

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
November 19, 2018

Present: Commissioner Suzanne Pohl
Commissioner Brian DeLaFleur
Commissioner Mike Petroski
Commissioner Dave Costello
District Treasurer Jeffrey Prescott
District Secretary Angel Vaughters
Chief Ross Thornhill
Assistant Chief Clem Schiminowski
EMS Captain Mike Meier
Company Secretary Bev Martinson

The meeting was called to order by Commissioner Suzanne Pohl at 7:00 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Petroski and seconded by Commissioner Costello and passed to approve the minutes of the October 15, 2018 Board meeting. Commissioner Pohl abstained.

A motion was made by Commissioner Petroski and seconded by Commissioner Costello and passed to approve the 2019 Budget Hearing minutes of the October 16, 2018 meeting. Commissioner Pohl abstained.

Chief's Report: (Ross Thornhill)

EGFD responded to 83 calls in October. Top responders were: Leonard Prevost:46, Robert Moore:46, Ross Thornhill:37, Wayne Bunn:35, Sue Desbiens:35.

East Glenville FD, Alplaus FD, Air national Guard, Scotia FD and West Glenville FD responded to a reported structure fire. All members and departments responded quickly to extinguish the fire with no injuries. Great job FF Mike Meier for rescuing a cat! The Eagle Scout project of a trail out back of the firehouse connecting to Indian Meadow Park is completed. Several members attended the ribbon cutting for the "Lewis Trail" which connects EGFD district property to Indian Meadows. Chief suggests EGFD property signage be installed at opening of trail. October was Fire Prevention Month and members were very busy visiting many local preschools and daycares to educate children on fire safety. Thank you to all members that contributed their effort to the Halloween Truck or Treat and Schenectady Holiday Parade. Several members will be decorating the building exterior with holiday lights. The Town of Glenville requested EGFD participate in the tree lighting ceremony on 11/24 at 7 pm to transport Santa to the ceremony from town hall. A request from life member Robert Berrian was received asking to be reinstated as an active firefighter. A request from Cindy Limpinski (referred by FF Jeanne Foote) would like to respond to EGFD alarms though mutual aid with Alplaus FD where she is a BEFO exterior FF. Chief Capolla is aware and encourages her to respond at EGFD under the consolidation agreement.

Chief requests purchase of a fan to the rear compartment on ER231 from Vander Molen for \$497.48, 3 Milwaukee M28 Cordless Reciprocating Saw from Zoro for \$509.97, (1) Milwaukee Hammer Drill from Zoro for \$174.18, (4) Milwaukee Batteries from Zoro for \$515.96, Laerdal CPR Pocket Masks (30 Qty) from Everdixie for \$364.50.

George Budesheim, Mike Meier and Shawn Primett are attending FF2 training. Jeanne Foote is taking BEFO/IFO training. Maria Westbrook is enrolled in EMS training and Bev Martinson is taking EMT Refresher. Only a few members need to complete Pump Operator Training. Several officers completed Principles of Instruction training.

President's report: (reported by Bev Martinson)

EGFD Company is seeking the Boards Approval on new member Rit Desbiens. He is husband of FF Sue Desbiens and has a favorable recommendation by the Fire Company. He also passed the sexual offender and arson background check.

EGFD 2019 Company Election nominations for Chief are Ross Thornhill and Andrew Pohl, for 1st Assistant Chief: Richard Carr, 2nd Assistant 2nd Chief: Clem Schimikowski. Captain of Engines: John Jewell and Nicholas Abel, Company President: John Labrie, Company Vice President: Maria Westbrook and Nicole Porter.

The winners of the Pashley School Fire Safety Day and Poster Contest enjoyed prizes and an ER236 ride to school with the firefighters.

EGFD Company Fund Drive booklets were delivered to all neighbors.

This Halloween Firefighters drove ER231 through neighborhoods for Truck or Treat. Sparky distributed treats to trick-or-treaters. Next year EGFD hopes to cover more neighborhoods.

Breakfast with Santa will be December 8th, 8-11 am.

EGFDs Installation banquet will be held on January 5th at 6 pm.

Company members can attend a Union Hockey Game on January 26th.

A motion was made by Commissioner Petroski, seconded by Commissioner Costello and unanimously passed to approve the membership of Rit Desbiens to East Glenville FD.

Treasurer's report: (Jeffrey Prescott)

The bank statements for the month of October 2018 were reconciled by the Deputy Treasurer and presented to the Board for approval.

The bills for the month of November 2018 were prepared by the Treasurer and presented to the Board for approval.

The Public Budget Hearing and Special Meeting was held and the 2019 Budget was adopted.

Treasurer Prescott met with Workers Compensation Audit for 2017 year. EGFD will receive a \$453. credit.

Tax Grievance Settlements bill of \$9,600 tax surcharging from overtaxed town properties will be due next month.

