupp
President Albert Martin
Jackson Frates
Firefighter Jack Erckman

The meeting was called to order by the Chairwoman of the Board Suzanne Pohl at 7:30 p.m.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to accept the amended minutes of the July 19, 2010 Board meeting.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the minutes of the Executive Board meeting held on July 19, 2010.

Chief's report: see attached

Chief Saupp requested that the Board meet in Executive Session following this meeting.

President's report

Ryan Argeter was sworn in at drill.

Robert Verrigni will be sworn in at the September 13, 2010 Company meeting.

James Pennie has requested inactive life member and has resigned as vice president.

Albert Martin and Suzanne Pohl have prepared an alcohol use document for the September 11, 2010 family picnic to be presented to the Board for approval.

Station Manager Report: see attached

Jackson Frates addressed the Board regarding attending a Code Enforcement Seminar in September to obtain training for the purpose of performing school inspections.

Correspondence

Commissioner Prevost reported that he had received a memo from Arnold Briscoe regarding the incident with engine 231. Arnold turned in an insurance claim to the district's insurance provider and received two checks in the amount of \$4607.92 and \$555.00. Arnold turned these checks over to the district treasurer and they were promptly deposited in the bank. Arnold is to be commended for pursuing the claim.

Commissioner Pohl reported that she received correspondence from McNeil Company regarding a Sexual Harassment Awareness Seminar which will be presented by Robert Pardy on Monday, September 13, 2010 at 7 p.m. An email and a phone message will go out regarding this date.

Committee Reports

Building and Grounds

Commissioner Cullen presented a spreadsheet to the Board for their review of the bids he has received for the installation of roof heating cables.

The sensor on the exhaust system has still not been replaced. It has been six months. Alarm and Suppression stated that the sensor was ordered on May 19, 2010 and sent us a bill for \$100 for diagnosis fee. Commissioner Cullen will contact Alarm and Suppression concerning this fee as the district's station manager identified the sensor to be ordered.

Computer: no report

Equipment: no report

Legal and Insurance: reported under correspondence

Medical

Commissioner Pohl reported that she has sent out three Requests for Proposal for medical services for the firefighters for the year 2011. (see attached) The proposal was sent to Dr. Christopher Buff, Access Health and Ellis Works. The deadline is for September 20, 2010. The Board will review the document and make any necessary changes at the September Board meeting.

Personnel

The station manager evaluation was recently completed. The Board met on July 19, 2010 and approved a pay increase to \$18 per hour. Commissioner Chlopecki received an email from Arnold Briscoe, station manager, inquiring as to whether the pay increase is retroactive to January 1, 2010. The \$18 hour pay increase will be effective July 20, 2010.

Policies: no report

Use of Station

The district secretary will post the sign up sheet for personnel interested in hosting events at the fire station. A copy of the new host duties and Use of Meeting and Training Room Policy will also be posted.

Consolidation

Chief John Saupp reported that the three EGFD Chiefs met with the Alplaus Chiefs on August 11, 2010. Operations and consolidation were discussed. It was suggested that the Commissioners should also meet and formalize the operational consolidation.

Unfinished Business

The Association of Fire Districts of the State of New York will be holding the fall workshop Thursday through Sunday, October 28-31, 2010 at the Honors Haven in Ellenville, New York. It was the decision of the Board not to attend this year.

Budget

A copy of the proposed budget for the year 2011 was presented to the Board for their review. A tentative budget must be adopted in September and there will be a 0% tax increase.

At the July 19, 2010 Board meeting a truck committee was set up for the purchase of a new 236 in 2012. The committee consisted of Andrew Pohl and Joseph Duchane as co-chairmen with Alexander Chlopecki, Commissioner Prevost, firefighters Jack Erckman and Albert Martin. Chief Saupp would like to change the co-chairman to Andrew Pohl and Alexander Chlopecki and add Ken Abel and Rich Carr to the committee.

New Business

A discussion was held regarding the request of Jackson Frates to attend a Code Enforcement Seminar at the expense of the district and it was the decision of the Board not to pay for the seminar.

A motion was made by Commissioner Mitchell, seconded by Commissioner Prevost and unanimously passed to purchase six (6) sets (coat & pants) of Globe Extreme turnout gear at a cost of \$1603.54 per set for a total of \$9741.24 to include lettering to be taken from Account #3410.203 Protective Clothing.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Prevost and unanimously passed to purchase six (6) pair of Globe fire boots at a cost of \$325.00 a piece to be taken from Account #3410.203 Protective Clothing.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to purchase twenty (20) Cairns 1010 fire helmets at a cost of \$236.00 for a total of \$4720.00 to be taken from Account #3410.203 Protective Clothing.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to approve for firefighter Kirschman to attend the NYS Fire Academy in Montour Falls for Rehab Practices for Fire Dept. Operations September 18 and 19, 2010 at a cost of \$90 plus mileage expenses to be taken from Account #3410.441 Seminars & Workshops.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to approve the purchase of a 2010 New York State Codes Complete Edition at \$586.56 to be taken from Account #3410.443 Fire Inspection.

A motion for Resolution was made by Commissioner Cullen, seconded by Commissioner Prevost and unanimously passed to approve Abstract #8 dated August 16, 2010 for item #222 through item #242 in the amount of \$9,070.03.

Treasurer's Report: see attached

A motion was made by Commissioner Cullen, seconded by Commissioner Chlopecki and unanimously passed to accept the treasurer's report.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to adjourn to executive session at 9:25 p.m. at the request of the Chief.

Respectfully submitted,

Elaine Erckman
District Secretary