

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
June 19, 2017

Present: Commissioner Clem Schimikowski
Commissioner Brian De La Fleur
Commissioner Beth Larson
Commissioner Michael Petroski
District Treasurer Jeffrey Prescott
District Secretary Angel Vaughters
Chief Andrew Pohl
1st Assistant Chief Ross Thornhill
Company President Shawn Primett

The meeting was called to order by the acting Chairman of the Board Clem Schimikowski at 7:03 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner De la Fleur, and seconded by Commissioner Larson and passed to approve the amended minutes of the May 15, 2017 Board Meeting. Commissioner Larson, Commissioner De La Fleur, Commissioner Petroski and Commissioner Schimikowski voted yes. Commissioner Pohl abstained.

Chief's Report: (Andrew Pohl)

EGFD responded to 75 calls in May. As of June 1, 2017 EGFD total calls for year are 326.

Statistician John Saupp continues to work with the new vendor on the statistician software to compile reports and will submit them to the chief once completed.

Hooks and Hero's Fishing Tournament at Indian Kill Preserve was a great success. EGFD did a great job with traffic control and UTV scene support!

Our members showed tremendous dedication when over half of them responded to many calls on Memorial Weekend. Usually finding coverage on a holiday weekend is tough but EGFD covered a baby delivery, structure fire and full arrest CPR keeping everyone very busy.

Thank you to everyone who turned up to make the annual Flag Day parade a great community celebration. Ross Thornhill and Bill Lamb did an exceptional job controlling traffic. Our fire and EMS coverage for the fireworks at O'Rourke Middle School was valued as we responded to an injury there.

EGFD Day Drill will be on July 11, 2017. First Federal Credit Union has reached out to the fire house to donate breakfast to the members of EGFD as a thank you and pay it forward effort and will try to coordinate this for drill day.

EGFD will be hosting NYS AVET class on June 12, 13, 26 & 27. Vice President George Budesheim and Ryan Yattaw will be attending.

President Shawn Primett and Nick Abel will be attending the Chief's Convention at Turning Stone Casino and will represent EGFD.

Driver Refresher has been successfully completed.

Plumbing Contractors have been making repairs to fire house. Members are encouraged to submit a maintenance work order for any building issues they encounter.

Congratulations to Sue Desbien, Dave Costello and Nick Abel on passing your EMT refresher course.

The Chief obtained an estimate and requests the Boards approval of \$32,895.00 from Vander Molen for extrication equipment (cutter, spreader, ram, batteries) needed when our new engine arrives. This package includes free battery replacement for 6 years and storage until engine arrival. Also an estimate was obtained from Vander Molen for \$7857.00 for airbags in the First Responder Unit.

EGFD is pleased to announce that our 2015 ISO, insurance rating through the town, was downgraded from a 5 to a 4. That's great news for our community and fire department!

President's report: (Sean Primett)

Jeff Prescott accepted the vacated Company Treasurers position until 2017 year end.

President Shawn Primett and Vice President George Budesheim are in the process of ordering the requested Class A uniforms for new firefighters from MES cost not to exceed \$2500.00.

EGFD will be participating in the Alplaus Fire Department Fourth of July Parade.

Treasurer's report: (Jeffrey Prescott) see attached

A motion was made by Commissioner Schimikowski, seconded by Commissioner Larson and unanimously passed to approve the Treasurer's Report as reported to the Board.

The bank statements for the month of May 2017 were reconciled by the Treasurer and presented to the Board for approval.

The bills for the month of June 2017 were prepared by the Treasurer and presented to the Board for approval.

A motion for resolution was made by Commissioner De La Fleur, seconded by Commissioner Petroski and unanimously passed to approve payment of Abstract #6 dated June 19, 2017 for voucher #144 through voucher #170 in the total amount of \$151,976.07.

With the installation of a new phone system, we are switching from Verizon to Spectrum. There is a \$277 disconnect early fee. Two additional phones are also needed for the firehouse at a cost of \$707. Northeast Information Systems will install the new phones June 26-29, 2017.

A motion was made by Commissioner Petroski, and seconded by Commissioner De La Fleur and unanimously passed to Amend the 2017 Budget as follows:

From: A3410.190 Contingency \$707.00
To: A3410.400 Building/Grounds
Subaccount A3410.404 New Phone System

Communications:

EGFD will be using the County Correction Office Work Program for free general labor and cleaning outside the firehouse for landscaping, removing shrubs and planting.

Purchasing: (Com. De La Fleur)

Bath towels and shower supplies will be purchased.
Cleaning supplies will be purchased by station keeper.

Building and Grounds: (Com. Larson)

The flag pole has been fixed. New exterior lighting around the sign and the flag pole will be researched.

Suburban Plumbing has been remediating the plumbing issues in the building. The men's shower has been cleaned and drains fixed. We are waiting on a new toilet tank for the women's handicapped bathroom and two new showerheads which Suburban will install.

The fire house passed its fire alarm and life safety system inspection by Fire Alarm & Suppression.

