EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
November 21, 2022

Present: Commissioner Ross Thornhill
Commissioner Beth Larson
Commissioner Doug Bradt
District Treasurer Jeffrey Prescott
District Secretary Lindsay Abel
Chief Clem Schimikowski
1st Assistant Chief Nick Abel
Vice President Kevin Kea
Firefighter Andy Pohl

The Board of Commissioners meeting was called to order by Commissioner Thornhill at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were nine people present.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and unanimously approved to appoint Commissioner Bradt as the chair for the evening.

Chief's Report: Chief Schimikowski- Attached

President's Report- President Baltrusaitis – No Report

Treasurer's Report: Treasurer Prescott- Attached

Firefighter Andy Pohl addressed the Board regarding the New York State Association of Fire Chiefs training that took place at the firehouse the 1st week of November. His concern was that the training did not adhere to the Board's live burn policy that was adopted earlier this year. His concern was that there was only 1 fire engine, and the fuel that was being used was not compliant. Discussion was had, and Commissioner Thornhill read the EGFD live burn policy aloud. More discussion was had regarding the interpretation of the policy. Commissioner Thornhill asked if NFPA 1403 is a law, after discussion it was decided that it is not a law, but a standard of how live fires should be conducted.

After discussion, the Board concluded that no action is needed regarding the current live burn policy as the policy refers to EGFD officers conducting live fire training, not an outsourced vendor.

Correspondence:

Hueber Breuer sent correspondance following up on their consult.

ESIP sent a notice of upcoming training

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Committee Reports:

Buildings & Grounds: Commissioner Larson

In regards to the medical equipment in the garage, Bill VanGorder advised to no accept donations or give it away.

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt and unanimously approved to adopt the Resolution Regarding Medical Equipment Lending and Donations Policy.

Commissioner Larson wanted to thank the individuals who helped clean out behind the bar.

The station keeper will be cleaning out the room behind the bar.

The Linstar project is complete.

Commissioner Larson was approached by a firefighter asking if it needs to be made known that recording is taking place by the cameras, after discussing with insurance, it was made clear that it's not necessary at East Glenville FD.

The fence around the generator has been repaired.

The station keeper has been washing the windows and painting.

Eastern Heating and Cooling came and replaced the circulator pump.

A hand-off automatic switch is needed for pump controller on the right side.

MJ Engineering came back with a estimation of $80,000 for the potential work to be done to access the HVAC system, this is tabled for now.

Another email was sent to John Labrie regarding the user manual for the CO detector.

All Type Professional Doors remains in contact and confirmed that we are on their list for work to be done.

Thin Red Line LLC came and cleaned the gutters, they also pointed out damage to the roof.

The idea was presented that the lines for firefighter parking in the back lot be made red.

Rainbow Sprinklers came and shut off everything in preparation for the winter season..

Capital Masonry came and repaired the curb in the back of the business.

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A letter was received in regards to needing to register AEDs, it was given to the Chief.

Key Fob information was given to Commissioner Thornhill to discuss under Computers.

The County Tree and driveway services were over $9,000, it will put out to bid next time.

Commissioner Thornhill presented pictures showing the damge to the roof, the board agrees that the roof will need replacing soon.

Equipment:

The board requested that the pagers that need to be surplused be gathered.

Finance & Budget: No Report

Medical:

Physicals have been completed, Rich Carr needs to get his physical prior to swearing in.

Legal and Insurance:

Commissioner Thornhill read the information regarding the Taddeo, Shahan, & Reisner LLP. The board agreed that they would like to move forward with them. The District Secretary will send a letter of intent starting in 2023.

Bill Young will no loner be the department council as of 1/1/2023.

Bill VanGorder commended the Department on holding the NYSAFC training.

Computer: Commissioner Thornhill

Commissioner Thornhill discussed the asset tracking software that will be up and running soon.

The new lap top is in and the Microsoft office on the requested computers are set.

Linstar access control was not working on the East side of the building, Commissioner Thornhill had to reset the systme and re-add everyone in the system, but there have been no problems since.

The stock of Keyfobs is running low, Commissioner Thornhill requested to purchase 100 fobs for $471.

Commissioner Thornhill plans to organize the key fob system to have multiple fobs for 1 person instead of multiple lines in the system for 1 person.

Commissioner Thornhill also plans to get all of the master keys accounted for.

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Serial numbers need to be created for the tags for the asset tracking system.

