

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
July 17, 2017

Present: Commissioner Clem Schimikowski
Commissioner Brian De La Fleur
Commissioner Beth Larson
Commissioner Michael Petroski
Commissioner Suzanne Pohl
District Treasurer Jeffrey Prescott
District Secretary Angel Vaughters
Company President Shawn Primett

The meeting was called to order by the acting Chairman of the Board Suzanne Pohl at 7:00 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner De La Fleur, and seconded by Commissioner Larson and passed to approve the amended minutes of the June 19, 2017 Board Meeting. Commissioner Larson, Commissioner De La Fleur, Commissioner Petroski and Commissioner Schimikowski voted yes. Commissioner Pohl abstained.

Chief's Report: (Andrew Pohl)

EGFD responded to 76 calls in June. As of June 30, 2017, EGFD total calls for year are 402. Top responders for June are: First Assistant Chief, Ross Thornhill, Sandy Chlopecki, Sue Desbiens, Bev Martinson, and Leonard Prevost.

Thank you to all members who attended and participated the in Fourth of July Parade and Firematic events at Alplaus Fire Station. A great time was had and thank you for making EGFD look top notch!

Lieutenant John Saupp and EGFD will be participating in the annual Civil Air Patrol Graduation at Stratton Air National Guard with Engine 236 as their ceremony backdrop on July 29, 2017.

Thank you to First NY Federal Credit Union for their donation of breakfast during our day drill for our members of EGFD as a thank you and pay it forward community effort.

EGFD applied for a Schenectady County Fire Improvement Grant. This grant funded our UTV two years ago and this year's request is for lightweight PPE to be used during the operation of the UTV while on scene and standby. Later this year we will be notified if this grant is awarded.

Statistician John Saupp is using the new software for call data and reporting, He continues to work with the vendor to provide the required reports and while the reports may appear different the content is the same.

BH-BL High School Bridges Students will be visiting the firehouse on July 24, 2017 for an annual review of fire safety and community awareness.

Interior Firefighters are being fitted for a second set of Personal Protection Equipment to provide updated PPE and encourage regular cleaning of gear.

A request was made for (2) radio heads with installation hardware by River Valley Radio for \$52.00 and (2) low profile antennas with needed hardware by River Valley Radio for \$2,535.00 shipped directly to Sutphen for installation on the new ER-231.

All Members, please stop by the radio room window to look at the newest Sutphen plan for EGFD new ER-231 that is in production!

President's report: (Sean Primett)

Captain Bosclair and Lt. Jewell will be attending the GLOBE PPE Inspection Course at EGFD July 19, 2017. They will learn how to correctly care for and inspect gear.

Congratulations to George Budesheim and Ryan Yattaw who completed the NYS Auto Victim Extrication Training.

President Shawn Primett, Nick Abel, and Lindsey Tibbetts attended the Chief's Convention at Turning Stone Casino.

The pavilion has been cleaned and disinfected and is back in operation.

EGFD was asked to collaborate an event with Pet Supplies Plus at the end of August.

Gina Wierzbowski has resigned from EGFD due to a time commitment.

Please welcome Lindsey Lancto and Nicole Porter to the East Glenville Fire District #3 family as they have started their probationary training!

Treasurer's report: (Jeffrey Prescott) see attached

A motion was made by Commissioner Larson, seconded by Commissioner De La Fleur and unanimously passed to approve the Treasurer's Report as reported to the Board.

The bank statements for the month of June 2017 were reconciled by the Treasurer and presented to the Board for approval.

The bills for the month of July 2017 were prepared by the Treasurer and presented to the Board for approval.

A motion for resolution was made by Commissioner Larson, seconded by Commissioner De La Fleur and unanimously passed to approve payment of Abstract #7 on July 17, 2017 for voucher #171 through voucher #198 in the total amount of \$106,095.04.

Communications: none

Purchasing: (Com. De La Fleur)

Ceiling Tiles will be purchased for Board Room.

Building and Grounds: (Com. Larson)

Suburban Plumbing has finished installing a new toilet tank for the women's handicapped bathroom and two new shower heads in the Decontamination shower rooms. A new dual drinking fountain with water bottle filler for the firehouse hallway and a single drinking fountain with bottle filler for the apparatus bay are being ordered by Commissioner Larson and will be installed by Suburban Plumbing.

Twin Swan Tree Service will be scheduled to remove dead trees, stump grinding and clearing the fence lines of fire house property.

Eliminator Pest Control has sprayed for building pests. If any member sees a pest problem in the building please fill out the silver log book in the radio room so he can address any problems.

Commissioner Larson will meet with Dave Le Clair Construction to get an estimate on repairing the trim and wall board on the back of the building by the Bay 5 overhead door.

Commissioner Larson will have a contractor clean the back gutters of the firehouse.

HEPACO came to clean out and disinfect the pest problem in the pavilion and it is now operational.

Commissioner Larson will get an estimate from Mr. Help to strip and wax floors, clean carpets and upholstered chairs, and clean tile and grout in showers before EGFD Open House in October.

Brad Hough, Station Keeper will be making an inventory list of supplies. Please fill out a maintenance request if any station supplies are needed.

Equipment & Apparatus: (Com. Petroski)

230 Terry Morris repaired turbo and sensor. This rescue is past due for turnover but is being kept due to low mileage. EGFD will debate on diesel or gas fuel for new rescue vehicle.

231 repaired base plate to portable deck gun.

232 Terry Morris repaired air conditioning.

236 Vander Molen upgraded breaker.

Commissioner Schimikowski will obtain an estimate for securing the air compressor to the floor in the workshop.

Commissioner Petroski is working with the Town of Glenville and EGFD in effort to secure a town radio antenna for better coverage.

Finance and Budget: (Com. Pohl)

The Executive Board will meet on August 21, 2017 at 5:30 pm to discuss upcoming 2018 Budget.

Medical: (Com. Pohl)

Wes Giaminelli cannot respond until his physical is complete.

Legal and Insurance: (Com. Pohl)

A safety risk management report through EGFD's insurance noted some items the firehouse may want to review. This includes: better housekeeping in the detached garage, carbon monoxide detectors, firearms policy, age of electrical and protecting funds.

Computer: (Com. De La Fleur)

A new television bracket will be purchased to hang television in Board Room.

Personnel (Com. Larson): No report

Policies: (Com. De La Fleur)

Subcontractors should submit their workers compensation certificates before starting work.

Use of Station: No requests

Accident Review Board: No report

LOSAP: (Com. De La Fleur) No report

New Business:

A motion was made by Commissioner Larson and seconded by Commissioner De La Fleur to accept the RPF 5-year Audit Bid. A notice to bidders was placed in the Daily Gazette for the RPF Audit bid that encourages CPA's to submit a proposal before Sept 17, 2017.

A motion was made by Commissioner Schimikowski, and seconded by Commissioner Petroski and unanimously passed to purchase (2) Radio heads and hardware for \$51.90 and 2 low profile antennas not to exceed \$2535.00 from River Valley Radio to be taken from A3410.206 Radios/Alarm.

A motion of resolution was made by Commissioner Larson, and seconded by Commissioner De La Fleur and unanimously passed to Amend the 2017 Budget as follows:

Increase:	A3410.400	Building Repair/Maintenance	\$669.00
	Sub Account	A3410.404 New Telephone System	

Decrease:	A3410.190	Contingency	\$669.00
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A motion was made by Commissioner Schimikowski, seconded by Commissioner De La Fleur and unanimously passed to adjourn at 8:50pm.

Respectfully submitted,

Angel Vaughters
District Secretary