

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
February 17, 2025

Present:

Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Doug Bradt
Commissioner Al Martin
Commissioner Ross Thornhill
Chief Nick Abel
1st Assistant Chief Mike Meier
2nd Assistant Chief John Jewell
District Treasurer Jeffrey Prescott
District Secretary Debbie Priddle
House Steward Sue Desbiens
Company President Rit Desbiens
Captain Wayne Sandilands

The Board of Commissioners meeting was called to order by Commissioner Thornhill at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were 13 people present.

A motion was made by Commissioner Martin and seconded by Commissioner Bradt to approve the minutes of the meeting held January 20, 2025 as written with all in agreement except for Commissioner Thornhill who abstained.

Chief's Report: Chief Abel – Attached. The old Lifepack is being used on 2321 and he would like to see how that works out before surplussing it.

Commissioner Larson questioned the chiefs about the fire at Sosha Plaza and some of the firefighters went to the rehab unit provided by West Glenville, that there were no hot beverages available. The chief explained that the rehab unit is there to provide proper hydration and nutrition as well as to get warm and to check vital signs and have proper rest to return to duty. Chief Abel noted those extras would come from the Ladies Auxiliary when they are notified of that need.

Commissioner Martin questioned whether the county had a warming vehicle. The chief noted that they still have C100 that can be called and a walk-in rescue. There is also the option of having a CDTA bus brought to a scene for warmth.

President's Report: Rit Desbiens; No report.

Vice President's Report: Sue Desbiens on behalf of the Vice President Kevin Kea. He wanted to let the Board know that he wants to have a recruitment night on the first Tuesday of every month from 7-9pm. It would be held in the apparatus bay. He also wants to have blood drives and defensive driving courses. Items would be advertised on the electronic sign.

Commissioner Martin brought up the fact that it was not done at January's meeting but there needs to be a time in each month's meeting where the floor is opened to comments. It was decided that there would be an open forum offered limited to three minutes each before the chief's report. There is an official statement that will be read before any open comments.

Treasurers Report: Jeff Prescott - See attached.

The Board discussed and established the committees for 2025 – See attached.

Discussion was held regarding the possible need for an outside company or companies to come in and manage all of our computer systems and social media. Commissioner Bradt and Commissioner Thornhill have been looking into this depending on our growing needs.

Commissioner Thornhill made a motion to accept the committees list as discussed with Commissioner Gapczynski second and all in agreement.

Communications: Commissioner Martin – District Secretary listed incoming and outgoing correspondence.

Commissioner Larson brought up a question of emails addressed to membership@eastglenvillefd.com and who is responsible for answering them. These are the responsibility of the membership committee and will be updated.

Buildings and Grounds: Commissioner Larson – All Type came in and met with Commissioner Martin and Clem Schimikowski. They upgraded the software and moved the eyes in on bay 1 door. All Type also did the weather stripping on the main entrance door.

There is an ant problem in the building between the kitchen and mens bathroom. The exterminator came in and baited the area. The board discussed putting silicone in the cracked area to permanently seal it.

Commissioner Larson asked about our ice melt supply and we still have close to one pallet full.

Electronic Office Products sent their contract for approval.

Turfco sent in their contract for approval.

Casella sent in their contract for approval.

Commissioner Martin requested that the board purchase three ABC 10 pound fire extinguishers for the apparatus bay with wall mounts from Tri-County.

TRC sent in bill for DEC testing.

Chief Abel requested that East Coast Sealcoating be contacted to address the tall snowbanks on both sides of the exit driveway because they block visibility on Route 50. It was also discussed that next year we need to ask whoever does the plowing to push the snow further onto the back lawn to allow for excess snow.

Use of Station: Wednesday, April 30th, the Ladies Auxiliary is putting on a 100th birthday celebration for Toni Cilberti. There is also a request from Marybeth Walsh to have eWaste come in Saturday, May 3rd to use the back parking lot for disposal. March 15th 3-7pm the meeting room is rented for a 1st birthday party by a district resident.

Finance: Independent audit is on May 12th.

Medical: The Wellnow contract has been signed. Date to be determined and it will be scheduled on a drill night. The chief would like to try and schedule fit testing the same day.

