

EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
July 16, 2018

Present: Commissioner Beth Larson
Commissioner Mike Petroski
Commissioner Suzanne Pohl
Commissioner Dave Costello
District Treasurer Jeffrey Prescott
District Secretary Angel Vaughters
Chief Ross Thornhill
Assistant Chief Clem Schimikowski

The meeting was called to order by Commissioner Suzanne Pohl at 7:00 pm followed by the Pledge of Allegiance to the Flag.

A motion was made by Commissioner Petroski and seconded by Commissioner Costello and passed to approve the minutes of the June 18, 2018 Board meeting. Commissioner Larson abstained.

Chief's Report: (Ross Thornhill)

EGFD responded to 96 calls in June. Top responders were: Leonard Prevost:71 IMPRESSIVE! Clem Schimikowski:59, Ross Thornhill:35, Mike Meier:29, John Labrie & Nicole Porter:28. It was a very busy hot month, thank you to all members for your hard work and service.

Chief Thornhill and John Labrie completed Tactical Fireground Simulations training. John Labrie and Mike Meier are attending AVET training in Schenectady. Mike Meier, John Labrie, George Budesheim and Jeanne Foote are taking Rescue Tech Basic Training. Rob Ankabrandt is attending Hazmat training in Saratoga. Mike Meier, Maria Westbrook, John Labrie and Rick Giaminelli are taking Pump Operator training. Lt. Budesheim and Captain Meier are enrolled in EVOC. Mike Meier, George Budesheim and Ryan Yattaw are enrolled in Firefighter 2. Captain Meier and Fire fighter Jones held the BLS Med In-Service for members. BLS Meds (Narcan, Albuterol, Epinephrine and Aspirin are now in service for use. Gibby's completed Mask Fit testing. Fire Department Physicals are complete. Captain Bosclair is coordinating DPO Training. Waterway Hose Testing with multiple Departments is being rescheduled in August. The Eagle Scout project of a completed trail out back of the firehouse should be completed by end of summer. Summer EMS vests have been put in front lockers.

Congratulations to Lt. George & Emily Budesheim on the birth of their daughter, Olivia. Hollie Abele resigned as Company Vice President as she is pursuing her nursing degree. Congratulations Maria Westbrook as she was sworn in as new Company Vice President. Thank you to the many members that responded and participated in numerous firehouse events. EGFD attended the Alplaus Firefighter Games on July 3rd, Alplaus Parade on July 4th, YMCA Summer Camp on July 11th and hosted BHBL Summer Education students at the firehouse for a Fire Safety Presentation on July 16th. Thank you Rob Ankabrandt, Shawn Primmet and Mike Meier

for attending the Civil Air Patrol Graduation on July 21st with LT236. Mac Boston Training is Sept. 22nd, and EGFD will host its annual Open House on October 13th 2018, 1-4pm.

Chief Thornhill is working with the Ladies Auxiliary to help with a better phone tree process for a Code 7 (Food provided to firefighters when large fire or incident occurs). Thank you to the Ladies Auxiliary for planting flowers outside the firehouse and making it look nice this summer. Chief suggests the Board research and ask other departments how to receive maximum member attendance for overnight responses as member turnout during night alarms is limited.

President's report: No Report

Treasurer's report: (Jeffrey Prescott)

The bank statements for the month of June 2018 were reconciled by the Deputy Treasurer and presented to the Board for approval.

The bills for the month of July 2018 were prepared by the Treasurer and presented to the Board for approval.

Treasurer Jeff Prescott requests the Board hold a Budget work session to discuss the 2019 Budget.

A motion was made by Commissioner Larson and seconded by Commissioner Costello and unanimously passed to approve a Board Budget work session on July 30, 2018 at 5:30 pm.

A motion for Resolution was made by Commissioner Pohl, seconded by Commissioner Costello and unanimously passed to Amend the 2018 Budget as follows:

Increase:	A3410.400	Building Repairs & Maint.	
Subaccount:	A3410.401	Grounds & Buildings	\$4000.00
Decrease:	Subaccount:	A3410.207	Parking Lot
			\$4000.00

To provide funding for Overhead Door Maintenance as parking lot does not need to be sealed this year.

A motion for Resolution was made by Commissioner Petroski, seconded by Commissioner Larson and unanimously passed to approve payment of Abstract #7 on July 16, 2018 for voucher #231 through #263 in the total amount of \$72,456.65.

A motion was made by Commissioner Larson, seconded by Commissioner Costello and unanimously passed to approve the Treasurer's Report as reported to the Board.

Communications: None

Purchasing: (Com. De La Fleur)

Outstanding & Approved 2 Officer Parkas from MES for \$540. For Lt. Weber & Lt. Primett All SCBA bottles are being hydro tested by MES.

Pelican Cases for BLS medications being researched.

Rack for Radio Room for BLS medication administer paperwork being researched.

Building and Grounds: (Com. Larson)

Capital Construction will repair the damaged rear entrance entryway soffit and missing wood trim above rear Apparatus Bay door.

