

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
May 18, 2026

Present: Commissioner Wendi Gapczynski
Commissioner Beth Larson
Commissioner Ross Thornhil
Commissioner Al Martin
Chief Mike Meier
Assistant Chief John Jewell
District Treasurer Jeffrey Prescott
Captain Sue Desbiens
Firefighter Clem Schimikowski
Lt. Nick Abel and Jen Stahl
Firefighter Amanda Delaney
District Secretary Debbie Priddle

The Board of Commissioners meeting was called to order by Acting Chairman of the Board Commissioner Martin at 7:00pm. There were 13 members present.

Commissioner Martin made the announcement that Commissioner Gapczynski has stepped down as the Chairman of the Board. A motion was made by Commissioner Thornhill and seconded by Commissioner Larson to appoint Commissioner Martin as Chairman of the Board with all in agreement.

Commissioner Martin asked if there were any public comments. Lt. Nick Abel expressed his concerns regarding this year's physicals and EKGs. Firefighter Amanda Delaney read a letter to the board about her concerns. Captain Sue Desbiens read a letter from the company regarding their concerns.

Chief's Report: See attached. Chief Meier summarized the statistics, apparatus, equipment, training, and purchases on the chief's report. The chief also reported that the new truck is in production and some pictures are on Facebook. The chief also reported that we have a new member Andrew Schultz sworn in on April 21st.

Commissioner Larson brought forward some concerns regarding the lack of communication between the Company and the Board of Commissioners.

Presidents Report: Sue Desbiens reported that Cayne Stewart is taking a leave of absence for 6 months and they have a new application from Rondell Sinanan.

Treasurer's Report: Jeff Prescott summarized the revenues, deposits, expenditures, reserve funds, LOSAP, fixed assets, balance sheet, profit & loss, budget and encumbrances.

Communications: Notice from Board of Elections regarding June election and resignation letter from Commissioner Gapczynski.

Procurement: No report.

Buildings and Grounds – Commissioner Larson reported that we are still trying to find a company to service and maintain the carbon monoxide system in the bays.

Duell Plumbing came in to repair the toilet in the decon room, but they need to put in a new phlange so they are coming to look into it further. We will ask them about the drain caps in the kitchen and cleaning out the apparatus bay drains. We will ask the epoxy company come in and give a quote to epoxy those bathrooms.

For Johnson Controls, Commissioner Larson requested that we replace Johnson Controls. We have talked to Eastern about giving us a quote for replacing the thermostats.

HHR came in today to look further at replacing the motor in the hood vent and will give us a quote.

Paul Perry Kitchens is still waiting on materials to do the repairs in the kitchen.

The three new office chairs ordered for the district office came in today and Brad will be putting them together.

Eastern working on the units in the ceiling. Two are functional and needed fuses and belts. The third one needs a new motor and we are getting a price for that. When that is done Beth will ask Brad to clean the floor.

In regards to the kitchen stove, we had a warranty service call and they found rust dust in the gas line so the pilots were not able to be adjusted. This problem is now fixed and please let us know if there are any problems.

Rand Windows came in and replaced broket window blinds in the meeting room, officer's room and board room.

Capital Generator; we are on their schedule to come for our six-month maintenance check.

Capital Larson wanted to remind everybody that with the warm weather and bugs coming around that if anyone sees anything there is a silver notebook in the radio room to write it down and the exterminator checks it every month.

The exhaust fans in the apparatus bay that were reported on last month were fixed by Clune. We needed a new fuse and they left us some extra fuses also.

Finance and Budget: Commissioner Thornhill asked everyone to write down what they want for next year in order to put it in the budget.

Medical: Commissioner Gapczynski wanted to first state that she took full ownership of the issue regarding the physicals. There was misunderstanding and miscommunication during conversations with the board following last years physicals feedback on the physicals which was reinforced by the notes from Wellnow. After receiving feedback from the board that this was not correct she immediately notified Wellnow to arrange a time for members did not receive an EKG to have one. Wellnow did accommodate us with a date and time. Unfortunately, only 4 out of the 12 members attended the appointment. At this point the next step for any remaining members is that they will have to go to the clinic with an authorization form.

