EAST GLENVILLE FIRE DISTRICT #3
BOARD OF COMMISSIONERS MEETING
September 18, 2023

Present: Commissioner Wendi Gapczynski
Commissioner Ross Thornhill
Commissioner Beth Larson
District Treasurer Jeffrey Prescott
District Secretary Lindsay Abel
District Statistician Clem Schimikowski
1st Assistant Chief Mike Meier
Firefighter Al Martin

The Board of Commissioners meeting was called to order by Commissioner Gapczynski at 7:00 pm followed by the Pledge of Allegiance to the Flag. There were eight people present.

Commissioner Gapczynski announced the resignation of Ken Abel from his position of Fire Commissioner that was effective August 28, 2023.

A motion was made by Commissioner Larson, seconded by Commissioner Thornhill and unanimously approved to appoint Al Martin to fill Ken Abel's position of Fire Commissioner for the remainder of the year 2023.

A motion was made by Commissioner Thornhill, seconded by Commissioner Thornhill and was approved to approve the minutes of the August 21, 2023 meeting. Commissioner Martin abstained.

Chief's Report: Chief Abel- Attached

Commissioner Larson asked if the gear in the garage is able to be surplused to be auctioned in the 2023 auction. 1st Assistant Chief Meier will be reporting this request to the Chief, and they will follow up with the Board.

Commissioner Thornhill asked that proof of 1st Assistant Chief's efforts to obtain additional quotes for the roof simulator and the stanchions be given to the District Treasurer to be kept on file.

Past Chief Len Prevost submit an e-mail to the Board offeriing the donation of a 2017 Nissan Rogue from his stepson William Zeppetelli for training purposes.

Commissioner Larson congratulated 1st Assistant Chief Meier in his completion of the Corning Tower Stairclimb in honor of 9/11 Victims.

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Commissioner Thornhill made the 1st Assistant Chief aware that the visor of the officer seat in U-2354 was ripped off and is under the seat. The officers will be investigating.

Commissioner Thornhill asked if the individual requesting to receive Class A Uniforms have been issued them in the past. After research from 1st Assistant Chief Meier it was determined that they have not.

President's Report- President Abel

Nick Murphy was presented to the Board for approval of membership.

The Company requested the approval of the children of fire personnel and the poster contest winners to be able to ride to school in a firetruck on the day of the Pashley School Fire Prevention Day. This is with the under standing that only children 3rd grade and older who no longer require a car seat are eligible.

The Company Open House will be Satursday October 14th. The Company requested the consumption of alcohol to be allowed with the understanding that TIPS bartender, Karen Lancto, will be present. Karen's certification card is on file with the District Administrator.

The Company asked for clarification as to what the District's requirements were for the Company to have alcohol present at a Company function.

Treasurer's Report: Treasurer Prescott

Communications:

None

Committee Reports:

Grounds and Buildings; Commissioner Larson

Eastern Heating and Cooling is coming this fall to complete the work in the apparatus bay that requires a lift. She reached out to John Labrie on 2 occasions to coordinate the work Eastern needs to complete and the CO Detector battery replacement that John Labrie needs to complete. Eastern requested that John Labrie pick a day in October that works for him and they will work around his schedule.

The 2 circular pumps from the boiler have been removed and are being rebuilt. Once complete, we will be scheduling a time for them to come back to replace.

The gutter install was done Friday by Ballston Lake Gutter.

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The grates in the apparatus bay need to be flushed. Flo-rite was called multiple times with no response. They charged us $450 in 2022.Industrial Performance did not respond. Apex came and said they would do the job for $475. The bay would need to be emptied and that would be coordinated with the Chief.

AJ Sign said they should be here this week to install the electric sign.

Commissioner Larson has been researching building a ramp into the utility garage to alleviate the small bump to enter. Concrete and blacktop have been explored.

Giardenelli Masonry-3,800
Capital Masonry- no response
Old School Masonry- the do not do concrete work
Marino Inc. CW Sealcoating- $2,100

Jay came and took a look at the parking lot and said that the crack repairs can wait until next year.

Kellog is finding the trim to cut the logo'd carpet in the entry way.

Commissioner Larson wishes to purchase 2 new 8ft gray tables for the meeting room.

Uline- $155/pc
Zoro- $130.99/pc
Sams Club- did not have any
Home Depot- did not have any

The new pallet jack is in, we were charged sales tax, the District Administrator is working on getting the tax refunded.

Discussion was held regarding transferring secure information that the Statistician needs for LOSAP reasons from the personnel files to the Stastistician. A lock box will be placed outside of the district office for the Secretary to place documents needed.

Commissioner Larson asked that the Secretary place the bid for snow plowing in the Daily Gazette with the same parameters as last year.

Commissioner Larson would like to surplus the old pallet jack.

Commissioner Larson asked if the scanner from the late Commissioner Suzanne Pohl had been surplused. It was the understanding that it already had been.

Discussion was held regarding what to do with the EGFD plate received from the Pohl family.

The District Administrator has completed inventory, will be sending to PSTrax to upload.

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Commissioner Larson received a text message froma concerned member regarding the ceiling tiles in the meeting room on the right. Commissioner Thornhill said this was a general maintenance issue and the hangers need fixing.

Tri-County Fire Extinguishers will be here Wednesday to inspect fire extinguishers.

A file for TIPS Bartender Karen Lancto was created by the District Administrator.

Finance-

The Committee met, and the District Treasurer sent the Board the proposed budget.

Medical-

One person completed a back-to -work physical, another is receiving an initial physical.

Legal and Insurance-

There was 1 workers compensation claim. This individual was injured at a drill. They filled out all necessary documentation, and decided not to seek medical attention.