A motion for Resolution was made by Commissioner Pohl, seconded by Commissioner Costello and unanimously passed to Amend the 2018 Budget as follows:

Increase:	A3410.400	Building Repair/Maintenance	
Subaccount:	A3410.401	Grounds & Buildings	\$ 1,276.00
Increase:	A3410.460	Miscellaneous	
Subaccount:	A3410.467	Physicals & Tests	\$ 190.00
Increase:	A9010.000	State Retirement System	\$ 18.00
Decrease:	A3410.190	Contingency	(\$ 1,871.00)

To provide funding for Additional Building Costs, December Plow Contract, 1 new FF Physical and additional cost for annual Retirement System Contribution.

A motion for Resolution was made by Commissioner Pohl, seconded by Commissioner Costello and unanimously passed to Amend the 2018 Budget as follows:

Increase:	A3410.200	Purchase Trucks & Equipment	
Subaccount:	A3410.202	SCBA Test & Repair	\$ 158.00

Increase:	A3410.420	Truck Repairs and Maintenance	
Subaccount:	A3410.421	Tires and Batteries	\$ 43.00
Subaccount:	A3410.422	Truck Repair/Maint	\$ 167.00
Total:			\$ 1,217.00

Decrease:	A3410.420	Truck Repair and Maintenance	
Subaccount:	A3410.423	Fuel	(\$ 892.00)
Decrease:	A3410.200	Purchase Trucks & Equipment	
Subaccount:	A3410.206	Radios/Alarms	(\$ 1217.00)

To provide funding for SCBA Pack Repair, vehicle Maintenance Costs and Pager Supplies.

A motion for Resolution was made by Commissioner Pohl, seconded by Commissioner Costello and unanimously passed to approve payment of Abstract #11 on November 19, 2018 for voucher #347 through #388 in the total amount of \$19,619.75

A motion was made by Commissioner Pohl, seconded by Commissioner Costello and unanimously passed to approve the Treasurer's Report as reported to the Board.

Communications: None

Purchasing: (Com. De La Fleur)

Ordered Officer Parkas from MES, they cannot deliver until March. Ordered from The Fire Store for \$202. each instead of \$270 each from MES. MES did say they would do embroidery for free seeing how they could not get the jackets in time for the winter as a courtesy.

EGFD would like to purchase from the American Heart Association, CPR Cards for \$5. each, \$240. Total. This price is set to double in 2019.

Need to purchase Helmet Shields for new members.

Received garden hoses.

Building and Grounds: (Com. Larson)

Capital Masonry will estimate to repair holes in walls in officer's room and community room closet.

The catch basins were weeded.

Ice melt and shovels were placed in the Apparatus Bay.

The logo mat was put down in the entrance for winter season.

TruGreen Lawn Fertilizing was cancelled due to its not needed with possible spring landscaping renovation.

Flow Rite Drains cleaned the 4 Apparatus Bay Floor Drains at \$99 each. They will be scheduled semi annually to be cleaned. Thank you Chief Thornhill and FF Jones for cleaning the bay floor.

The stem to the exterior faucet in the recreation room will be repaired in spring.

Eastern Heating came to repair a bad boiler valve resulting in no building heat. A replacement part was installed. A possible controller problem not sending a good signal may exist. Heat was restored. Eastern will return to monitor. They will be asked to also inspect the file room fresh intake and filter maintenance.

The State Boiler Inspection due every two years by Travelers Insurance was completed and passed.

Adirondack Overhead Doors will estimate the repair of the Apparatus Bay Door #4 motor/sensor/controller not allowing door to open occasionally.

County Waste was contacted on options on disposing of yard waste, they suggested recycle center, save it until town yard waste pickup or rent a dumpster for \$400.

East Coast Seal Coating and Plowing was accepted as EGFD's winter plowing contract and will be completing snow removal and salting if needed of the parking lot November-April 2019.

Station keeper Brad will replace water stained ceiling tiles in Community and Recreation rooms.

The file room will be organized and possibly include space for cleaning items to be moved out of Company closet.

Rainbow Lawn Sprinklers shut off and winterize lawn sprinkler systems.

Chief Thornhill shut off outside water connected to sprinklers. This shut off is located in the ceiling of the Officers room, above the middle desk with the board room side, using a ladder and hook to reach and turn off the valve.

BH-BL will estimate the repair of rotted wood behind gutters for spring repair.

Roof heat trace tape breaker was turned on for winter.

Equipment & Apparatus: (Com. Petroski)

230 New vehicle committee met and next meeting is 12/13. Will continue with updates.

231 Moisture is accumulating in the rear roll up compartment. There are vents but they do not seem to be enough to keep items dry. Vander Molen recommends installing a marine fan for \$450. Road sign placed on top. Requests for new Milwaukee Sawzaw and Drill to match batteries for hydraulic systems from Zoro for \$1200.

232 Adjusting fire police equipment and developing shelving for barricades.

234 Salter and Plow added. Plow will be kept in back garage until needed then added with quick connect.

235 Vander Molen repaired pump leak issues for \$3090. to repair leak and pump packing. Inspection and repair of drivers door by the Town of Glenville. Purchasing LED strip lighting \$10. FF Labrie will mount on pump panel. Issue with Auto Eject. FF Labrie is testing and could repair for \$235 for parts, he will provide free labor.

