

EAST GLENVILLE FIRE DISTRICT #3
COMMISSIONER'S MEETING
June 16, 2008

Present: Commissioner Albert Martin
Commissioner Suzanne Pohl
Commissioner Gerald Cullen
Commissioner Alexander Chlopecki
Commissioner Dave Mitchell
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief and Station Manager Arnold Briscoe
Assistant Chief John Saupp
President Kevin Kea
Vice President Richard Carr
Lieutenant Jim Jones
Firefighter David Costello
Firefighter Jack Erckman
Life Member Paul Stuart
Firefighter Leslie Greenough
Life Member Les Greenough

The meeting was called to order by the chairwoman of the Board Suzanne Pohl at 7:30 p.m.

A motion was made by Commissioner Martin, seconded by Commissioner Cullen and unanimously passed to accept the amended minutes of the May 19, 2008 meeting.

The following bids were received for the 1993 Ford Pick Up with snowplow;

Kevin Weber	Total bid \$500.00
33 Witbeck Drive	
Scotia, New York 12302	

Rodney E. Priddle, Jr.	Total bid \$1,812.00
2 Cary Road	
Mechanicville, New York 12118	

A motion was made by Commissioner Martin, seconded by Commissioner Cullen and unanimously passed to accept the bid of \$1,812.00 from Rodney E. Priddle, Jr.

Chief's report: see attached

President's report

President Kea reported that Richard Carr was voted in as the vice-president at the June company meeting.

The following applications were received for membership for East Glenville Fire Company;

Lisa Crounse- 29 Hadel Road, Glenville, NY 12302

Michael Windecker-15 Yolanda Dr., Burnt Hills, NY 12027

Nick Latham- 529 Saratoga Road, Scotia, NY 12302

Leslie Greenough addressed the Board in regard to how her LOSAP points would be awarded during her suspension from the fire company. She would like a written statement to this question. The Board will seek legal advice from the district's attorney.

Les Greenough submitted a list of his concerns of the circumstances of his suspension to the Board. He would like a response in writing.

Correspondence

An OSHA Compliance workshop will be held on August 25, 2008 in Albany.

A copy of a letter dated June 4, 2008 was received from Robert Van Vranken which was written to Bollam, Sheedy, Torani & Co. LLP, CPAs disclaiming the existence of any pending or threatened litigation involving East Glenville Fire District No. 3 that would impact the district's Statement of Financial Accounting Standards for the audit for 2007. A similar letter was received from William Young, Esq.

A letter dated May 28, 2008 was received from William Young, Esq. highlighting a few items from the May Board meeting.

Committee Reports

Building and Grounds

A dumpster was rented to clean up the storage garage in the back of the fire station.

Linstar, Inc. should be finished installing the security system by the end of the week. Training will take place on the use of the system.

A quote was received from TruGreen Lawn Care in the amount of \$434.52 for the care of the grounds for the remainder of the year 2008 excluding the back property of the fire station.

A quote of \$840 was received to purchase parking lot reflectors around the pits on the grounds of the fire station.

Two quotes were received for the purchase of a fireproof file cabinet to store fire district contracts; Fire King \$2,163.25 and Schwab \$1,092.36.

Computer

A computer has been purchased and installed for the new security system and the time clock.

Equipment

We are still waiting for the radio for the new 234.

Finance and Budget

A preliminary budget meeting was held on June 5, 2008. It is the goal of the Board of Fire Commissioners not to raise taxes for the upcoming year if possible. The next meeting will be scheduled for August 2008.

Legal and Insurance; no report

Medical

Letters were sent to Dave Parker, Burt Parker and Mike Venditti stating that they are declared inactive firefighters until they receive the necessary physical from Dr. Buff. Dave Parker and Mike Venditti have since resigned from the fire company. Leslie Greenough will need to contact Dr. Buff since coming back from her suspension.

Personnel

There will be an executive session at the conclusion of the Board meeting to evaluate the station manager's job performance.

Policies

Commissioner Cullen reported that he is currently working the drill policy. He is seeking the definition of "a member in good standing".

