EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
August 20, 2018

Present: Commissioner Brian DeLaFleur
Commissioner Suzanne Pohl
Commissioner Mike Petroski
Commissioner Beth Larson
Commissioner Dave Costello
District Treasurer Jeffrey Prescott
District Secretary Angel Vaughters
Chief Ross Thornhill
Assistant Chief Clem Schimikowski
Company President Lindsay Lancto

The meeting was called to order by Chairman Brian DeLaFleur at 7:00 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Larson and seconded by Commissioner Petroski and passed to approve the minutes of the July 16, 2018 Board meeting as amended. Commissioner DeLaFleur abstained.

A motion was made by Commissioner Larson and seconded by Commissioner Costello and passed to approve the minutes of the July 30, 2018 Special Board meeting as amended.

Chief's Report: (Ross Thornhill)
EGFD responded to 58 calls in July. Top responders were: Leonard Prevost:44, Ross Thornhill:25, Shawn Primett:24, Bev Martinson:23, John LaBrie:21. EGFD Personnel responded to two serious motor vehicle accidents. All members performed admirably. The members are very happy and want to thank the Ladies Auxilary for the great cooked meals they provide for drills. Thank you to all members who assisted at Chet Saupp's Memorial. The Eagle Scout project of a completed trail out back of the firehouse should be completed by end of summer. Capt. Boisclair, Capt. Meier, Lt. Abel and Lt. Primett received training and picked up the Forceable Entry Door Trainer. It is located in the Apparatus Bay and Chief encourages members to train on this anytime. Chief Thornhill asks all members please make sure all doors around the station are closed properly and garbage properly disposed of. At a recent call, two members of the department had their bunker pants and boots switched, which delayed response. Chief is hopeful that it is an accidental isolated incident. However, please be aware that any purposeful sabotage of PPE will not be tolerated and is punishable.

EGFD participated in a live fire training exercise with Alplaus FD and sponsored by Rexford FD. An EMS committee meeting will be on August 27th at 7pm. EGFD Officers will hold a meeting and BBQ on August 29th. Spouse Recognition at Prime in Saratoga National Golf Course will be held on Sept. 30, 11 am-2 pm. George Budesheim, Mike Meier and Shawn Primett are attending EVOC training. Jeanne Foote and Nicole Porter started BEFO training.

Maria Westbrook will start EMS training. Only a few members need to complete Pump Operator Testing. Chief Thornhill suggests using our insurance company for sexual harassment and blood borne pathogen member training instead of Target Solutions. Chief Thornhill requests $500. ($100/each, up to five members) to attend Mac Boston Training in Saratoga. $700. is requested to Foremost for the purchase of 3-years service maintenance on the Life pack 12. $95 is requested for EMS webbing and $250. plus shipping for the purchase of Action Wipes. Chief is conversing with other fire professionals and members to research ideas on how to receive maximum member attendance particularly during overnight responses as member turnout during that time is limited. Schoharie FD invited all members to the wet down of EGFD's sold ER231 on Sept.8. Burnt Hills FD will celebrate their 100-year celebration at Elms Farm on Sept. 15 and the Ladies Auxiliary will hold a garage sale at the EGFD Pavilion on Sept 15th, 9-4 pm. Hose and Ladder Testing with various departments will be held Sept. 21st-28th. The Mac Boston Training Seminar in Saratoga will be on Sept. 29 and EGFD will host its annual Open House on October 13th 2018 from 1-4pm.

President's report: (Lindsay Lancto)
Former member Dennis Pajak requested use of the Pavilion for a birthday party with bounce house from Kyle's Bounce Rentals on Sept. 16th for 25 people. Firefighter Kevin Kea will host. The Fire Company voted and approved and is requesting Board Approval.
EGFD Ladies Auxiliary will host a garage sale at the EGFD Pavilion on Sept. 15th 9-4 pm.
Pashley School Fire Safety Day will be during the week of Oct.8th -12th.
The Annual EFGD Fundraiser collation of materials will be on Oct 3rd.
EGFD Open House will be on October 13th from 1-4 pm.
Halloween Jamboree has been cancelled this year due to low resident turn out.

Treasurer's report: (Jeffrey Prescott)
The bank statements for the month of July 2018 were reconciled by the Deputy Treasurer and presented to the Board for approval.

The bills for the month of August 2018 were prepared by the Treasurer and presented to the Board for approval.

The Board will hold a Budget work session to discuss the 2019 Tentative Budget on September 10 at 5:30 pm.

A motion for Resolution was made by Commissioner Pohl, seconded by Commissioner Costello and unanimously passed to Amend the 2018 Budget as follows:

Increase:	A3410.200	Purchase Trucks & Equipment	
Subaccount:	A3410.202	SCBA Test/Repair	$ 863.00
Decrease:	A3410.200	Purchase Trucks & Equipment	
Subaccount:	A3410.206	Radios & Alarm	$ 863.00

To provide funding for SCBA Compressor Repairs & Cylinder Hydrostatic Tests.

A motion for Resolution was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to Amend the 2018 Budget as follows:

Increase:	A3410.400	Building Repair/Maint.

Subaccount:	A3410.401	Grounds & Buildings	$200.00
Decrease:	A3410.190	Contingency	$200.00

To provide funding for Apparatus Bay Overhead Door Maintenance.

A motion was made by Commissioner Pohl, seconded by Commissioner Costello and unanimously passed to approve the payment of voucher to Adirondack Overhead Door for Overhead Door Maintenance for $584.50. To be taken from A3410.400 Building Repair/Maint. Subaccount A3410.401 Grounds & Buildings.

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the payment of voucher to Eastern Heating for Fall Heating & A/C Maintenance for $1645. To be taken from A3410.400 Building Repair/Maint. Subaccount A3410.401 Grounds & Buildings.