“While I fully accept responsibility for this mistake, I would also like to address that the situation might have been avoided on the day of the physicals. I was present in the building up until the last four individuals were being seen. During that time, no one, including the chief or the three commissioners who were in the building approached me to discuss any concerns, even after I checked in with them before leaving.”

Her suggestion would be that the medicals that were taken still stand with the classes as they stand and to give 30 days for the EKGs with the authorization form to go to the clinic to have them done.

Commissioner Larson stated that the board takes very seriously the well being of our firefighters and their medical needs. Commissioner Thornhill and Commissioner Thornhill who were also there that night noted that no one approached them.

Legal and Insurance: Commissioner Thornhill stated that there were no updates.

Computers: Commissioner Thornhill reported that he intends to meet with two people in June. He did want to recommend on the ESO contract that we accept the quote for the CAD integretation for the ESO software used so that dispatch can automatically integrate dates and times for each call in the system. It is an annual price of \$438.00.

Equipment and Apparatus: Commissioner Martin – No report other than what was in the chief’s report.

Policies: Commissioner Thornhill noted that they had talked about the chief’s car policy and the LOSAP policy last month and the chief addressed most of those issues going into the SOG’s. the SOG’s from the beginning of the year have not been voted on yet. He suggested a workshop to discuss the different sections. Commissioner Larson felt it would be prudent for our lawyer and our insurance company to take a look at them and Commissioner Thornhill agreed.

Use of Station: Commissioner Larson – Station use for the public is on hold until after Eastern has finished the fan maintenance. The Ladies Auxiliary would like to use the kitchen on Monday November 2nd to bake pies for the election bake sale.

Accident Review Board: No report.

LOSAP: Commissioner Larson has some concerns about the LOSAP program. She was put on that committee and felt she could be used better on others so she asked to be taken off of it. Commissioner Thornhill as computer chair stated that he sent the statistician an email after we received his resignation requesting him to get Commissioner Thornhill access to the ESO system. In the meantime, Commissioner Thornhill managed to access the system himself and created accounts for Commissioner Martin, Commissioner Desbiens and the chief. Discussion was held with regards to training Debbie to do the work. Commissioner Thornhill stated that he had shown Debbie the basic information for the ESO software. He noted that Clem had initially offered to help also and he confirmed that he would. It was then agreed to that Commissioner Thornhill will take over LOSAP with Commissioner Martin.

Commissioner Martin wanted to thank Clem as statistician for all of his work. Commissioner Martin had also inquired on when members would get their LOSAP increases and he reported that he has now received his. Commissioner Martin also wanted to thank Jeff for his help in this matter.

Legislation: There is an assembly bill that got passed and there is a corresponding senate bill about an increase in the tax credit from \$200.00 to \$800.00 and then members could collect both the credit and property tax credit.

Old Business: None.

New Business: Commissioner Martin made a motion for resolution to Amend the 2026 Budget as follows: Increase A3410.200 Purchase Trucks & Equipment, subaccount A3410.201 Hose & Nozzles \$1,977.50. Increase A509 Appropriated Fund Balance \$1,977.50 to appropriate the FBRFE for the 2025 ordered hose received in April 2026. Motion was seconded by Commissioner Thornhill with all in agreement.

Commissioner Martin made a motion to accept the Abstract of Audited Vouchers #5 dated May 18, 2026. Motion seconded by Commissioner Thornhill with all in agreement.

Commissioner Martin made a motion to accept the application of Rondell Sinanan, seconded by Commissioner Thornhill with all in agreement.

Commissioner Larson made a motion to approve the use of the company truck to attend the chief's convention, seconded by Commissioner Thornhill with all in agreement.

Commissioner Thornhill made a motion to for resolution to amend the 2026 budget as follows; Decrease A3410.467 Physicals \$438.00 and increase A3410.461a LOSAP Software for the ESO software costs, seconded by Commissioner Martin with all in agreement

Commissioner Thornhill made a motion to accept the contract from ESO for CAD integration for \$438.00, seconded by Commissioner Martin with all in agreement.

Commissioner Thornhill made a motion to accept the treasurer's report, seconded by Commissioner Larson with all in agreement.

Motion was made by Commissioner Thornhill and seconded by Commissioner Larson to adjourn the meeting with all in agreement. Meeting adjourned at 8:38pm.

Respectfully submitted,

Debra Priddle
District Secretary