

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
April 21, 2025

Present:

Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Al Martin
Commissioner Ross Thornhill
Chief Nick Abel
2nd Assistant Chief John Jewell
District Treasurer Jeffrey Prescott
Deputy District Treasurer Tammy Stocker
Statistician Clem Schimikowski
District Secretary Debbie Priddle
Company Assistant President Kevin Kea
Captain Wayne Sandilands
Lieutenant Chris Abel

The Board of Commissioners meeting was called to order by Commissioner Thornhill at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were 14 people present.

A motion was made by Commissioner Martin and seconded by Commissioner Larson to approve the minutes of the meeting held March 17, 2025 as written with corrections with all in agreement except for Commissioner Bradt who abstained.

Commissioner Thornhill asked if there was anyone from the public in attendance that wished to address the board. No one made those wishes known.

Chief's Report: Chief Abel – Attached. There were two additions. There was a request for a girl scouts tour here at the station for May 8th at 6pm. George Budesheim is the point person. The Town Chiefs Association is doing the four live burns this year. The cost is \$1,057.00 for the four burns that would be our cost.

Discussion was held in regards to the management of the excess salt in the hopper at the end of the season. Chief Abel is implementing set procedures for the future.

Discussion was also held in regards to when the plow and salter should be put on in the fall and taken off in the spring given our unpredictable weather. Chief Abel will contact Buildings and Grounds to coordinate that process.

CPR refresher was completed and everyone has their cards.

Chief Abel talked to Vander Molen and the new truck should be on the chassis line in the next couple months.

Presidents Report: No report.

Vice President: Kevin Kea – Recruit New York is Saturday April 26th so there will be an open house. Defensive Driver class is June 7th from 9:00 to 3:30.

Discussion was held in regards to recruitment and retention and incentives that could be offered to bring in new recruits and keep them including the effect of LOSAP and drill credits.

Treasurers Report: Jeff Prescott - See attached.

Communications: We received the letter for the DEC filing and Commissioner Bradt is going to handle that. The Board also send a sympathy card to the Famularo family.

Buildings and Grounds: Commissioner Larson

Three fire extinguishers were ordered.

A proposal was obtained to repair the pothole at the entrance driveway for \$1,500.00 from Lapi and Son Paving. Discussion was held in regards to the required depth needed to support the fire trucks. Drainage issues were also discussed.

Commissioner Larson asked to have input in regards to the condition of the fences.

We are still waiting for the pump for the truck wash drum.

Stanley Steemer needs to give us a day to come clean out the dryer vent.

The lawn equipment was sent over to the town for maintenance and has been returned.

All Type will be called to give us a quote for a new man door with crash bar on the exit side of the apparatus bay and to look at bay doors 4, 7 and 8.

The DEC permit renewal will be done by Commissioner Bradt.

Linstar submitted a proposal to install security cameras at all three door entrances in the apparatus bay. The Board will need to discuss that for possible approval at the next meeting.

Apex will be called to clean out the drains in the apparatus bay and the other drains in the building. Commissioner Larson will coordinate it with Chief Abel. They also need to look at two toilets; in the mens Decon room and the handicap toilet in the men's bathroom.

The sprinkler system has been serviced and turned on.

A new American flag and New York State Flag have been hung. The old flags will be taken to the town for proper disposal by the Boy Scouts.

Capital Generator – the alarm on the generator in the mechanical room said there was a coolant deficiency. They came and said it was a sensor so they bypassed the sensor and ordered a sensor to hopefully have in by the end of the week.

The septic system at the pavillion was pumped out but that is a company expense.

Commissioner Martin notified Commissioner Larson that the floor scrubber would not hold a charge. We will need to replace the battery.

Use of Station:

Saturday April 26th there is a recruiting event and a birthday party from 9am-5pm. Kevin Kea will act as host.

Physicals are set in the building for April 29th from 1-8pm.

April 30th is Toni Cilberti's birthday party from 5-7pm. The plaque has been ordered and received.

May 3rd we have eWaste day from 11am-2pm. They wondered if there were any fire police that could help out with that event and the chief will coordinate that.

May 29th we have the Alternative Fuels class with KAPL.