A motion was made by Commissioner Larson, seconded by Commissioner Pohl and unanimously passed to approve the payment of voucher to Precision Doors for Inside Door Maintenance for $612. To be taken from A3410.400 Building Repair & Maint. Subaccount A3410.401 Grounds & Building.

A motion was made by Commissioner Pohl, seconded by Commissioner Petroski and unanimously passed to approve the payment of voucher to Firehouse innovations for Forceable Entry Door Training Simulator for $6600. To be taken from A3410.440 Training Subaccount A3410.441 Seminars & Membership.

A motion for Resolution was made by Commissioner Pohl, seconded by Commissioner Petroski and unanimously passed to approve payment of Abstract #8 on August 20, 2018 for voucher #264 through #286 in the total amount of $6937.58.

A motion was made by Commissioner Larson, seconded by Commissioner Costello and unanimously passed to approve the Treasurer's Report as reported to the Board.

Communications: None

Purchasing: (Com. De La Fleur)
9 Bags Water Softener Salt
Eyewash Station Installed on Decon Room Faucet
2 Garden Hose Nozzles
Electrical Supplies for Apparatus. Thank you John Labrie for your help repairing this!
Audio Amplifier for Channel1 Apparatus Room Radio to replace old, broken one.
Outstanding & Approved: 2 Officer Parkas from MES for $540. For Lt. Weber & Lt. Primett
(3) Heated AED Carry Cases for $1047.
Boots (need sizing)
All SCBA bottles are being hydro tested by MES.

Building and Grounds: (Com. Larson)
Capital Masonry will repair the damaged rear entrance entryway soffit and missing wood trim above rear Apparatus Bay door. Members please use caution entering building.

Eliminator Pest removed a bee's nest out of the eves of the back garage. Brad will power wash.

Rise Engineering has completed the building lighting retrofit.

Eastern Heating & Cooling have been reconditioning the 2 boiler heat pumps and cleaned the boiler. Air Conditioner #3 which controls the front offices is not working. Due to the 22-year old age of this air conditioner Eastern submitted an estimate to replace this unit for $10,970.

Weeds in the catch basins need to be removed.

Back Garage Door Openers with entry door keypad quotes are being researched.

Adirondack Overhead Doors performed maintenance to the (8) Apparatus Bay Doors.

Mr. Help and Station keeper Brad will be cleaning Floors and Furniture Sept. 24-30th.

Equipment & Apparatus: (Com. Petroski)
230 Not starting correctly. Glenville DPW replaced battery from 2014. Alternator was replaced in 2015.
231 Vander Molen warranty repaired electrical junction box from cord reel. AJ Sign will quote additional signage.
232 In house modifications of removing shelving to install medical equipment pending.
234 Used to pick up Forceable Entry Door.
235 Auto drain deck gun valve repaired and bent pivot bolt in #2 discharge valve replaced by Vander Molen continues to leak on officer side. Vander Molen notified. Stream light attached.
236 Replacement hook and pole added to apparatus. Vander Molen checked Kneeling in suspension believed to be from electronic valve. Continue to monitor.
237 Asst. Chief Schimikowski is researching slide out options. Needs new tires. Awaiting estimates from Glenville DPW and Morris Ford.
239 Researching slide out, Argus, back up camera, lights and siren alarm repair by Vander Molen and Whelan. Needs new tires.
MES is completing 5-year hydro testing of all SCBA bottles.

Finance and Budget: (Com. Pohl) A Commissioners work session for the 2019 Budget will take place on Sept. 10th at 5:30 pm.

Medical: (Com. Pohl) Capital EAP is available to any member free and confidential.

Legal and Insurance: (Com. Pohl) Former member Dennis Pajak's request for Pavilion use with Bounce House approved pending Bounce House Certificate of Insurance be submitted prior.

Computer: (Com. De La Fleur) Chief Thornhill repaired the Linstar Door Lock System with phone support.

Personnel: (Com. Larson) No Report

Policies: (Com. De La Fleur) Whistleblower Policy is being researched.
Social Media Policy is being reviewed.

Use of Station:
The EGFD Ladies Auxiliary will host a Garage Sale at the firehouse on Sept. 15, 9-3 pm.
Former Member Dennis Pajak will hold Birthday Party in the Pavilion on Sept. 16th.

Accident Review Board: No report

LOSAP: (Com. De La Fleur) No report

New Business:
A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed to approve the purchase 3-years service maintenance from Life pack 12 for $700. To be taken from A3410.204 EMS Supply & Equipment.

A motion was made by Commissioner Larson, seconded by Commissioner Costello and unanimously passed to approve the purchase of webbing from MES for $95. To be taken from A3410.207 Rescue Equipment.

A motion was made by Commissioner Pohl, seconded by Commissioner Costello and unanimously passed to approve the purchase of 2 Fire fighters' attendance to the National FF1 exam at Kingsbury FD for $100. To be taken from A3410.400 Training Subaccount A3410.441 Seminars & Membership.

A motion was made by Commissioner Larson, seconded by Commissioner Costello and unanimously passed to approve the purchase of up to 5 Fire fighters' attendance to Mac Boston Training in Saratoga for $500. To be taken from A3410.400 Training Subaccount A3410.441 Seminars & Membership.

A motion was made by Commissioner Petroski, seconded by Commissioner Larson and unanimously passed to approve the purchase of Action Decontamination Wipes from On Scene for $250. Plus shipping To be taken from A3410.204 EMS Supply & Equipment.

A motion was made by Commissioner Pohl, seconded by Commissioner Larson and unanimously passed at 9:20 to Adjourn.

Respectfully submitted,

Angel Vaughters, District Secretary