Commissioner Larson suggested purchasing and having Suburban Plumbing install two dual drinking fountains with a water bottle filling station in the apparatus bay and replace the old hall fountains. She also suggests that company water bottles be issued to members so they stay hydrated.

Commissioner Larson received a quote from Twin Swan Tree Service to remove dead trees, stump grinding and clearing the fence lines of fire house property for \$2755.00.

An estimate of \$1250.00 until year end for rodent and all crawling pest removal from Eliminator Pest Control was received.

Hewitt's Garden Center has extended its service free to help figure out a landscaping idea to beautify the firehouse. Commissioner Larson will get dimensions and meet with Hewitt's to find a design. Dig Safe will need to be called before shrub removal.

Commissioner Larson will meet with Relyea & Sons to get an estimate on repairing the trim and wall board on the back of the building by the Bay 5 overhead door.

Commissioner Larson will get an estimate on getting the gutters cleaned on the back of the building.

An estimate of \$2950.00 was obtained from HEPACO to clean out and disinfect the pest problem in the pavilion.

Station Keeper Brad Hough has been busy cleaning the grounds inside and out. He has been clearing vines and overgrowth from the exit, mowing, weeding, picking up demo debris and cleaning the inside of the building. Thanks for all of your hard work Brad!

Equipment & Apparatus: (Com. Petroski)

UTV battery tender repair will take place in house.

230 was taken to Town of Glenville DPW to check an engine code. They felt it was a problem with the turbo and it was taken to Morris Ford for repair. The original estimate was \$3,800. 230 was repaired for \$2,800.

232 will be scheduled for repair due to a lack of air conditioning. Chief will obtain estimate.

236 is having issues with a breaker blowing in the cab. Vander Molen will be replacing with a larger breaker.

237 will get new EGFD decals as this vehicle has 2 years left of service and these decals are faded, cracked and peeling currently.

Finance and Budget: (Com. Pohl)

With the CPA Audit complete and a copy sent to the State Comptroller's Office, Treasurer Jeff Prescott will be working on RFP's with a 5 year audit bid coming up.

Medical: (Com. Pohl) Rich Carr and Chris Farley will complete fit tests.

Legal and Insurance: (Com. Pohl) Workers Compensation invoice will be due soon.

Computer: (Com. De La Fleur)

Commissioner De La Fleur's company I pad has been reset and is working.

Personnel (Com. Larson): No report

Policies: (Com. De La Fleur) Gas Card policies and fuel card for station keeper

Use of Station: No requests

Accident Review Board: No report

LOSAP: (Com. De La Fleur)

Commissioner De La Fleur and Treasurer Jeff Prescott completed the revision of the LOSAP adoption and is waiting on VFIS for the final agreement.

New Business:

A motion was made Commissioner Larson and seconded by Commissioner De La Fleur and unanimously passed to allow the station keeper to have access to the district fuel card for station up keep and maintenance. All members should sign their name, vehicle # and hand in all receipts promptly.

A motion was made by Commissioner De La Fleur and seconded by Commissioner Petroski and unanimously passed to approve the purchase of a television bracket for monitor in Commissioners Room not to exceed \$100.00 to be taken from account A3410.461 Computer Software.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Larson and unanimously passed to approve the estimate of \$2755.00 from Twin Swan Tree Removal from account A3410.401 Buildings & Grounds.

A motion was made by Commissioner Larson and seconded by Commissioner Petroski and unanimously passed for the purchase of (2) dual water fountains with bottle fillers not to exceed \$3,000.00 from account A3410.401 Buildings & Grounds.

A motion was made by Commissioner De La Fleur and seconded by Commissioner Petroski and unanimously passed to approve the estimate of \$1250.00 from Eliminator Pest Control for building bug and rodent control to be taken from account A3410.401 Building & Grounds.

A motion was made by Commissioner De La Fleur and seconded by Commissioner Petroski and unanimously passed for Suburban Plumbing to install (2) new water fountains not to exceed \$1,000.00 from account A3410.401 Buildings & Grounds.

A motion was made by Commissioner De la Fleur and seconded by Commissioner Schimikowski and unanimously passed for HEPACO to clean out and disinfect the pavilion pest problem for \$2950.00 from account A3410.44 Training.

A motion of resolution was made by Commissioner De La Fleur, seconded by Commissioner Larson and unanimously passed to Amend the 2017 Budget as follows:

Increase:	A2665.	Sales of Equipment
	\$32,895.00	
Increase:	A3410.200	Purchase Trucks & Equipment
	Subaccount	A3410.207 Rescue Equipment
	\$32,895.00	

A motion was made by Commissioner De La Fleur and seconded by Commissioner Petroski and unanimously approved the purchase of extrication equipment (cutter, spreader, ram, batteries) for the new engine from Vander Molen as they are the sole vendor of Genesis Equipment for \$32,895.00.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Larson and unanimously passed to adjourn at 9:25 pm.

Respectfully submitted,

Angel Vaughters
District Secretary