June 7th Kevin Kea set up the defensive driving class from 9am – 3:30pm.

August 9th Kevin Kea set up a blood drive from 7am-1pm here at the firehouse.

Discussion was held regarding the pay rate for hosts for outside events. A decision will be tabled for another month.

May 21st John Jewell requested to use the station and an engine for providing a demonstration on water flow and how our apparatus operates from 12-4pm.

Finance: Independent audit is on May 12th.

Medical: The physicals will be on April 29th from 1-8pm.

Legal and Insurance: Commissioner Gapczynski received a letter in regards to firefighter Pohl's accident and it will be given to the district secretary to put in put a file in his file as well as our own.

Computers: Commissioner Bradt and Commissioner Thornhill have not sat yet for that outsource. Discussion was held in regards to what services we will be needing and looking for.

Personnel: The active personnel files are up to date and the non-active files are being gone through.

The updated district secretary job description was signed by Commissioner Thornhill and put in the policy book.

Discussion was held regarding some keys that are missing and locks that need to be changed.

Equipment and Apparatus: The last truck inspection should be done Wednesday. 2345 was the last truck service per 2nd Assistant Chief Jewell. Discussion was held regarding the smaller vehicles' maintenance service being done at the town versus elsewhere.

Consolidation: No report.

LOSAP: We have four individuals who are qualifying for benefits. Packs have been sent out. As of June 1st of this year our insurance company will no longer be issuing paper checks and will be going to online disbursement.

Accident Review Board: No report.

Verizon Plan: No report.

Procurement: No report.

Old Business:

New Business:

Commissioner Larson made a motion to have J. Lapi and Son come in and repair the entrance driveway for \$1,500.00 seconded by Commissioner Martin and agreed to by all. A3410.407

Treasurer Prescott stated that at the organizational meeting the board adopts a standard work day every year. In April we have to actually pass the resolution for those who are participating in the retirement system and not punching a time clock which is just the treasurer and deputy treasurer.

Commissioner Thornhill made a motion to pass the resolution as written on the standard resolution on form RS 2417-A, seconded by Commissioner Martin and agreed to by all. It needs to be signed by the district secretary and posted for 30 days and then mailed to the state.

Commissioner Thornhill made a motion for resolution to appropriate 12/31/2024 assigned unappropriated fund balances reserved for encumbrances as follows;

Increase A3410.200 Purchase Trucks & Equipment - Subaccount A3410.203 Protective Equipment \$719.90 and increase A5096 Appropriated Fund Balance \$719.90 to amend the 2025 budget for 10 particulate hoods ordered in 2024, bill just received in 2025.
Seconded by Commissioner Martin and agreed to by all.

Commissioner Thornhill made a motion for resolution to amend the 2025 budget as follows; Increase A2410.200 Purchase Trucks and Equipment -Subaccount A3410.202 SCBA Test & Repair \$228.00, decrease A3410.200 Purchase Trucks and Equipment - Subaccount A3410.207 Rescue Equipment \$228.00 to provide funding for SCBA Hydrostatic Testing & Parts, seconded by Commissioner Martin and agreed to by all.

Commissioner Thornhill made a motion for resolution to amend 2025 budget to increase A1930.400 Judgements & Claims \$21.00 and decrease A3410.190 Contingency Fund \$21.00 to provide funding for the Tax Certorari due for 14 Cumberland Place Settlement, seconded by Commissioner Martin and agreed to by all.

Commissioner Thornhill made a motion to approve the Abstract of Audited Vouchers – Abstract #4 dated April 21, 2025, seconded by Commissioner Martin and agreed to by all.

Commissioner Thornhill made a motion to pay the Town of Glenville Fire Chiefs Association \$1,057.00 for the four live fire burns, seconded by Commissioner Bradt and agreed to by all.

A motion was made by Commissioner Gapczynski, seconded by Commissioner Bradt and approved to enter into executive session at 8:24pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

The regular board meeting reconvened at 8:50pm.

A motion was made by Commissioner Martin and seconded by Commissioner Thornhill to adjourn at 8:51pm.

Respectfully Submitted,

Debbie Priddle
District Secretary