Policies:

The updated facility use policy was sent out.

The live burn policy does not require any revisiting.

The Chief's presented a slideshow of the New York State Association of Fire Chief's Training.

Personnel: Commissioner Larson

The Station Keeper has been out with injury, and is slowly coming back.

The Station Administrator has been doing great.

Sexual Harrassment training is being sent out.

Apparatus:

Issues with 2325 are being documented after every incident.

The Chief contacted Sutphen for a general idea, and they said $800,000 and 2 years.

Accident Review Board: Commissioner Thornhill

An incident occured during DPO training with 2325, the driver was a student. Commissioner Thornhill and Gapczynski reviewed. The officer and driver both provided a statement and it is the recommendation of the committee, and the Board agrees, that no punitive action shall be taken.

LOSAP:

The LOSAP packet in the apparatus bay is no longer on the board, the District Secretary will see that it gets replaced.

Legislative: Commissioner Gapczynski- No Report

Consolidation:

After meeting with Bill VanGorder, it was recommended that the consolidation be revisted, specifically the sections regarding officer ranks when on-scene.
Use of Station: Commissioner Larson

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The station was used last minute by Captail Jewell's sons lego club as they were unable to meet at the school on their scheduled day.

Wes Giminelli has informally requested use of the meeting room December 17, will fill out application.

The Schenectady County Board of Elections was here November 8th for electin day. Though there was some improvement from the last election, the parking situation seems to get worse at night. Commissioner Thornhill received a phone call at 5am that the key fob was not working, after verifying that it did in fact work previously. Workers were asking the auxilary members to use the Rec Room. It seems as though the plan between the Board and the SCBOE was not relayed to the worker that day.

Old Business:

The District Secretary was asked to write a letter to a member who raised concern regarding the live burn training held in 2021.

New Business:

The Board discussed renewing the cancer policy that we already have the premiums being $152 for active members, and $136 for inactive members.

A motion was made by Commissioner Bradt, seconded by Commissioner Thornhill, and unananimously approved to amend the 2022 budget as follows:

Increase:	A3410.400	Building Repair/ Maintenance		
	SubAccount	A3410.401	Ground and Buildings	$472.00
Decrease	A3410.400	Building Repair/ Maintenance		
	SubAccount	A3410.402	New Paint/Wallpaper	$472.00

To provide funding for additional Linstar camera equipment and sprinkler shut off.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and unanimously approved to approve $396.05 to Linstar for additional camera equipment needed during install to come out of A3410.401 Grounds and Buildings.

A motion was made by Commissioner Larson, seconded by Commissioner Thornhill and uanimously approved to approve $75.60 to Rainbow Sprinklers and Drainage for shutting of the system to come out of A3410.401 Grounds and Buildings.

A motion was made by Commissioner Bradt, seconded by Commissioner Thornhill, and unananimously approved to amend the 2022 budget as follows:

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Decrease:	A3410.460	Miscellaneous		
	SubAccount	A3410.463	Conventions&Memberships	$110.00
Increase	A3410.460	Miscellaneous		
	SubAccount	A3410.461	Computer	$110.00

To provide funding to purchase new kew fobs.

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson and unanimously approved to approve $463 to purchase new key fobs to come out of A3410.461 Computer.

A motion was made by Commissioner Bradt, seconded by Commissioner Thornhill, and unananimously approved to amend the 2022 budget as follows:

Decrease	A3410.400	Building Repair and Maintenance		
	SubAccount	A3410.402	New Paint/ Wallpaper	$1,175.00
Increase	A3410.400	Building Repair and Maintenance		
	SubAccount	A3410.401 Grounds and Buildings		$1,175.00

To provide funding for the hand-off automatic switch for the circulator pump.

A motion was made by Commissioner Larson, seconded by Commissioner Thornhill and unanimously approved to approve $1,175 to Eastern Heating and Cooling for a hand-off automatic switch to come out of A3410.401 Ground and Buildings

Thank you to all who helped decorate the station for the holidays.

A motion was made by Commissioner Thornhill, seconded by Commssioner Larson to enter into executive session at 10:08pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal of any person pursuant to Public Officers Law 105(1)(f).

A motion was made by Commissioner Thornhill, seconded by Commissioner Bradt to return to regular session at 10:50pm

A motion was made by Commissioner Bradt, seconded by Commssioner Thornhill and approve to adjourn at 10:50pm

Respectfully Submitted,

Lindsay Abel
District Secretary

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