Legal and Insurance: The retainer letter has been received by our lawyers. 239 is still being repaired, hopefully to be completed by the end of the week.

Computers: Commissioner Bradt and Commissioner Thornhill talked about looking for either an outside company or if anyone in house would be interested. Discussion was held that our social media pages and website need to be updated and what other social media outlets could be use

Personnel: Commissioner Larson requested that the Board approve the host list for 2025. Commissioner Larson requested that Chief Abel and District Secretary go through the personnel files. The District Secretary's responsibilities should add that the meeting agendas and copies of reports be printed and distributed to the board.

Equipment and Apparatus: Truck check reports were presented to the Board by Chief Abel back to 2022. Commissioner Gapczynski requested that the chief's vehicles also be included.

LOSAP: The Board needs to certify and approve. It was requested that call records be scanned or copied instead of call sheets taken out of the building.

Accident Review Board: No report.

Consolidation: No report.

Legislation: No report.

Policies and Procedures: No report.

Old Business: No report.

New Business:

Motion was made by Commissioner Thornhill and seconded by Commissioner Gapczynski

to approve LOSAP with all in agreement.

Motion was made by Commissioner Larson to approve the host list; Kevin Kea, Wayne Sandilands, Dom Famularo, Brittany Ryan, Hollie Abel and Sue Desbiens. Seconded by Commissioner Martin and approved by all.

Motion was made by Commissioner Thornhill to have the district secretary prepare the monthly agenda and prepare reports as requested, seconded by Commissioner Larson and approved by all.

Motion was made by Commissioner Larson to approve the Casella contract for \$89.05 per month, seconded by Commissioner Bradt and approved by all.

Motion was made by Commissioner Larson to approve the Electronic Office Products maintenance agreement renewal for \$345.00, seconded by Commissioner Bradt and approved by all.

Motion was made by Commissioner Larson to approve the Turfco Lawn contract for \$360.00, seconded by Commissioner Bradt and approved by all.

Motion was made by Commissioner Thornhill to approve \$750.00 to service our Genesis electronic extracation tools, seconded by Commissioner Martin and approved by all - A3410.207.

Motion was made by Commissioner Thornhill to approve a total of \$22,675.00 for the annual gear order, seconded by Commissioner Martin and approved by all – A3410.203.

Motion was made by Commissioner Thornhill to approve a total of \$400.00 for 40 CPR cards for the firefighters, seconded by Commissioner Martin and approved by all – A3410.204.

Motion was made by Commissioner Thornhill to make a resolution to appropriate the December 31, 2024 unassigned appropriated fund balance reserve incumberances as follows:

Increase A3410.200 Purchase of Trucks and Equipment subaccount A3410.205 Extinguishes and Powder \$400.00, increase A5095 appropriated fund balance \$411.00 and this is to amend the 2025 budget for a 15 pound CO2 extinguisher ordered in 2024, received in 2025. That extinguisher is on engine 2325. Seconded by Commissioner Bradt and approved by all.

Motion was made by Commissioner Thornhill to increase A3410.200 Purchase Trucks and Equipment subacccount A3410.204 EMS Supplies by \$867.40; increase A5095 appropriated fund balance \$867.40 and this is to amend the 2025 budget for EMS Supplies ordered in 2024 and received in 2025. Seconded by Commissioner Bradt and approved by all.

Motion was made by Commissioner Larson for Abstract #2 for \$24,288.50, seconded by Commissioner Martin and approved by all.

Motion was made by Commissioner Thornhill for voucher for TRC Environmental Corp. for the 2024 DEC Permit Support through 01/31/2025 and that was for the testing and reapplication and that was \$1,850.00, seconded by Commissioner Martin and approved by all.

Motion was made by Commissioner Thornhill for All Type Professional Door Service \$387.45 and that is to remove and replace weather stripping on the door in the main vestibule, seconded by Commissioner Bradt and approved by all.

Motion was made by Commissioner Thornhill to approve ESO Solutions Inc. for \$1,055.60 and this is contingent on whether they compatible with the new and improved fire reporting, seconded by Commissioner Martin and approved by all.

Motion was made by Commissioner Thornhill to adjourn, seconded by Commissioner Bradt and agreed to by all at 8:50.

Respectfully Submitted,

Debbie Priddle
District Secretary