Rise Engineering completed the lighting retrofit and installed the ground lights by the front sign, they will return to repair a faulty wall pack above rear Apparatus Bay.

The Board agrees that this contract has not been completed thoroughly by Crisafulli Bros. and is drafting a letter stating unsatisfactory service was received. HVAC Maintenance and Pump refurbishing quotes are being researched. Eastern Heating submitted an estimate of \$4638. To recondition (2) boiler heat pumps and \$3290. Annually for HVAC Maintenance. JDJ Comfort Systems submitted a quote for \$1865. Annual HVAC Maintenance. Special Meeting requested.

Station keeper Brad will power wash the back garage and paint the entry door in the summer.

Weeds in the catch basins need to be removed.

Back Garage Door Openers with entry door keypad quotes are being researched.

Adirondack Overhead Doors submitted a quote for \$538. plus any necessary parts & labor to perform maintenance to (8) Apparatus Bay Doors.

The security committee will meet in the fall to discuss options and budgeting regarding the purchase of building security cameras.

Spectrum repaired a cut wire by the pole and rewired the connection to a pole by the mailbox. EGFD should receive better signal now.

The Administrative Desk has arrived and Station Keeper Brad will assemble.

Suburban Plumbing will better fasten the Decon Room foot pedals.

Alarm & Suppression completed and passed the building fire alarm semi-annual inspection.

Station keeper Brad will paint the repaired hydraulic doors in the Apparatus Bay.

Chief Thornhill picked up a locking shredder paper can from Preddel's Scrap. Papers that need to be shredded can be placed in this can located between the meeting room and training room.

Members requested the POW Flag possibly fly alongside the American Flag at the firehouse.

Mr. Help quoted \$2210. For Floor and Furniture cleaning and it scheduled for Sept. 24-30.

EGFD would like to thank Kulaks Nursery for the discount flowers purchased by the Ladies Auxiliary.

Equipment & Apparatus: (Com. Petroski)

230 Added new Life pack 12. Thank you John Labrie for repairing the Suction Wiring.

231 Vander Molen warranty repaired valve cotter pin. AJ Sign will quote additional signage. River Valley Radio sent an invoice for a bill from last year for \$1154. for Radio Install on ER231.

232 Removing shelving to install medical equipment. Town completed A/C refill.

235 Auto drain deck gun valve repaired and bent pivot bolt in #2 discharge valve replaced by Vander Molen for \$707.50.

236 Vander Molen checked Kneeling in suspension believed to be from electronic valve. Continue to monitor.

237 Asst. Chief Schimikowski is researching slide out options.

239 Researching slide out, Argus, back up camera, lights and siren alarm repair by Vander Molen and Whelan. FF Gallinant will move speaker for better sound.

PS Trax software implemented and being utilized.

Brand Name Duracell Batteries (not Amazon) batteries need to be ordered for SCBA packs.

Members have been measured for Gear and ordered from MES.

Wild land Gear was received and used for response to a Brush Fire.

SOG/PESH Committee will schedule a meeting.

MES tested and passed the bottle fill station Air Test. An Air sample needs to be taken every 3 months. A result report needs to be obtained and copies of report posted for fillers to have.

MES is completing 5-year hydro testing of all SCBA bottles.

Finance and Budget: (Com. Pohl) The financial report from Bryans & Gramuglia was received and presented to the Board. A Budget work session will take place on July 30, 5:30 pm.

Medical: (Com. Pohl) EAP sent a listing of member benefits.

Legal and Insurance: (Com. Pohl) Jan. 2019 EGFD will be required to insure members for cancer/carcinogen exposure. Commissioner Pohl will obtain quote in order to budget for this expense in 2019.

Computer: (Com. De La Fleur) 2019 Budget should include Linstar Door Lock System and Computer Upgrade that is old and needs updated as door locks are not working properly.

Personnel: (Com. Larson) No Report

Policies: (Com. De La Fleur) Whistleblower Policy is being researched. Parking lot Usage/Storage Policy needed.

Use of Station John Saupp's Approved Meeting Room request is scheduled for 8/12, 2-5 pm. The Board Approved the BH-BL 2019 Class to hold a Car Wash Fundraiser at the firehouse. Andy Pohl will host.

Chief suggested the Board consider a Firehouse Camp Out night for Company members.

The EGFD Ladies Auxiliary will host a Garage Sale at the firehouse on Sept. 15, 9-3 pm.

A special Commissioners Board Meeting will be held to discuss and approve HVAC Maintenance and repairs on July 30 at 7 pm.

Accident Review Board: No report

LOSAP: (Com. De La Fleur) No report

New Business:

A motion was made by Commissioner Pohl, seconded by Commissioner Costello and unanimously passed to approve the purchase of Overhead Door Maintenance from Adirondack Overhead Door for \$538. To be taken from A3410.400 Building Repair/Maint. Subaccount A3410.401 Grounds & Buildings.

A motion was made by Commissioner Larson, seconded by Commissioner Costello and unanimously passed to enter into Executive Session.

Respectfully submitted,

Angel Vaughters, District Secretary