Photographer Benjamin Miller was added to the insurance.

The Board will be finding out if LOSAP points will be available for duty crew sign up.

Computers- No report

Personnel- Commissioner Larson

Commissioner Larson requested that the District Administrator be given the opportunity to take a CPR class when one is conducted.

Equipment and Apparatus- Covered in Chief's report.

Use of Station- Commissioner Larson-

There are 3 upcoming station uses:

October 7th Birthday Party (Pavillion)
October 8th- Birthday Party
October 16th- Birhtday Party
November 11th- Birthday Party

The use on November 11th requested that they be able to set up the night before. The Board agreed that the user be responsbile for 2-day payment.

Discussion was held regarding the curent Use of Station Policy regarding alcohol cosumption, and the requirements to have alcohol at an event.

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Policies- No Report

Legislation-

Discussion was held regarding the Firefighter Tax Exemption. An e-mail was received from Burnt-Hills School asking for the number of firefighters that would qualify for this. The District Secretary will be responding to said e-mail.

The Board requested that the District Secretary send legal notices of the budget hearing and the Firefighter Tax Exemption Law hearing.

LOSAP-

The new system between the Statistician

Consolidation- Commissioner Thornhill stated that he would like to start planning from a financial standpoint to consider paid daytime responders.

Accident Review Board- No Report

Old Business-

The Firefighter Tax Exemption was covered earlier in the meeting.

New Business

A motion was made by Commissioner Thornhill, seconded by Commissioner Larson, and approved to approve the membershipof Nick Murphy.

A motion was made by Commissioner Martin, seconded by Commissioner Thornhill and approved to allow the children of firehouse personnel and the winners of the poster contest who are 3rd grade and older and do not require a carseat to ride in the firetrucks on the way to school on October 11, 2023 for the Pashley School Program.

A motion was made by Commissioner Larson, seconded by Commissioner Thornhill and approved to allow the presence of alcohol at the Company Open House Dinner on October 14th provided that the stated TIPS bartender, Karen Lancto, would be present.

A motion was made by Commissioner Martin seconded by Commissioner Thornhill and approved to surplus the old pallet jack.

A motion was made by Commissioner Larson, seconded by Commissioner Martin, and approved to approve the purchase of 2 8ft tables from Zoro for 130.99/ea to come out of A3410.401 Grounds and Buildings.

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A motion was made by Commissioner Larson, seconded by Commissioner Thornhill and approved to approve $475 to Apex Plumbing to clean the grates in the apparatus bay to come out of A3410.401 Grounds and Buildings.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to accepot the donation of a 2017 Nissan Rogue from William Zeppetelli.

A motion was made by Commissioner Thornhill, seconded by Commissioenr Martin and approved to approve $2600 for 9 firefighters to participate in the New York State Assoiciation of Fire Chiefs: Beyond the Basics training at $325/pp to come out of A3410.441 Seminars and Memberships.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to approve the purchase of a Ford F150 STX from Metro Ford for $48,618.23 State Contact number 1000006901 to come out of A3410.209 Purchase New Chief's Vehicles.

A motion for resolution was made by Commissioner Thorhill, seconded by Commissioner Gapczynski and approved to amend the 2023 budget as follows:

Increase	A2706	Grant from Local Government	14.000.00
Increase	A3410.210A	County Grant Expenditures	14,000.00

To provde funding for the purchase of the Standchions and Roof Simulator training props.

A motion was made by Commissioner Thornhill, seconded by Commissioner Gapczynski, and approved to approve the purchase of training Stanchions for $5,377.57 to come out of A3410.210A County Grant Expenditures.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin, and approved to approve the purchase of a Vertical Flat Rooftop Simulator from King Trainings Innovation or $8,700.16 to come out of A3410.210A County Grant Expenditures.

A motion for resolution was made by Commissioner Gapczynski, seconded by Commissioner Martin and approved to amend the 2023 budget as follows:

Increase	A3410.420	Truck Repairs and Maintenance	
	SubAccount	A3410.422 Truck Repairs and Maintenance	33.00
Decrease	A3410.420	Truck Repairs and Maintenance	
	SubAccount	A3410.425 Radio Maintenance	33.00

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To increase Truck Repairs & Maintenance for the cost of the wiper blades for C-237.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to approve September 18, 2023 Abstract #9 for $65,373.53.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to approve $100 to Ballston Lake Gutters for the work on the rerouting of the gutter by the mailbox A3410.401 Grounds and Buildings.

A motion was made by Commissioner Thornhill, seconded by Commissioner Martin and approved to approved $144 to Turfco for 2 lawn treatments A3410.401 Grounds and Buildings.

` A motion was made by Commissioner Larson, seconded by Commissioner Thornhill and approved to accept the proposal of the 2024 budget. The District Treasurer will be submitting the proposed budget to the Town.

A motion was made by Commissioner Thornhill, seconded by Commissioner Gapczynski and approved to enter into executive session at 9:15pm to discuss the employment history of particular people or matters leading to the demotion, discipline, suspension, dismissal, or removal or any person pursuant to Public Officers Law 105(1)(f).

A motion was made by Commissioner Thornhill, seconded by Commissioner Gapczynski and approved to return to regular session 9:44pm.

A motion was made by Commissioner Martin, seconded by Commissioner Larson and approved to approve the purchase of 2 Class A uniforms at $550/pc to come out of A3410.462 Dress Uniforms.

A motion was made by Commissioner Martin, seconded by Commissioner Thornhill and approved to adjourn at. 9:47pm.

Respectfully Submitted,

Lindsay Abel
District Secretary

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