236 Vander Molen and EGFD monitoring Kneeling in Suspension believed to be from electronic valve. FF Jones is fabricating mounting bracket for second Argus TIC.

237 Researching slide out options.

238 No report.

239 Due for inspection soon will schedule with Town of Glenville. Researching slide out, Argus, back up camera and lights repair.

UTV was winterized thanks to FF Yattaw.

PS Trax is operating. All Apparatus is now on PS Trax. Looking into adding gear inventory. \$12 additional charge per member.

FOB access will allow all EMT's, CFR's and high response individual's access to medical supply room.

Waterway Hose Testing is Complete. Several hoses failed. Pump tests were not performed due to a problem with their equipment. They will reschedule or Vander Molen can complete.

SCBA Hydro testing is completed by MES. Some SCBA air packs have bad boards. The cost to fix is estimated at \$160. each. Scheduling to replace with industrial batteries every 6 months to avoid extra repair costs.

EGFD has 6 CPR mannequins that comply with a sight or sound evaluation of depth of compressions.

Eye and Ear Protection will be ordered.

Pager Clips were purchased. Need to purchase pager batteries. Will research and consider after market batteries as OEM Motorola are twice the cost. In 3-5 years the radio system is expected to be replaced and we will need new pagers.

Estimate to add Fans to the Apparatus bay Ceiling to push radiant heat around bay. FF Labrie will research.

Chief is working with members on best practices and PESH compliance. Researching utilizing Google based tracking system. Members have been assigned Sexual Harassment training through McNeil Insurance. New members and anyone on probation are required to complete additional modules in McNeil Training.

Target Solutions Training has been cancelled. Records need to be copied before Jan. 31, 2019.

Finance and Budget: (Com. Pohl) No Report

Medical: (Com. Pohl) New members Rit Desbiens and Robert Berrian will need physicals. KJ Kea requested to be re-evaluated for a class A fire physical needing to complete a lung test. This was approved so he can take BEFO/IFO class.

Legal and Insurance: (Com. Pohl) Commissioner Pohl contacted Attorney Bill Young regarding information on who would qualify for upcoming cancer benefits program. In order to qualify a member must be an interior firefighter for 5 years, have a physical before they became interior FF and have 5 year of fit tests. Researching records to recommend members for benefits to be covered starting January 2019.

Computer: (Com. De La Fleur) No Report

Personnel: (Com. Larson) No Report

Policies: (Com. De La Fleur) No Report

Use of Station: Amy Brown had to cancel the use of EGFD community room and kitchen for her baby shower Oct 20th 9-4 due to medical reasons. FF Kevin Kea was to host. Kevin graciously said he would not charge her the host fee regardless because she is a fellow firefighter. The Treasurer will refund her \$350. Station use check.

Accident Review Board: No report

LOSAP: (Com. De La Fleur) No report.

Old Business: No report

New Business:

Fire Commissioner Elections will be held at the firehouse on December 11th from 6-9pm for the purpose of electing one Commissioner for a (2) year term commencing January 1, 2019 ending December 31, 2020: Dave Costello is running. Also electing one Commissioner for a (5) year term commencing January 1, 2019 and ending December 31, 2024: Brian DeLaFleur is running.

A motion was made by Commissioner Pohl, seconded by Commissioner Petroski and unanimously passed to approve the purchase a fan to the rear compartment of ER231 from Vander Molen for \$497.48 to be taken from A3410.420 Truck Repair & Maintenance Subaccount A3410.422 Truck Repair/Maint.

A motion was made by Commissioner Pohl, seconded by Commissioner Petroski and unanimously passed to approve the purchase 3 cordless Milwaukee M28 Cordless Reciprocating Saw from Zoro for \$509.97, 1 Hammer Drill from Zoro for \$174.18 and 4 Milwaukee Batteries from Zoro for \$515.96 to be placed on ER231 to be taken from A3410.200 Purchase Trucks & Equipment Subaccount A3410.207 Rescue Equipment.

A motion was made by Commissioner Petroski, seconded by Commissioner Pohl and unanimously passed to approve that the old DeWalt tools and chargers be surplusd.

A motion was made by Commissioner Pohl, seconded by Commissioner Petroski and unanimously passed to approve the purchase of CPR Recertification cards from American Heart Association for \$240.00 to be taken from A3510.200 Purchase Trucks & Equipment Subaccount A3410.204 EMS Supply/Equipment.

Charlton Septic was called due to toilet backups and pumped the septic and grease traps. Their electrician will inspect the pump.

EGFD would like to extend some cheer to Life member Frank Holler as he out of Sunny view and back home. Also membership will visit Life Member and past Chief Jack Erckman during drill as he is out of the hospital and home.

A motion was made by Commissioner Petroski, seconded by Commissioner Costello and unanimously passed at 9:20 to adjourn.

Respectfully submitted,

Angel Vaughters
District Secretary