Use of Station: no report

E-One (new fire truck)

Commissioner Chlopecki stated that he will be contacting E-One for a schedule to visit the factory and also to obtain a completion date.

Unfinished Business

East Glenville Fire District #3 has received a \$10,000 grant from Jim Tedesco and a \$15,000 grant from Hugh Farley for the purchase of Personal Protective clothing. Arnold Briscoe will be looking into how the district is to use the grants. The approximate price for a set of protective clothing is \$1500.

New Business

Commissioner Pohl requested a meeting take place between the Board of Commissioners and the fire company officers in regards to the Alcohol Policy. The policy is coming up for a vote at the July company meeting. The meeting has been scheduled for Monday, June 23, 2008 at 7 pm. at the fire station.

A motion was made by Commissioner Cullen, seconded by Commissioner Chlopecki and unanimously passed to accept the application of Lisa Crounse as a firefighter for East Glenville Fire Company.

A motion was made by Commissioner Martin, seconded by Commissioner Cullen and unanimously passed to accept the application of Nick Latham as a firefighter for East Glenville Fire Company.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to accept the application of Michael Windecker as a firefighter for East Glenville Fire Company.

A motion was made by Commissioner Martin, seconded by Commissioner Chlopecki and unanimously passed to purchase parking lot reflectors at a cost of \$840 to be taken from A3410.401 Building and Grounds.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Mitchell and unanimously passed to purchase a Schwab fireproof file cabinet to store district contracts in at a cost of \$1,092.36 to be taken from A3410.468 Miscellaneous.

A motion was made by Commissioner Mitchell, seconded by Commissioner Chlopecki and unanimously passed to purchase from Garrison Fire and Rescue fifteen (15) Streamlite hand lights for the new engine at a total cost of \$1,470.00 to be taken from the Apparatus Reserve account.

A motion was made by Commissioner Martin, seconded by Commissioner Chlopecki and unanimously passed to purchase from Garrison Fire and Rescue one (1) forestry hose carrier for BU232 at a cost of \$84.00 to be taken from A3410.201 Hose/Nozzle.

A motion was made by Commissioner Martin, seconded by Commissioner Cullen and unanimously passed to purchase from Haight Fire Equipment one (1) 2000 watt Honda generator/light combo for the new engine at a cost of \$1,300.00 to be taken from the Apparatus Reserve account.

A motion was made by Commissioner Martin, seconded by Commissioner Chlopecki and unanimously passed to purchase additional rope rescue equipment at a cost of \$75.00 to be taken from A3410.207 Rescue Equipment.

The Board of Fire Commissioners approved the initial purchase of rope rescue equipment at the February 18, 2008 meeting for a cost of \$500.

The bank reconciliation statements for the month of May were available for the Board of Commissioners to approve.

A motion for resolution was made by Commissioner Martin, seconded by Commissioner Chlopecki and unanimously passed to accept Abstract #6, dated June 16, 2008 for item #179 through item #213 for a total abstract amount of \$163,401.00 and the Building Reserve Abstract for Linstar, Inc. for an equipment payment in the amount of \$10,668.56.

Treasurer's report: see attached

A motion was made by Commissioner Martin, seconded by Commissioner Chlopecki and unanimously passed to approve paying the bill due July 12, 2008 from Galls in the amount of \$152.95 for four (4) pairs of work pants to be taken from A3410.405 Work Uniforms.

A motion was made by Commissioner Cullen, seconded by Commissioner Mitchell and unanimously passed to approve a contract with TruGreen Lawn Care for the remainder of the year 2008 excluding the back property in the amount of \$434.52.

A motion was made by Commissioner Chlopecki, seconded by Commissioner Mitchell and unanimously passed to approve the treasurer's report.

A motion was made by Commissioner Martin, seconded by Commissioner Chlopecki and unanimously passed to adjourn to executive session at 8:50 p.m. for the purpose of reviewing the station manager's job performance.

Respectfully submitted,

Elaine Erckman
District Secretary

