

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
April 17, 2017

Present: Commissioner Brian De La Fleur
Commissioner Suzanne Pohl
Commissioner Gerald Cullen
Commissioner Michael Petroski
District Treasurer Jeffrey Prescott
District Secretary Elaine Erckman
Chief Andrew Pohl
1st Assistant Chief Ross Thornhill
2nd Assistant Chief Rich Carr
Captain Clem Schimikowski
Vice President George Budesheim

The meeting was called to order by the Chairman of the Board Gerald Cullen at 7:00 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Petroski, seconded by Commissioner De La Fleur and unanimously passed to approve the amended minutes of the March 20, 2017 Board meeting.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to approve the minutes of the March 20, 2017 Executive Session.

Chief's Report: see attached (Andrew Pohl)

The five top responders for the past month were firefighters Cullen, Prevost, Captain Schimikowski, firefighters Bunn, Chlopecki and Desbien.

The Chief has requested to purchase two (2) hard suction hose brackets for 235 in the amount of \$1,055.22.

President's report: see attached (George Budesheim)

Two new members were voted in the company on April 11, 2017; Edward Wierzbowski and Gina Wierzbowski.

Treasurer's report: see attached (Jeffrey Prescott)

A motion was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to approve the treasurer's report as reported to the Board

A motion for Resolution was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to approve the payment of Abstract #4, dated April 17, 2017 for voucher #96 through voucher #120 in the total amount of \$36,825.23.

A check in the amount of \$1,694.96 was received from State Insurance Fund representing our refund for over payment in 2016 of Worker's Compensation premiums.

A check in the amount of \$123.10 was received from the New York State Tax Department which represents any sales tax paid for on line purchasing made from November 2, 2015 through January 4, 2017.

The bank statements for the month of March 2017 were reconciled by the deputy treasurer and presented to the Board for approval.

The bills for the month of April 2017 were reconciled by Commissioner Cullen and presented to the Board for approval.

Communications

A Governmental Insurance Disclosure was received from the NBT-Mang Ins Agency representing coverage for East Glenville Fire District #3.

Vander Molen Fire Apparatus will be holding an open house on May 5, 2017 at their facility from 12 through 7 pm.

Committee Reports

Purchasing – (Com. Cullen)

Commissioner Cullen purchased miscellaneous supplies for the station.

Building and Grounds – (Com. Cullen)

The hose test will be conducted at EGFD on May 17 through 19. An email will be sent out to the participating departments for a list of equipment to be tested.

Crisafulli Brothers conducted the spring maintenance on the HVAC system at the station.

Rainbow Sprinkler Systems repaired the two sprinkler heads that were damaged over the winter.

The district is experiencing a problem with the telephone system at the station. Commissioner Cullen will check into a new telephone system.

Equipment & Apparatus – taken from the chief's report (Com. Petroski)

233 - Schenectady County took delivery of one 2001 HME rescue truck with equipment on Monday, April 17, 2017. A check in the amount of \$90,000.00 was given to the district treasurer.

231 - in service as Engine Rescue.
Vander Molen repaired door latch.

232 - will be requesting quotes for a utility cap. (This is a budgeted item of \$12,000)

230 - will be 2nd for motor vehicle accidents unless 235 is needed for suppression or lighting.

235 - quote received in the amount of \$1,055.22 from Vander Molen for installation of two (2) hard suction mounting brackets.

Finance and Budget – (Com. Pohl)

The treasurer stated that Bryans & Gramuglia advised that there were no issues with the audit and that they were moving forward with their paperwork.

The district will be requesting RFP's for a new five-year audit contract.

Medical – (Com. Pohl)

All of the firefighter physicals have been completed except for Wes Giaminelli who will schedule it with Dr. Buff.

Legal and Insurance: no report (Com. Pohl)

Computer; no report (Com. De La Fleur)

Personnel; no report

Policies; no report (Com. De La Fleur)

Use of Station;

A motion was made by Commissioner De La Fleur, seconded by Commissioner Petroski and unanimously passed to approve the use of the meeting room for a wedding shower to be held on July 29, 2017 from 12 noon to 4 pm and also on Friday July 28, 2017 at 6 pm to set up. This request was presented by Commissioner Larson.

Accident Review Board; no report

LOSAP – (Com. De La Fleur)

Tabled until May Board meeting.

New Business

A motion was made by Commissioner De La Fleur, seconded by Commissioner Petroski and unanimously passed to approve the membership of Gina Wierzbowski in EGFD company pending passing a physical, arson and sex offender report.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Petroski and unanimously passed to approve the membership of Edward Wierzbowski in EGFD company pending passing a physical, arson and sex offender report.

Vice President George Budesheim has requested to purchase class A uniforms for six (6) firefighters. Four (4) firefighters need uniform parts and various other alterations need to be made. Quotes will be obtained before the May Board meeting.

A motion was made by Commissioner De La Fleur, seconded by Commissioner Petroski and unanimously passed to approve the purchase of two (2) hard suction mounting brackets to be put on the top of the side compartments of 235 from Vander Molen Fire Apparatus in the amount of \$1,055.22 to be taken from account A3410.201 Hose/Nozzle.

Chief Pohl stated that there will be two spots available in May to go to Colorado for a Crude by Rail training session.

Unfinished Business - none

A motion was made by Commissioner De La Fleur, seconded by Commissioner Pohl and unanimously passed to adjourn to Executive Session at 8:20 pm to discuss personnel.

Respectfully submitted,

Elaine Erckman
District Secretary

