

EAST GLENVILLE FIRE DISTRICT #3
COMMISSIONER'S MEETING
September 15, 2008

Present: Commissioner Suzanne Pohl
Commissioner Gerald Cullen
Commissioner Dave Mitchell
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief and Station Manager Arnold Briscoe
Vice President Richard Carr
Firefighter Jack Erckman

The meeting was called to order by the Chairwoman of the Board Suzanne Pohl at 7:30 p.m.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the amended minutes of the August 18, 2008 Board meeting.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the minutes of the August 18, 2008 Executive Board meeting.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the amended minutes of the September 4, 2008 special board meeting.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the minutes of the September 4, 2008 Executive Board meeting.

Chief's report: see attached

President's report – no report

Vice-president's report

Cahill Butler has resigned from East Glenville Fire Company. Joseph Adams was sworn in as a member of East Glenville Fire Company on Saturday, September 13, 2008. Lew Denton has been granted inactive life membership and will remain the department historian.

Correspondence

Commissioner Pohl was contacted by Joe Homer in regards to showing support for the dispatchers to receive a new radio system for the Town of Glenville. Commissioner Martin wrote a letter of support to supervisor Quinn.

Committee reports

Buildings and Grounds

The new security system will be on line effective September 22, 2008.

The parking lot markers have been installed.

Computer and Communications

Commissioner Mitchell will follow up with the station manager in regards to contacting Time Warner Cable to inquire about going wireless at the fire station.

Equipment

The Board will be adjourning to executive session to discuss the sale of the old 235 fire truck.

Finance and Budget

The Board will adopt the proposed budget for 2009. This proposed budget needs to be presented to the Town of Glenville by September 30, 2008.

Legal and Insurance – no report

Medical

Firefighter Joe Adams has completed his physical with Dr. Christopher Buff.

Personnel – no report

Policies

The district secretary is working on the revisions to the Election Policy.

Commissioner Cullen stated that he is still working on the Drill Policy.

Use of Station – none

Uniforms

With the resignation of firefighter Butler, Richard Carr contacted Rosens Uniforms in regard to a uniform that had been ordered. The uniforms are special ordered and therefore the district was only able to be reimbursed \$152.00 out the total price of \$353.99 which includes the pants, coat and shirt. While coats were being taken to Rosens to have patches put on, a uniform coat was misplaced at a cost of \$125.00.

Unfinished Business

Commissioner Pohl inquired as to whether there was going to be a wet down for the new 235 at the Open House which will be October 11, 2008. Roberts and Nichols Fire Apparatus would like to be present if this takes place.

New Business

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to adjourn to executive session at 8:25 p.m. for the purpose of discussing the sale of the old 235 fire truck.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to return to regular session at 8:40 p.m.

Budget

Treasurer Jeffrey Prescott recommended that the district add the refund to National Grid as a line item and increase the tax levy in the Budget for 2009. This line item can be changed after the budget has passed.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to accept the preliminary budget which will be filed with the Town of Glenville and it would include payment to the town for the refund to National Grid as a line item in the amount of \$6,338.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to increase the district real property taxes by the exact dollar amount of the refund to the Town of Glenville.

The budget hearing will be held on October 21, 2008 at 7:00 p.m.

On or before November 7, 2008 two copies of the fire district annual budget must be delivered to the Glenville Town Clerk.

East Glenville Fire District #3 suggests adopting a resolution regarding firearms, wherein firearms will not be permitted on district property.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed for East Glenville Fire Department to host the NYS Certified First Responder course in the amount of \$2,000 to be taken from A3410.441 Seminars & Membership. This course will train approximately ten (10) East Glenville Fire Department members and will be open to neighboring departments' members on a limited basis for no charge as they provide coverage and mutual aid to East Glenville Fire District #3 on a regular basis.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to purchase the following hose to be taken from A3410.201 Hose/Nozzle;

4" large diameter hose/4-100' lengths at \$618.00 each for a total of \$2,472.00
2 ½" hose/4-50' lengths at \$141.45 each for a total of \$565.80
1 ¾" hose/2-100' lengths at \$231.15 each for a total \$462.30
1 ¾" hose/4-50' lengths at \$120.75 each for a total of \$483.00

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to purchase additional Class 2 vests in the amount of \$350.00 to be taken from A3410.208 Safety Equipment.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to approve the amount of \$750.00 for fit tests for SCBA qualified firefighters to be taken from A3410.202 SCBA Test/Repair.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to purchase an additional PAC mount irons holder for new E235 at a cost of \$199.50 to be taken out of the Apparatus Reserve account.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to purchase training materials for Emergency Traffic Control for First Responders at a cost of \$90.00 to be taken from A3410.208 Safety Equipment.

A motion was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to allow inactive life member Lew Denton, who has requested to remain as the department's historian, on the scene of emergency incidents and drills for the purpose of photographing these events and that he will be covered under the district's insurance.

A motion for resolution was made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to go out for permissive referendum for the purpose of purchasing protective clothing in the amount of \$8,000.00 to be taken from the Equipment Reserve Fund.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to approve permission for Assistant Chief Saupp to use apparatus to transport the Pashley School poster winners to school in October.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to schedule firefighter Scott Hickey from FDNY to teach two classes, one in October and one in November at a cost of \$250.00 each to be taken from A3410.441 Seminars & Membership.

A motion for resolution for made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to pay Abstract #9 dated September 15, 2008 item #278 through #314 in the amount of \$41,709.74; item AR-6 through AR-10 to be taken from Apparatus Reserve in the amount of \$10,499.78; item BR-5 to Linstar, Inc. to be taken from Building Reserve in the amount of \$14,145.40.

Treasurer's report

Treasurer Jeffrey Prescott reported that he has filed a New York State Motor Vehicle Fuel tax refund application paid on automotive fuels and reimbursement of petroleum business tax application for six months of taxes the district paid to Hess in the approximate amount of \$821.00.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the treasurer's report.

A motion for made by Commissioner Mitchell, seconded by Commissioner Cullen and unanimously passed to adjourn to executive session at 9:30 p.m. for the purpose of discussing personnel.

Respectfully submitted,

Elaine Erckman
District Secretary