

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
May 15, 2017

Present: Commissioner Gerald Cullen
Commissioner Brian De La Fleur
Commissioner Suzanne Pohl
Commissioner Beth Larson
Commissioner Michael Petroski
District Treasurer Jeffrey Prescott
District Secretary Angel Vaughters
Chief Andrew Pohl
1st Assistant Chief Ross Thornhill
2nd Assistant Chief Rich Carr
Company President Shawn Primett
Bob Moore, fire fighter
Sam De La Fleur, BHBL High School Government Student
Alicia Espisito, BHBL High School Government Student
Donna Espisito, Burnt Hills Resident

The meeting was called to order by the Chairman of the Board Gerald Cullen at 7:02 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner De La Fleur, and seconded by Commissioner Pohl and passed to approve the amended minutes of the April 17, 2017 Board Meeting. Commissioner Pohl, Commissioner De La Fleur, Commissioner Petroski and Commissioner Cullen voted yes. Commissioner Larson abstained.

A motion was made by Commissioner De La Fleur and seconded by Commissioner Pohl and passed to approve the minutes of the April 17, 2017 Executive Session. Commissioner Pohl, Commissioner De La Fleur, Commissioner Petroski and Commissioner Cullen voted yes. Commissioner Larson abstained.

Chief's Report: (Andrew Pohl) see attached

The five top responders for the past month were: Bunn, Prevost, Cullen, Captain Schimikowski, Abel and Lamb.

The Chief welcomed students from Burnt Hills-Ballston Lake government class.

The Chief would like to thank George Budesheim and Shawn Primett for their efforts in hosting EGFD Recruit NY. They successfully found two new members that would like to join EGFD.

Also, thank you for installing a new ice machine in the recreation room.

EGFD will be providing assistance with traffic control and scene support with the UTV and sponsorship to Hooks and Hero's Fishing Tournament at Indian Kill Preserve on May 20, from 8 am-noon.

Alplaus FD is hosting a County Recruiting and Retention course on May 20, from 8 am-4 pm.

EGFD will be participating in the annual Flag Day parade and providing Fire/EMS coverage for the fireworks at O'Rourke Middle School on June 8, 2017.

EGFD will be hosting NYS AVET class on June 12, 13, 26 & 27.

Driver Refresher and Pumping Courses have been posted and started.

The Chief obtained an estimate of \$32,895.00 from Vander Molen for extrication equipment (cutter, spreader, ram, batteries) needed when our new engine arrives. This package includes free battery replacement for 6 years.

The Chief obtained an estimate of \$7,857.00 from Vander Molen for airbags in the Engine Rescue Unit.

President's Report: (Sean Primett) see attached

The pavilion is off limits while cleanup and insurance claims are ongoing.

President Shawn Primett is checking prices with Best Cleaners to do uniform alterations and cleanings.

President Shawn Primett has requested to purchase (6) Class A uniforms for new firefighters from MES cost not to exceed \$2500.00.

Two new members were voted into the company on May 15, 2017; Nicole Porter and Lindsay Lancto.

Treasurer's Report: (Jeffrey Prescott) see attached

A motion was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to approve the Treasurer's Report as reported to the Board.

The bank statements for the month of April 2017 were reconciled by the Treasurer and presented to the Board for approval. The position of Deputy Treasurer was left vacant effective 3/1/17 when Elaine Erckman resigned.

The bills for the month of May 2017 were reconciled by Commissioner Cullen and presented to the Board for approval.

A motion for resolution was made by Commissioner De La Fleur, seconded by Commissioner Larson and unanimously passed to approve the payment of abstract #5 dated May 15, 2017 for voucher #121 through #143 in the amount of \$35,920.46.

Communications:

EGFD was notified by Karen Pelletier that the County Correction Office Work Program is available for free general labor and cleaning help at the firehouse to help them receive community service hours.

Purchasing: (Com. Cullen)

A Snowplow blade will be purchased to service the snowplow.

Building & Grounds: (Com. Cullen)

The hose test will be conducted at EGFD on May 17 through 19. Some apparatus will be moved around to accommodate testing.

President Shawn Primett will check on the condition of the flag pole with the ladder truck. Commissioner Larson and Commissioner Cullen will make sure repairs are made to get the flag flying out front again.

Commissioner Larson and Commissioner Cullen will be meeting with a commercial company to remedy the plumbing issues in our 20-year-old fire house.

Members are encouraged to fill out a maintenance request for any building issues they encounter and give it to the chiefs or any board member so we can remedy the situation to make EGFD safe and operational.

Equipment & Apparatus: (Com. Petroski) taken from the chief's report

235 - (2) hard suction mounting brackets were installed.

UTV- brow lights and additional work lighting were added and battery maintainer that will keep the UTV charging we ask members to make sure this is plugged in.

237 - Rich Carr will get estimates for new EGFD decals as this vehicle has 2 years left of service and these decals are faded, cracked and peeling currently.

Plans have been signed off on the new engine and production should start soon. Online production pictures will be available in the future.

Finance & Budget: (Com. Pohl) No report

Medical: (Com. Pohl)

All of the firefighter physicals have been completed except for Wes Giaminelli who will schedule it with Dr. Buff.

Legal & Insurance: (Com. Pohl)

Commissioner Pohl has met with the insurance adjuster regarding the pest that damaged the pavilion. She will follow up with insurance and estimates for repairs.

Commissioner Pohl has received notice from NBT Mang that Rescue 233 has been deleted off the company vehicle insurance.

Commissioner Pohl received correspondence from McNeil Insurance that EGFD will be receiving about \$1500.00 back in unused insurance premiums for sold Rescue 233.

Computer: (Com. De La Fleur) No report

Personnel:

EGFD would like to commend Elaine Erckman for all of her hard work and dedication as District Secretary of EGFD all of these years. Elaine and her husband Jack have been outstanding members of EGFD and we sincerely thank you for all of your service to the company.

Policies: (Com. De La Fleur) No report

Use of Station: No requests

Accident Review Board: No report

LOSAP: (Com. De La Fleur)

Commissioner De La Fleur and Treasurer Prescott are collaborating on the wording and re-writing of the adoption agreement.

New Business:

Commissioner Cullen sworn in Angel Vaughters District Secretary.

A motion was made by Commissioner Pohl, seconded by Commissioner De La Fleur and unanimously passed to approve the membership of Nicole Porter in EGFD company pending passing a physical, arson and sex offender report.

A motion was made by Commissioner Pohl, seconded by Commissioner De La Fleur and unanimously passed to approve the membership of Lindsay Lancto in EGFD company pending passing a physical, arson and sex offender report.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to approve the purchase of a new station telephone system from Northeast Information Systems.

A motion of resolution was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to Amend the 2017 Budget as follows:

Decrease: A3410.190 Contingency
\$8,000.00

Increase: A3410.400 Building Repairs and Maintenance
\$8,000.00
A3410.404 New Phone System (Buildings/Grounds).
New Sub Account A3410.404 Telephone System

Sam De La Fleur presented EGFD with a generous donation of Girl Scout cookies to the fire company. Troop 2295 donated cookies to EGFD their first year as girl scouts and now being seniors at Burnt-Hills Ballston Lake making their last cookie donation. Thank you and Congratulations!

A motion was made by Commissioner Larson, seconded by Commissioner De La Fleur and unanimously passed to adjourn to at 9:25 pm.

Respectfully submitted,

Angel Vaughters
District Secretary